

# THE CORPORATION OF THE TOWN OF GEORGINA

## COUNCIL MINUTES

Wednesday, March 6, 2019  
9:01 AM

### Staff:

David Reddon, Acting Chief Administrative Officer  
Harold Lenters, Director of Development Services  
Dan Buttineau, Director of Recreation & Culture  
Rob Wheeler, Director of Corporate Services and Treasurer  
Bev Moffatt, Director of Human Resources  
Robert Fortier, Manager of Capital Projects/Operations & Infrastructure  
Karyn Stone, Manager of Economic Development & Tourism Development  
Ryan Cronsberry, Acting Deputy Chief Administrative Officer  
Alan Drozd, Supervisor, Development Planning  
Ingrid Fung, Planner II  
Lawrence Artin, Head, Special Capital Initiatives  
Sean Columbus, Economic Development Officer  
Ken McAlpine, Landscape Architectural  
Owen Sanders, Supervisor, Development Engineering  
Zaidun Alganabi, Manager of Development Engineering  
Shawn Nastke, Head, Corporate Service Delivery Excellence  
Jessica Carvalho, Lead, Corporate Strategy  
Dustin Robson, Planner II  
Tolek Makarewicz, Senior Policy Planner  
Tanya Thompson, Communications Manager  
John Espinosa, Town Clerk  
Carolyn Lance, Council Services Coordinator

A moment of meditation was observed.

### 1. CALL TO ORDER - MOMENT OF MEDITATION

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

2. ROLL CALL

The following Members of Council were present:

Mayor Quirk	Councillor Waddington
Councillor Fellini	Councillor Neeson
Councillor Sebo	Councillor Harding

Regrets: Regional Councillor Grossi

**Dave Reddon** announced that Ken McAlpine has been appointed to the role of Manager of Parks Development and Operations, reporting to the Director of Operations and Infrastructure, responsible for managing the operation and maintenance of parks, trails, beaches and sports fields; Ken McAlpine expressed his appreciation to Council for this appointment.

3. COMMUNITY ANNOUNCEMENTS

- Robert Fortier** and **Owen Sanders** advised that the Queensway North is closed from March 5<sup>th</sup> to June or July of 2019 for the installation of new storm and sanitary sewers, water mains and the replacement of the existing culvert. Project between the town and Treasure Hill developer.
- Friday, March 15<sup>th</sup> is the last day for fish huts to be removed from Lake Simcoe
- March 11<sup>th</sup> – 15<sup>th</sup>, March Break, many Town activities scheduled

4. INTRODUCTION OF ADDENDUM ITEM(S)

- Item No. 10(1) Presentation by Nick Di Domenico of Learning Together Child Care
- Item No. 12(2)(B) Power point presentation to be provided by staff concerning Report entitled '2018-2022 Communications Plan Update and External Communications Survey Results'

5. APPROVAL OF AGENDA

Moved by Councillor Neeson, Seconded by Councillor Harding

**RESOLUTION NO. C-2019-0193**

That the agenda with the following addendum items be approved as presented

- Item No. 10(1) Presentation by Nick Di Domenico of Learning Together Child Care

- Item No. 12(2)(B) Power point presentation to be provided by staff concerning Report entitled '2018-2022 Communications Plan Update and External Communications Survey Results'

**Carried.**

6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF *None.*
7. ADOPTION OF MINUTES *None.*
8. SPEAKERS *None.*
9. DELEGATIONS/PETITIONS

**Nick Di Domenico**, Learning Together Child Care, is seeking clarity of the definition of 'substantial' and what level of site modifications meets section 41(1) of The Planning Act.

Moved by Councillor Fellini, Seconded by Councillor Waddington

**RESOLUTION NO. C-2019-0194**

That the presentation provided by Nick Di Domenico, Learning Together Child Care, seeking clarification on the level of site modifications required to meet Section 41(1) of the Planning Act concerning the expansion of the daycare, be received and referred to staff for final determination and that the rationale for that determination be submitted to Council.

**Carried.**

Mayor Quirk read the following statement;

*"Today Council comes together as representatives of Georgina to conduct the Town's business. We are glad to be joined by our engaged citizens, both those with us here in Council Chambers and those that join us by watching from their homes. May we use this time to hear from our residents, respond to the reports by the professional staff who inform us, and make fair and responsible decisions in the best interests of our community."*

10. PRESENTATIONS *None.*
12. REPORTS
  - (1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION

Moved by Councillor Sebo, Seconded by Councillor Fellini

Report from the Recreation and Culture Department:

(A) Community Hall Board Members, 2018-2022

Report No. RC-2019-0004

**RESOLUTION NO. C-2019-0195**

1. That Council receive Report No. RC-2019-0002 prepared by the Cultural Services Division, Recreation and Culture Department dated March 6, 2019, regarding Community Hall Board Members, 2018-2022.
2. That Council approve the Community Hall Board Members for the 2018-2022 term.

**Carried.**

Item Nos. 17(1) and (2) were considered.

17. BY-LAWS

Moved by Councillor Neeson, Seconded by Councillor Waddington

That the following by-laws be approved:

- (1) Bylaw Number 500-2019-0002 (PL-5), Being a bylaw to Amend Zoning Bylaw No. 500, Dan RABINOVITCH and Liann GRANOVSKY, Lot 6, Plan 300, 17 Tikvah Circle, Balfour Beach
- (2) Bylaw Number 2019-0018 (PL-2), being a bylaw to Adopt Official Plan Amendment No. 137, Dan RABINOVITCH and Liann GRANOVSKY, Lot 6, Plan 300, 17 Tikvah Circle, Balfour Beach

**Carried.**

Item No. 12(2)(G) was considered.

(2) REPORTS REQUIRING SEPARATE DISCUSSION

(G) Final Approval of Grant Applications Endorsed by the Economic Development Committee on February 11, 2019

Report No. DS-2019-0031

Moved by Councillor Fellini, Seconded by Councillor Neeson

**RESOLUTION NO. C0-2019-0196**

1. That Council receive Report No. DS-2019-0031 prepared by the Economic Development and Tourism Division, Development Services Department dated March 6, 2019 respecting the approval of grant applications endorsed by the Economic Development Committee on February 11, 2019.
2. That Council approve the disbursement of the following grants;
 

Georgina Farmer's Market	\$3,500.00
Uptown Keswick BIA Carnival Benefit	\$3,500.00
Pefferlaw Picnic	\$3,500.00
Jackson's Point BIA Painted Perch Festival	\$3,500.00
Sutton BIA Festival on High	\$3,500.00
The Ones Vehicle Events	\$3,500.00
Country Fest	\$2,400.00
Georgina Military Day	\$2,400.00
Purple Turtle Arts Festival	\$2,000.00
Georgina Waterfront Harvest Run	\$2,000.00
Georgina Studio Tour	\$2,000.00
Take a Kid Fishing	\$ 750.00
Lake Simcoe Gardeners Way to Grow	\$ 300.00
3. That staff report back to Council with a review of the current policy for grant applications, as well as looking at grant applicants that could be become Economic Development base budget line items.

**Carried.****11. PUBLIC MEETINGS****(1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS****(9:42 a.m.)****(A) Application to Amend Zoning By-law No. 500**

Deyril BLANCHARD &amp; 703616 Ontario Inc.

Part Lot 14, Concession 3 (NG); 58, 60, 62, 64, 66, 68, 70, 72, 74, 76,  
78 & 80 Church St, Keswick

AGENT: HBR Planning Centre (c/o Howard Friedman)

Report No. DS-2019-0033

**Mayor Quirk** explained the procedure for a public meeting.

**Howard Friedman** of HBR Planning Centre, Agent;

- initial public meeting held in March of 2017 resulted in a number of issues needing resolution
- a development agreement was approved, signed and registered on title dealing with servicing of the lands, stormwater management issues, drainage, land conveyance and future road system
- provincially significant wetlands issue with Ministry of Natural Resources has been resolved
- Lake Simcoe Region Conservation Authority issues have been resolved
- two phases suggested; five easterly lots immediately, remaining 7 westerly lots to be developed at a later date respecting an ecological offsetting strategy
- in agreement with staff report

**Ingrid Fung**, Planner;

- subject property consists of twelve vacant lots of record on the north side of Church Street, west of Woodbine Avenue, with a stormwater outlet to the west and a wetland around that stormwater outlet
- March 2017 considered application to rezone lands to construct a single detached dwelling on each of the twelve lots
- issues identified include;
  - Wetlands; initially identified as a provincially significant wetland by the Ministry of Natural Resources; this designation has now been removed but is still considered a feature and any development will require Lake Simcoe Region Conservation Authority approval
  - revised application for 2 phase development; phase one includes rezoning the five easterly lots to R1 for immediate development, and phase two are remaining western lots rezoned to 'R1' with 'H' Holding symbol to prevent development until environmental issues have been dealt with
  - Lake Simcoe Region Conservation Authority advises that development on phase 1 lands cannot impact the wetland on phase 2 lands
  - wish to submit cash-in-lieu for trees to be removed and payment has been made
  - development agreement registered on title addressed engineering issues;
    - i) granted easement in favour of the Town on the second most-western lot for the purpose of drainage,
    - ii) secured the southern proposed road and if road deemed unnecessary, easement can be reduced in width for development,
    - iii) developer will construct a water pump to address the low water pressure as part of the conditions for this development,
    - iv) gravity sewers not feasible, therefore lots to be serviced by grinder pumps indefinitely
  - existing lots of record not allocated servicing during construction of Keswick Water Pollution Control Plant; if application approved, formal assignment of servicing is required
  - as of December 18, 2011, the Keswick Water Pollution Control Plant has reached the maximum servicing allocation assignment permitted by York Region; Region is

not in a position to release the remaining 4,000 persons equivalent of the maximum 49,000 persons equivalent allotted to Georgina at this time

- considering that the development applications considered by Council prior to December 11, 2018 date have proceeded, it is appropriate that these projects be permitted to proceed, recognizing that the build-out of all the assigned servicing capacity to date will take years to complete
- all outstanding issues addressed
- consistent with the Provincial Policy Statement, conforms to the Provincial, Regional and Town planning documents and represents good planning, staff recommend approval

**Harold Lenters;**

- allocation is assigned through the Town to obtain allocation from the sewer and water plants constructed and operated by the Region. Current plants are funded for new growth for development charges and contribute to the eventual building of the new water booster station on Treasure Hill lands
- current lots of record are on Church Street which currently has the required services in the ground to connect to the existing system. The developer is responsible for connecting the lots to the servicing
- the lots can be developed on the existing system; due to elevation, these houses will still need assistance to get the water up to the properties
- appropriate to develop all twelve lots at this time

**Zaidun Alganabi**

- expectation that booster stations will be constructed with the homes, booster stations and area specific development charges will be paid per lot
- these houses will have their own local pumps to boost water pressure to individual lots

**Chief Jenkins**

- a pump will be put at the hydrant, issues not anticipated

**Robert Fortier**

- requirement in place to test water pressure prior to and following hook-up to the Town system to ensure no adverse effect on the water pressure to existing properties

**Howard Friedman**

- water pressure test was conducted, was at the lower end of acceptable
- staff report of May 9, 2018 indicated that the existing pressure issues within The Queensway North and Church Street area are a result of high ground elevations, not the result of local water main capacity deficiencies

Moved by Councillor Neeson, Seconded by Councillor Fellini

**RESOLUTION NO. C-2019-0197**

1. That Council receive Report No. DS-2019-0033 prepared by the Planning Division, Development Services Department dated March 6, 2019 respecting an amended Zoning By-law Amendment application submitted by HBR Planning Centre on behalf of Deyril Blanchard and 703616 Ontario Inc., for the 12 properties located on the north side of Church Street and municipally addressed as 58, 60, 62, 64, 66, 68, 70, 72, 74, 76, 78 and 80 Church Street, Keswick.
2. That Council approve the amended Zoning By-law Amendment application submitted by HBR Planning Centre on behalf of Deyril Blanchard and 703616 Ontario Inc., for the 12 properties located on the north side of Church Street and municipally addressed as 58, 60, 62, 64, 66, 68, 70, 72, 74, 76, 78 and 80 Church Street, Keswick.
3. That Council pass an amending by-law to rezone the 5 easterly lots Low Density Urban Residential (R1) to permit the construction of a single detached dwelling on each of the 5 lots, and to rezone the 7 remaining lots Site-Specific Low Density Urban Residential (R1-157(H)) to permit the construction of a single detached dwelling on each of the 7 lots, subject to addressing the environmental concerns to the satisfaction of the LSRCA and the Town.
4. That pursuant to Section 34(17) of the *Planning Act*, in the event minor revisions are necessary respecting the proposed amending by-law, further notice shall not be required.
5. That Council formally assign 2.78 p.e. of servicing to each of the 12 lots (i.e. total of 33.36 p.e. of servicing to the total lands).

**Carried.**

- (2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION *None*.
- (3) OTHER PUBLIC MEETINGS *None*.

Mayor Quirk moved forward and dealt with Item Nos. (C) and (D)

Reports from the Office of the Chief Administrative Officer:

(C) Final Update: 2014 – 2018 Corporate Strategic Plan

Report No. CAO-2019-0011

**Shawn Nastke** provided a review of the report.

Moved by Councillor Neeson, Seconded by Councillor Harding



**RESOLUTION NO. C-2019-0198**

1. That Council receive Report No. CAO-2019-0011 prepared by the Office of the CAO, dated March 6, 2019 regarding a final update on the Town's 2014 – 2018 Corporate Strategic Plan.

**Carried.**

- (D) Service Delivery Review Progress Report #12

Report No. CAO-2019-0013

**Rebecca Carvalho** provided a review of the report.

Moved by Councillor Waddington, Seconded by Councillor Fellini

**RESOLUTION NO. C-2019-0199**

1. That Council receive Report No. CAO-2019-0013 prepared by the Office of the CAO, dated March 6, 2018 regarding Service Delivery Review Progress Report #12.

**Carried.**

- (B) 2018-2020 Communications Plan Update and External Communications Survey Results

Report CAO-2019-0010

**Tanya Thompson** provided a review of the report. Suggesting we move from a Bi-annual to annual update staff requested to streamline presentations shown on the monitors so they are more easily seen

Moved by Councillor Waddington, Seconded by Councillor Harding

**RESOLUTION NO. C-2019-0200**

1. That Council receive Report No. CAO-2019-0010 prepared by the Communications Division dated March 6, 2019 respecting 2018-2020 Communications Plan Update and External Communications Survey results.
2. That the Communications Division continue to provide update on the Communications Plan on an annual basis.

**Carried.**

Moved by Councillor Sebo, Seconded by Councillor Neeson

That the meeting recess at 10:54am

**Carried.**

Council reconvened at 11:15am

Letter submitted from Minister Clark, Minister of Municipal Affairs and Housing, re Item No. 12(2)(F), for inclusion in discussion.

Reports from the Development Services Department:

(F) Keswick Secondary Plan Review and Steering Committee Formation

Report No. DS-2019-0016

**Tolek Makarewicz** provided a review of the report; the plan will encompass the entire area of Keswick as defined in the current secondary plan, generally from Ravenshoe Road to Old Homestead Road, not including the Keswick Business Park.

**Harold Lenters;**

•referred to correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing concerning the government's Housing Supply Action Plan.  
•wording to be inserted in Requests for Proposal Terms of Reference to give the Town the ability to pause the process and reconvene at a later date if major effects occur due to changes to the Provincial Policy Statement or the Planning Act

Moved by Councillor Waddington, Seconded by Councillor Fellini

**RESOLUTION NO. C-2019-0201**

1. That Council receive Report No. DS-2019-0016 prepared by the Planning Division, Development Services Department dated March 6, 2019 respecting the Keswick Secondary Plan Review and Steering Committee Formation.
2. That Council refer the Draft Terms of Reference for the Keswick Secondary Plan Review Steering Committee included as Attachment 4 to Report DS-2019-0016 to the Selection Committee for review and final approval, in consultation with the Planning Division.
3. That Council appoint three (3) Members of Council to sit on the Keswick Secondary Plan Review Steering Committee.

4. That Council authorize the Office of the Clerk and the Selection Committee to commence the selection process to appoint four (4) members of the public to sit on the Keswick Secondary Plan Review Steering Committee.
5. That the Town Clerk forward a copy of Report DS-2019-0016 and Council's Resolution thereon to the York Region Director of Community Planning and Development Services and the Lake Simcoe Conservation Authority, General Manager, Planning and Development.
6. That the correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, respecting the Housing Supply Action Plan, be received.

**Carried.**

12. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT

(1) Dispositions/Proclamations

- (A) Honourable Sylvia Jones, Minister of Community Safety and Correctional Services, sharing resources developed to support municipalities as they undertake the community safety and well-being planning process, a legislative amendment to the Police Services Act, 1990, that came into force on January 1<sup>st</sup>, 2019.

Moved by Councillor Harding, Seconded by Councillor Neeson

**RESOLUTION NO. C-2019-0202**

That correspondence from Honourable Sylvia Jones, Minister of Community Safety and Correctional Services, sharing resources developed to support municipalities as they undertake the community safety and well-being planning process, a legislative amendment to the Police Services Act, 1990, that came into force on January 1<sup>st</sup>, 2019 be received and referred to the Acting CAO for information and dissemination to appropriate departments and to York Regional Police.

**Carried.**

- (B) Chief Donna Big Canoe, Chippewas of Georgina Island First Nation, requesting Council take an official position on the Upper York Sewage Solutions project.

Moved by Councillor Harding, Seconded by Councillor Fellini

**RESOLUTION NO. C-2019-0203**

THAT Council receive correspondence from the Chippewas of Georgina Island First Nation dated January 28, 2019, indicating its opposition to the Upper York Sewage Solutions project and requesting the Town's official position on this project;

AND THAT correspondence be forwarded to the Province of Ontario advising that the Town of Georgina shares the concerns expressed by the Chippewas of Georgina Island First Nation, including what efforts have been pursued regarding alternative options and mitigation and the duty-to-consult requirements that have been inadequate;

AND THAT a response to the January 28, 2019 letter be forwarded to the Chippewas of Georgina Island First Nation indicating the Town of Georgina's position is that of sharing their concerns and that Town Council has forwarded correspondence reflecting this position to the Province of Ontario;

AND THAT the Town of Georgina initiate a forum to include all municipalities surrounding Lake Simcoe, The Chippewas of Georgina Island First Nation, Lake Simcoe Region Conservation Authority, Region of York, County of Simcoe, Region of Durham and the Province of Ontario to discuss and address the health of Lake Simcoe with particular attention to the current waste treatment plants that discharge into Lake Simcoe, with the goal of achieving the legislated goals contained within the Lake Simcoe Protection Plan;

AND THAT prior to further discussion on the Upper York Sewage Solution project, that staff compile a comprehensive timeline of Town actions, reports, resolutions and bylaws or any other activity respecting this project and request the Chippewas of Georgina Island First Nation to share any information or reviews that they may have;

AND THAT staff be requested to obtain results of the Regional pilot project conducted by the Region of York at the Keswick Waste Treatment Plant;

AND THAT the correspondence to the Province of Ontario be forwarded to Scot Davidson, MP for York-Simcoe and Caroline Mulroney, MPP for York-Simcoe.

**Carried unanimously.**

That the Mayor's office initiate a second cultural training session with Chippewas of Georgina Island First Nation on Georgina Island for the benefit of Council Members and Senior Management.

(2) General Information Items

(A) Information Items

Moved by Councillor Neeson, Seconded by Councillor Harding

**RESOLUTION NO. C-2019-0204**

That the General Information Items for March 6, 2019, be received.

**Carried.**

(B) Briefing Notes *None.*

(3) Committee of Adjustment Planning Matters *None.*

(A) Under Review

(B) Recommendations

(C) Decisions

14. MOTIONS/NOTICES OF MOTION *None.*

15. REGIONAL BUSINESS

- Regional budget passed at 3.96%, including a 1% accelerated roads component
- Integrity Commissioner Code of Conduct will return to Regional Council at a later date

16. OTHER BUSINESS *None.*

17. BY-LAWS

Moved by Councillor Neeson, Seconded by Councillor Fellini

That the following by-law be approved:

(3) Bylaw Number 500-2019-0003 (PL-5), being a by-law amend Zoning By-law No. 500, Deyril BLANCHARD, & 703616 Ontario Inc., Part Lot 14, Concession 3 (NG), 58, 60, 62, 64, 66, 68, 70, 72, 74, 76, 78 & 80 Church St, Keswick.

**Carried.**

18. CLOSED SESSION

(1) Motion to move into closed session of Council

Moved by Councillor Fellini, Seconded by Councillor Harding

That Council Members convene into Closed Session at 11:55am, pursuant to Section 239 of the Municipal Act, 2001, as amended, to deal with the following matter:

**(A) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES, SECTION 239 (2) (b), MA**

- i) Confidential Attachment to Report No. CAO-2019-0015, 'Appointments to the Town of Georgina Committees and Boards for the 2018-2022 Term of Office'
- ii) Verbal Report, Personnel Matters

**Carried.**

The Town Clerk and Council Services Coordinator left the meeting at 12:18pm and returned at 1:43pm.

- (2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

Moved by Councillor Sebo, Seconded by Councillor Harding

That Council rise from Closed Session at 1:43pm and report on matters discussed in closed session.

**Carried.**

Moved by Councillor Waddington, Seconded by Councillor Fellini

That the Council meeting continue past the four hour timeframe.

**Carried.**

**(A) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES, SECTION 239 (2) (b), MA**

- i) Confidential Attachment to Report No. CAO-2019-0015, 'Appointments to the Town of Georgina Committees and Boards for the 2018-2022 Term of Office'

Moved by Councillor Neeson, Seconded by Councillor Fellini

**RESOLUTION NO. C-2019-0205**

That Council receive Confidential Attachment '1' to Report No. CAO-2019-0015;

That Council direct staff to advise applicants of the appointments and prepare the necessary bylaw to give effect to the appointments upon the adoption of Report No. CAO-2019-0015.

**Carried.**

- (E) Appointments to the Town of Georgina Committees and Boards for the 2018-2022 Term of Office

Report No. CAO-2019-0015

Moved by Councillor Neeson, Seconded by Councillor Fellini

**RESOLUTION NO. C-2019-0206**

1. That Report No. CAO-2019-0015 prepared by the Clerk's Division, Office of the Deputy CAO, dated March 6, 2019, respecting the appointments to various committees and boards be received.
2. That Council review the attachment (Confidential Attachment #1) detailing the selection outcome for the following committees and boards:
  - a. Georgina Library Board
  - b. Georgina Economic Development Committee
  - c. Georgina Equity & Diversity Advisory Committee
  - d. Property Standards Committee
3. That Council direct the Clerk's Division to prepare the necessary by-laws to give effect to the appointments.
4. That the appointments of the selected applicants by Council come into effect upon adoption of this report and the acceptance of appointments by the respective committee or board designate.

**Carried.**

- ii) Verbal Report, Personnel Matters

Moved by Councillor Neeson, Seconded by Councillor Waddington

**RESOLUTION NO. C-2019-0207**

That Council receive the verbal update from the Director of Human Resources regarding personnel matters and direct staff to further report at a later date.

**Carried.**

19. CONFIRMING BY-LAW

Moved by Councillor Waddington, Seconded by Councillor Fellini

That the following by-law be approved:

- (1) By-law No. 2019-0019 (COU-2), a by-law to confirm the proceedings of Council on March 6, 2019.

**Carried.**

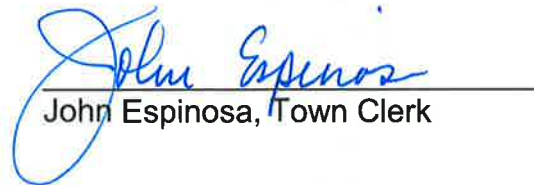
20. MOTION TO ADJOURN

Moved by Councillor Harding, Seconded by Councillor Sebo

That the meeting adjourn at 1:45pm.

**Carried.**

  
Margaret Quirk, Mayor

  
John Espinosa, Town Clerk