

THE CORPORATION OF THE TOWN OF GEORGINA

COUNCIL ADDENDUM

Wednesday, November 7, 2018
9:00 AM

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT
 - (2) General Information Items
 - (B) Briefing Notes
 - (iii) Human Resources Department respecting 'Staffing Announcements, Recruitment and Alignment Review'
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 - (iv) Office of the CAO providing the 'Amended Council Meeting Schedule 2019 – Budget Deliberation Days'
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External Briefing Note

Subject: Staffing Announcements, Recruitment and Alignment Review

To: Mayor and Council

From: Bev Moffatt, Director of Human Resources

Date: November 7, 2018

Briefing:

We are pleased to formally announce that Lawrence Artin has accepted a secondment as *Head, Special Capital Initiatives*. Lawrence joined the Town in January of this year as the Manager of Facilities and Parks. In that time, he has demonstrated the ability to enhance the performance of the Department through sound leadership, project management and guidance, while successfully fulfilling the duties and responsibilities as Manager. Lawrence has proven project management expertise and strong educational qualifications, with over a decade of experience in the private and public sector, including four-years of municipal project management with the City of Toronto. Lawrence will be responsible for oversight in the planning and implementation of key capital initiatives including, the Town's Civic Centre replacement, the Multi Use Recreation Complex (MURC), Mossington Wharf, Pefferlaw Fire Hall, West Park and the Link Community HUB Projects. Lawrence will continue to provide and support the Parks and Facilities Division and staff in an oversight/management role as he transitions in his new role.

This secondment has provided the opportunity to review the responsibilities of the Manager of Facilities and Parks and Divisional operations. The Office of the Chief Administrative Officer will be recommending during the 2019 budget process a funding change associated with the Head, Special Capital Initiatives to allow for the separation of the management of facilities and parks functions for corporate alignment and efficiencies associate with service excellence opportunities and synergies. Upcoming recruitment will include a temporary Manager of Facilities and a temporary Manager of Parks while we explore alignment opportunities and the staff Parks review indicated to Council in September.

John Armstrong has been our Acting Director of Operations and Infrastructure for some time now. We will begin the recruitment process shortly for a permanent Director anticipating a start date in 2019 Q1. Mr. Armstrong has agreed to remain on staff during the transition and the orientation period of the new Director.

In addition, Mr. Ryan Cronsberry was appointed to the Acting Deputy CAO position in mid-October. Mr. Michael Hutchinson has been appointed to the Acting Manager of Municipal Law Enforcement (MLE) and existing permanent or seasonal MLE staff have been engaged to fill vacancies resulting from these appointments. Utilizing existing staff provides efficiencies for the Town and excellent work experience and engagement for staff as we support succession planning opportunities.

In closing, Mr. Dave Reddon remains in the Acting Chief Administrative Officer role and he will continue until such time as our Chief Administrative Officer returns from medical leave in a full-time capacity.

**GEORGINA**

Subject: Amended Council Meeting Schedule 2019 – Budget Deliberation Days

To: Mayor and Council

From: Dave Reddon, Acting CAO – Office of the CAO

Date: November 6, 2018

Briefing: Due to conflicting dates with Regional Council training, the 2019 Budget Deliberation Days have been adjusted. As a result, the 2019 Budget Deliberation days will be as followed:

- **Tuesday, January 29, 2019 at 9:00am**
- **Wednesday, January 30, 2019 at 9:00am (if required)**

The final adoption date will now be February 13, 2019.

I have attached the full 2019 Council Calendar for public record.

January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 New Year's Day	2 No Meeting	3	4	5
6	7	8	9 7:00pm- Comm'y Org. Budget Requests Council Deliber'n.	10	11	12
13	14	15	16 9:00am-COUNCIL	17	18	19
20	21	22	23 9:00am-COUNCIL	24	25	26
27	28	29 9:00am- SPECIAL COUNCIL - Draft Budget Deliberations	30 9:00am- SPECIAL COUNCIL - Draft Budget Deliberations (if req'd.)	31		

February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2 Groundhog Day
3	4	5 Chinese New Year	6 7:00pm-COUNCIL	7	8	9
10	11	12	13 9:00am-COUNCIL - Final Budget Adoption	14 St. Valentine's Day	15	16
17	18 Family Day	19	20 No Meeting	21	22	23
24	25	26	27 7:00pm-COUNCIL	28		

March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6 9:00am-COUNCIL	7	8	9
10 Daylight Savings Begins	11	12	13 No Meeting	14	15	16
17 St. Patrick's Day	18	19	20 No Meeting Spring Begins	21	22	23
24	25	26	27 7:00pm-COUNCIL	28	29	30
	31					

April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 April Fool's Day	2	3 9:00am-COUNCIL	4	5	6
7	8	9	10 7:00pm-COUNCIL	11	12	13
14 Palm Sunday	15	16	17 9:00am-COUNCIL	18	19 Good Friday Passover	20
21 Easter Sunday	22 Easter Monday Earth Day	23	24 No Meeting	25	26	27
28	29	30				

May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 9:00am-COUNCIL	2	3	4
5	6	7	8 7:00pm-COUNCIL	9	10	11
12 Mother's Day	13	14	15 9:00am-COUNCIL	16	17	18
19	20 Victoria Day	21	22 No Meeting	23	24	25
26	27	28	29 7:00pm-COUNCIL	30	31	

June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 7:00pm-COUNCIL	6	7	8
9	10	11	12 9:00am-COUNCIL 6:00pm-LSRCA Annual Dinner	13	14	15
16 Father's Day	17	18	19 7:00pm-COUNCIL	20	21 Summer Begins	22
23	24	25	26 9:00am-COUNCIL	27	28	29
30						

July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Canada Day	2	3 No Meeting	4	5	6
7	8	9	10 No Meeting	11	12	13
14	15	16 9:00am-COUNCIL	17 7:00pm-COUNCIL	18	19	20
21	22	23	24 No Meeting	25	26	27
28	29	30	31 No Meeting			

August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Civic Holiday	6	7 No Meeting	8	9	10
11	12	13 9:00am-COUNCIL	14 7:00pm-COUNCIL	15	16	17
18 AMO CONFERENCE	19 AMO CONFERENCE	20 AMO CONFERENCE	21 No Meeting AMO CONFERENCE	22	23	24
25	26	27	28 No Meeting	29	30	31

September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labour Day	3	4 No Meeting	5	6	7
8 Grandparents Day	9	10	11 7:00pm-COUNCIL	12	13	14
15	16	17	18 9:00am-COUNCIL	19	20	21
22	23 Autumn Begins	24	25 7:00pm-COUNCIL	26	27	28
29 Rosh Hashanah	30					

October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 9:00am-COUNCIL	3	4	5
6	7	8	9 7:00pm-COUNCIL	10	11	12
13	14 Thanksgiving	15	16 9:00am-COUNCIL	17	18	19
20	21	22	23 7:00pm-COUNCIL	24	25	26
27	28	29	30 No Meeting	31 Halloween		

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3 Daylight Savings Ends	4	5	6 9:00am-COUNCIL	7	8	9
10	11 Remembrance Day	12	13 7:00pm-COUNCIL	14	15	16
17	18	19	20 9:00am-COUNCIL	21	22	23
24	25	26	27 7:00pm-COUNCIL	28	29	30

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 9:00am-COUNCIL	5	6	7
8	9	10	11 7:00pm-COUNCIL	12	13	14
15	16	17	18 No Meeting	19	20	21 Winter Begins
22 Hanukkah	23	24 Christmas Eve	25 Christmas Day	26 Boxing Day	27	28
29	30	31 New Year's Eve				