

THE CORPORATION OF THE TOWN OF GEORGINA

COUNCIL AGENDA

ADDENDUM 1

Wednesday, May 16, 2018
9:00 AM

12. REPORTS

(2) REPORTS REQUIRING SEPARATE DISCUSSION

Reports from the Operations and Infrastructure Department:

Pages 1-3

(F) Award of Tender, Asphalt Resurfacing and Road Improvements

Report No. OI-2018-0012

Recommendation(s):

1. That Council receive Report No. OI-2018-0012 prepared by the Operations Division, Operations and Infrastructure Department dated May 16, 2018 respecting the Award of Tender for Asphalt Resurfacing and Road Improvements
2. That Council award the unit price Tender OI-2018-048 for Asphalt Resurfacing and Road Improvements on McCowan Road, Duclos Point Road and Smith Boulevard in the amount of \$2,683,252.71 excluding applicable taxes.
3. That the Chief Administrative Officer (CAO) be authorized to approve any contingencies that arise, up to 10% but not to exceed the overall budget presented in the 2018 budget of \$3,020,000.
4. That Council adopt a by-law authorizing the Mayor and Clerk to enter into a unit price contract with Fermar Paving Limited.

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT

(2) General Information Items

(A) Briefing Notes

Page 4

- (iii) Short-Term Rental 2018 Summer Municipal Law Enforcement Initiative

Pages 5-7

(iv) Potential Grant for the Link Project

17. BY-LAWS

Page 8

- (5) By-law Number 2018-0048 (CON-2), being a by-law to authorize the authorize the Mayor and Clerk to enter into a Unit Price Contract with Fermar Paving and the Corporation of the Town of Georgina for asphalt resurfacing and road improvements on McCowan Road, Duclos Point Road and Smith Boulevard

(Advisement: Refer to Report No. OI-2018-0012, Item No. 12(2)(F) of this agenda)

THE CORPORATION OF THE TOWN OF GEORGINA

**REPORT NO. OI-2018-0012
FOR THE CONSIDERATION OF
COUNCIL
MAY 16, 2018**

SUBJECT: AWARD OF TENDER – ASPHALT RESURFACING AND ROAD IMPROVEMENTS

1. RECOMMENDATION:

- 1. That Council receive Report No. OI-2018-0012 prepared by the Operations Division, Operations and Infrastructure Department dated May 16, 2018 respecting the Award of Tender for Asphalt Resurfacing and Road Improvements**
- 2. That Council award the unit price Tender OID2018-048 for Asphalt Resurfacing and Road Improvements on McCowan Road, Duclos Point Road and Smith Boulevard in the amount of \$2,683,252.71 excluding applicable taxes.**
- 3. That the Chief Administrative Officer (CAO) be authorized to approve any contingencies that arise, up to 10% but not to exceed the overall budget presented in the 2018 budget of \$3,020,000.**
- 4. That Council adopt a by-law authorizing the Mayor and Clerk to enter into a unit price contract with Fermar Paving Limited.**

2. PURPOSE:

To seek Council approval to award tender OID2018-048 to Fermar Paving Limited for tender OID2018-048.

3. BACKGROUND:

Tender OID2018-048 was issued for the resurfacing and subsurface replacement for McCowan Road, Duclos Point Road and Smith Boulevard. Culvert replacement, as well as an extensive steel beam guiderail on McCowan Road are included in the project. This large tender has yielded attractive unit prices for asphalt.

4. ANALYSIS:

Five (5) submissions were received, the results are as follows:

1. FERMAR PAVING LIMITED	\$2,683,252.71
2. LISBON PAVING CO. LIMITED	\$2,791,197.50
3. COCO PAVING INC.	\$2,834,260.36
4. BRENNAN PAVING AND CONSTRUCTION LTD.	\$2,836,009.75
5. DUFFERIN CONSTRUCTION COMPANY	\$3,097,837.00

Staff have checked references of Fermar Paving and are confident in their ability to complete this project.

5. RELATIONSHIP TO STRATEGIC PLAN:

GOAL 4: "Provide Exceptional Municipal Service"

Proper asset management principles are being applied and staff are confident that both financial and physical risks are being minimized.

6. FINANCIAL AND BUDGETARY IMPACT:

The Council approved budget for these (3) streets is \$3,020,000. Other costs included involve inspection fees and geotechnical testing. The non-recoverable HST (1.76% = \$47,225.25) will also impact actual costs incurred. Our Development Engineering Division collected funds, approximately \$130,000, from the Beeton Fill site which were to be used to rehabilitate and replace Smith Boulevard. These funds were transferred into the road reserve and staff are proposing to draw on these funds. All items are within budget.

7. PUBLIC CONSULTATION AND NOTICE REQUIREMENTS:

Staff will advertise on the Town Page of the Advocate and notify residents who are directly affected. Resurfacing works generally are completed with little disruption to daily traffic movements.

8. CONCLUSION:

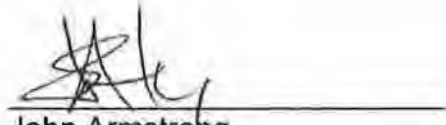
Staff recommends that Council adopt a by-law authorizing the Mayor and Clerk to enter into a unit price contract with Fermar Paving Limited., excluding applicable taxes, for Asphalt Resurfacing and Road Improvements.

Prepared by:



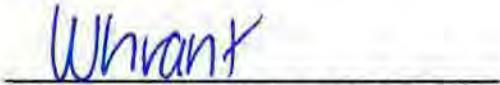
Bob Fortier, C.E.T., CRS
Capital Project Manager

Recommended by:



John Armstrong
Director of Operations and Infrastructure

Approved by:



Winanne Grant, B.A., AMCT, CEMC
Chief Administrative Officer



GEORGINA

Briefing Note

Subject: Short-Term Rental 2018 Summer Municipal Law Enforcement Initiative

To: Mayor and Council

From: Ryan Cronsberry, Manager of Municipal Law Enforcement

Date: May 14, 2018

Briefing: In 2017, the Municipal Law Enforcement Division received complaints from concerned citizens regarding various bylaw related issues such as parking, noise, fireworks and burning issues related to Short Term Rental property's found throughout Georgina. For 2018 Council approved a \$20,000 increase for Municipal Law Enforcement in order to assist in addressing the negative impacts created by the behavior of some individuals using STRA's as an interim measure while a long term policy framework is established. Staff were requested to communicate to Council the enforcement approach for this summer with respect to the increased budget.

The Municipal Law Enforcement Division will be expanding their hours of operation until midnight on Fridays and Saturdays with the addition of Sundays on long weekends (May 18 to Sept 2). The goal of our multi-pronged enforcement approach is to educate the property owners and to limit the disruption caused by (STRA's).

Working alongside York Regional Police (YRP), and the Town's Fire Department, Municipal Law Enforcement Officers (MLEO) will receive calls directly from the community through several options. All complaints (calls for service) during regular business hours will be made by calling the Municipal Law Enforcement Division at (905)476-4305 ext. 2279 or 2373 and will then be directed appropriately.

All after hour calls will be made through the existing after-hours complaint line, at (905) 476-4305 ext. 2281). This will be forwarded directly to the (MLEO) on-duty. The Officer will dissect the message and determine the appropriate response at that time. Based on that information, the MLEO will then decide to act on the complaint right away with the assistance of YRP and/or Fire, or to postpone and address it during regular business hours. A higher priority will be placed on complaints such as unsafe parking, noise, fireworks and burning. These will be dealt with at the time of the complaint, while general complaints of zoning/illegal uses, property standards violations will be addressed during regular business hours.

Complainants will be asked to leave the following information:

- Address of Short Term Rental Accommodations (STRA)
- Type of enforcement issue (noise, burning, parking)
- Approximate number of people at that residence
- Complainant's name
- Complainant's phone #

The concerned party will receive a call back from the on-duty MLEO indicating that the message was received and the anticipated enforcement actions to be taken by that officer. All matters criminal in nature or out of the MLEO's scope of duty, will be addressed by YRP.

The Municipal Law Enforcement Division will be sending out correspondence next week to the property owners of previous STRA's in which we have previously been involved. The intent is to advise the owners of the applicable bylaws and request them to take steps to ensure that all occupants are compliant and respectful of the bylaws and behave in a manner not to negatively impact area residents. We will also be establishing a messaging campaign with our Communications team to communicate information and provide contact numbers to the public via use of the Town's page in the Georgina Advocate, website and social media streams.



GEORGINA

Subject: Potential Grant for the Link Project

To: Mayor and Council

From: Marc J. Pourvahidi, Director, Special Capital Initiatives

Date: May 15, 2018

Briefing: Employment and Social Development Canada (ESDC), has announced the availability of the Enabling Accessibility Fund (EAF) that may provide funding for eligible capital projects that increase accessibility for people with disabilities in Canadian communities and workplaces, creating more opportunities for people with disabilities to participate in community activities, programs and services, or access employment opportunities.

Eligible recipients include:

- Not-for-profit organizations
- For profit organizations
- Municipalities
- Indigenous organizations (including band councils, tribal councils and self-government entities)
- Territorial governments

Eligible recipients can apply for funding through periodic funding processes, where eligibility criteria are further defined, under three program components:

- The small projects component provides grant funding, typically up to \$50,000 per project, to support small scale construction, renovation or retrofit projects that increase accessibility in communities or workplaces. Examples of types of projects are: installing screen reader devices and hearing induction loop systems, building accessible pathways and ramps, creating a controlled multisensory environment (Snoezelen room), and constructing a universally designed office.
- The mid-sized projects component provides contributions of up to \$3 million to support larger retrofit, renovation or construction projects of facilities or venues that house or will house programs and services geared towards addressing the social and/or labour market integration needs of people with disabilities in a holistic manner. Eligible projects may include the creation or expansion of existing centres or hubs which offer centralized programming and services for people with disabilities in their communities.
- **New** - The youth innovation component empowers youth to identify accessibility barriers within their communities and work with local organizations to develop solutions to increase accessibility and safety in community spaces and workplaces. Funding of up to \$10,000 is available to support capital costs of eligible projects, which may include initiatives like installing

automatic door openers, constructing raised garden beds in a community garden, or acquiring specialized wheelchairs to access sandy beaches.

Eligibility information

To be considered eligible for funding, Applications for Funding must meet all of the eligibility criteria outlined in this memo.

As this is a competitive process, not all Applications for Funding will be retained. Funding is limited and subject to budget considerations of the Enabling Accessibility Fund, Employment and Social Development Canada (ESDC), and allocation of funds by Parliament.

Eligible projects

- The Application for Funding must be received no later than May 24, 2018 at 11:59 p.m. Pacific Time Zone.
- The Application for Funding must be signed by the legally authorized representative(s) of the organization (a Council resolution can address this requirement).
- The Application for Funding must be submitted by an eligible recipient.
- A document from the Canada Revenue Agency that includes the organization's business or registration number must be received.
- Two (2) letters that confirm community support for the proposed project must be provided with the Application for Funding.
- One (1) estimate by an external contractor that supports each main cost category of the proposed project. If this is not possible, an acceptable rationale must be provided as to why an estimate could not be submitted as well as a description of how the main cost categories for the project were determined
- The amount of funding requested from ESDC must be between \$350,000 and \$1,000,000.
- A minimum of 35% of the total eligible project costs must be provided in cash by funding sources other than the Government of Canada (not applicable for organizations in Yukon, Northwest Territories and Nunavut).
- A strategy and/or steps have been identified by applicants to meet the 35% leveraging requirement.

Assessment process

- This tab outlines the Eligibility Requirements (Part A below) that will be used to determine the eligibility of your application. It also outlines the Assessment Criteria (Part B below) that will be used to assess your application. If your Application for Funding is retained, you will be asked to submit a full project proposal, along with additional supporting documents. Full proposal development is anticipated to be in the fall of 2018.
- The information collected in your Application for Funding will be used to assess its merits. As part of the assessment process, the information may be shared with external consultants, review committee members within Employment and Social Development Canada (ESDC), officials in other departments, federal, provincial and/or territorial governments or Members of Parliament.
- The Government of Canada reserves the right to accept an application in whole or in part. Consideration may also be given to factors such as geographic coverage and official languages requirements.

- As this is a competitive process, not all applications will be retained. Funding is limited and subject to budget considerations of the Enabling Accessibility Fund, ESDC, and allocation of funds by Parliament. Decisions are final and there is no appeal process.
- You should not assume any commitment on the part of the Government of Canada until funding has been approved and a funding agreement has been signed by a representative of ESDC. ESDC will notify you in writing of the outcome of the review of your application.
- Project activities cannot begin before your project is approved and a funding agreement has been signed by both you and ESDC. Any activities that occur prior to the signing of the funding agreement by ESDC cannot be reimbursed.

Assessment criteria

This section indicates how a variety of elements in your application are weighted in order to evaluate the overall quality of your proposed project in comparison to others submitted in this competitive process. The applications for Funding will only be assessed if all of the eligibility requirements have been met.

- a) Project relevance (20%)
- b) Project activities (25%)
- c) Project management (20%)
- d) Results (15%)
- e) Budget (20%)

Staff are recommending to apply for this grant under the “mid-sized projects component” as this category seems to be a good fit for the Link project. If Council is in support of such application, the following resolution can be adopted by Council as an authorization for Town’s application:

RESOLUTION

- 1. That Council receive the briefing note on the potential Enabling Accessibility Fund with respect to a potential grant for the Link renovation project;**
- 2. That staff be authorized to file an application under the mid-sized project for the allowable maximum amount of one million dollars (\$1M);**
- 3. That the Town Treasurer or designate be authorized to sign documents necessary for the filing of the grant application;**
- 4. That staff report back to Council on the final outcome of the grant application, when the results are known.**

Marc Pourvahidi

THE CORPORATION OF THE TOWN OF GEORGINA
IN THE
REGIONAL MUNICIPALITY OF YORK

BY-LAW NUMBER 2018-0048 (CON-2)

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A UNIT PRICE CONTRACT WITH FERMAR PAVING AND THE CORPORATION OF THE TOWN OF GEORGINA FOR ASPHALT RESURFACING AND ROAD IMPROVEMENTS ON MCCOWAN ROAD, DUCLOS POINT ROAD AND SMITH BOULEVARD.

WHEREAS The Town of Georgina, wishes to enter into a contract with FERMAR PAVING for Asphalt Resurfacing and Road Improvements on McCowan Road, Duclos Point Road and Smith Boulevard.

WHEREAS Council passed a Resolution on May 16, 2018, authorizing staff to enter into a contract with FERMAR PAVING for Asphalt Resurfacing and Road Improvements on McCowan Road, Duclos Point Road and Smith Boulevard.

WHEREAS the Town of Georgina is a municipal corporation pursuant to the Municipal Act, 2001.

BE IT THEREFORE ENACTED BY THE COUNCIL OF THE TOWN OF GEORGINA THAT the Mayor and Clerk are hereby authorized to enter into a unit price contract with FERMAR PAVING and the corporation of the Town of Georgina for Asphalt Resurfacing and Road Improvements on McCowan Road, Duclos Point Road and Smith Boulevard.

READ and enacted on this 16th day of May, 2018

Margaret Quirk, Mayor

John Espinosa, Town Clerk