

THE CORPORATION OF THE TOWN OF GEORGINA

COUNCIL AGENDA

ADDENDUM

Wednesday, January 22, 2020
7:00 PM

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT
 - (2) General Information Items
 - (B) Briefing Notes
 - ii) Integrity Commissioner Annual Report

18. CLOSED SESSION
 - (1) Motion to move into closed session of Council
 - (A) **LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS, SECTION 239(2)(d), MA**
 - Fire Bargaining Update



GEORGINA

External Briefing Note

Subject: Integrity Commissioner Annual Report

To: Mayor and Council

From: Rachel Dillabough, Town Clerk

Date: January 22, 2019

Briefing:

ADR Chambers was awarded a contract to provide Integrity Commissioner Services for a two year period. As part of those services, ADR Chambers as the Office of the Integrity Commissioner provides an Annual Report for the Town of Georgina (Attachment 1).

The total invoiced by the Integrity Commissioner in 2018 was \$8,305.50 and the total invoiced by the Integrity Commissioner in 2019 was \$9,559.80. Please note, these amounts are HST inclusive.

The role of the Integrity Commissioner is to assist Members of Council by ensuring their functions are performed in accordance with the Town's Code of Conduct and the *Municipal Conflict of Interest Act* ("MCIA"). The Integrity Commissioner also educates and provides advice on matters governing ethical behaviour and complicity with the Code of Conduct and the MCIA to Members of Council. The Integrity Commissioner receives, assesses and investigates complaints submitted by Council, Members and members of the public concerning alleged breaches of the Code of Conduct by Members or complaints by electors of the Town or persons demonstrably acting in the public interest that a Member has contravened the provisions of the MCIA.

During the past year, the Integrity Commissioner has provided the following services:

- Given advice on conflict of interest issues to Members on five occasions;
- Processed one formal complaint and completed an investigation for a conflict of interest complaint; and
- Reviewed a Council and Staff Policy, discussed process, strategy and response to the media for the conflict of interest complaint.



ADR
CHAMBERS

Integrity Commissioner Office
for the Town of Georgina

January 10, 2020

Sent by e-mail to:

Ms. Rachel Dillabough
Town Clerk
rdillabough@georgina.ca

Dear Ms. Dillabough:

Re: ADR Chambers as Office of the Integrity Commissioner—Annual Report

Thank you for the opportunity to act as the Integrity Commissioner (or "IC") for the Town of Georgina over the past year. I am providing our Annual Report for the second operating period of December 27, 2018 to December 31, 2019.

As you know, the IC's role is to help Members of Council ("Members") ensure that they are performing their functions in accordance with the Town's Code of Conduct ("the Code"), and the *Municipal Conflict of Interest Act* ("MCIA"). The IC is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The IC is also responsible for receiving, assessing, and investigating appropriate complaints made by Council, Members, and members of the public respecting alleged breaches of the Code by Members or complaints by electors of the Municipality or persons demonstrably acting in the public interest that a Member has contravened the provisions of the MCIA.

Investigations and Requests for Advice

During this operating period, we processed one formal complaint and completed the investigation for a conflict of interest complaint. The Integrity Commissioner found that the Councillor's actions placed the Councillor in a conflict of interest in contravention of the MCIA and the Code of Conduct. The Integrity Commissioner determined that while the contraventions did not warrant an application to a judge, they did warrant a sanction. The Integrity Commissioner recommended a 10-day suspension of pay for the Councillor.

Over the past year, the Integrity Commissioner also gave advice on conflict of interest issues to Members in response to five requests for advice.

Other

During the operating period, the Integrity Commissioner reviewed a Council and Staff Policy and had discussions with Council related to the process, strategy and response to the media for the conflict of interest complaint.

We look forward to assisting the Town and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,



Deborah C. Anschell
Office of the Integrity Commissioner
for the Town of Georgina