

# THE CORPORATION OF THE TOWN OF GEORGINA

## COUNCIL MINUTES

Wednesday, November 1, 2017  
9:00 AM

### Staff:

Winanne Grant, Chief Administrative Officer  
Harold Lenters, Director of Development Services  
Robin McDougall, Director of Recreation and Culture  
Ron Jenkins, Director of Emergency Services and Fire Chief  
David Reddon, Director of Corporate Services/Deputy CAO (Acting)  
Bev Moffatt, Director of Human Resources  
Dan Pisani, Director of Operations and Infrastructure  
Ken McAlpine, Landscape Architect  
Rod Wheeler, Treasurer  
Marc Pourvahidi, Service Delivery Review Project Manager  
Geoff Harrison, Acting Manager of Taxation, Revenue and Customer Service  
MacGillivray, Communications and Social Media Strategist  
Tanya Thompson, Communications Manager  
John Espinosa, Town Clerk  
Carolyn Lance, Council Services Coordinator

### 1. CALL TO ORDER - MOMENT OF MEDITATION

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one that we strive to build a cooperative and respectful relationship with."

A moment of meditation was observed. Council recognized the one year anniversary of the passing of Danny Wheeler, former Regional Councillor for the Town of Georgina, and the passing of Kent Carleton, father of Tammi Roberts, Executive Assistant to the Mayor and Council.

### 2. ROLL CALL

The following Members of Council were present:

Mayor Quirk  
Councillor Biggerstaff  
Councillor Neeson

Regional Councillor Davison  
Councillor Fellini  
Councillor Sebo

Councillor Harding

### 3. COMMUNITY ANNOUNCEMENTS

(1) Welcome to 'Take Our Kids To Work Day' participants

**Mayor Quirk and Council Members** welcomed eight Grade 9 students to our workplace who are taking part in the 'Take Our Kids To Work Day' program.

An OMAA video was shown concerning the CAO position.

- Sunday, November 5<sup>th</sup>, Remembrance Day Parades; 10:30am with service at 11:00am at the cenotaph in Keswick, 1:30pm with service at 2:00pm at the cenotaph in Sutton, service in Pefferlaw at 3:30pm at the Pefferlaw Lions Hall
- the first Veteran Banners honouring local war veterans will be hung on High Street, Pefferlaw Road and Woodbine Ave
- month of November is 'Movember', fundraiser for men's health
- Friday, November 3<sup>rd</sup>, Annual York Regional Police Remembrance Service and Parade, 11am, District 3 Headquarters on Baseline Road
- Saturday, November 4<sup>th</sup>, Knox United Church Annual Pig Roast, Egypt Hall
- Saturday, November 4<sup>th</sup>, Annual Christmas Sale and Tea, Salvation Army Church on Metro Road, 9:00am
- Sutton by the Lake Annual Christmas Bazaar, 9:00am to 12:00pm
- Friday, October 27<sup>th</sup>, Lieutenant-Governor Elizabeth Dowdeswell, who resided in Georgina for a short time, visited Georgina, participated in a roundtable discussion and opened Canada 150 Lane at Clearwater Farm property

### 4. INTRODUCTION OF ADDENDUM ITEM(S)

- |                   |                                                                                                  |
|-------------------|--------------------------------------------------------------------------------------------------|
| Item No. 12(2)(B) | Additional correspondence from David Szeptycki and Debbie Gordon                                 |
| Item No. 12(2)(H) | Report No. OI-2017-0035 entitled 'Mossington Wharf Divestiture'                                  |
| Item No. 18(1)(B) | Closed Session, Section 239(2)(b), Personal Matter, 'CAO Briefing of Performance Related Matter' |

### 5. APPROVAL OF AGENDA

Moved by Councillor Harding, Seconded by Councillor Sebo

#### **RESOLUTION NO. C-2017-0563**

That the agenda, with the following addendum items, be approved;

- |                   |                                                                  |
|-------------------|------------------------------------------------------------------|
| Item No. 12(2)(B) | Additional correspondence from David Szeptycki and Debbie Gordon |
|-------------------|------------------------------------------------------------------|

- Item No. 12(2)(H) Report No. OI-2017-0035 entitled 'Mossington Wharf Divestiture'
- Item No. 18(1)(B) Closed Session, Section 239(2)(b), Personal Matter, 'CAO Briefing of Performance Related Matter'

**Carried.**

- 6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF *None.*

- 7. ADOPTION OF MINUTES

Moved by Councillor Neeson, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0564**

That the following sets of minutes be adopted as presented:

- (1) Minutes of the Council Meeting held on September 20, 2017
- (2) Minutes of the Council Meeting held on October 18, 2017

**Carried.**

- 8. SPEAKERS

**Mayor Quirk** inquired if anyone was in attendance who wished to speak to any report listed on the agenda; *None.*

- 9. DELEGATIONS/PETITIONS *None.*

- 10. PRESENTATIONS *None.*

- 11. PUBLIC MEETINGS *None.*

- (1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS *None.*

- (2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION *None.*

- (3) OTHER PUBLIC MEETINGS *None.*

- 12. REPORTS

- (1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION

Moved by Councillor Fellini, Seconded by Councillor Biggerstaff

(A) Vacancy Rebate Program – Commercial and Industrial Properties  
Report No. CS-2017-0055

**RESOLUTION NO. C-2017-0565**

1. That Council receive Report No. CS-2017-0055 prepared by the Taxation, Revenue and Customer Service Division, Corporate Services Department dated November 1, 2017 regarding the Vacancy Rebate Program.
2. That Council endorse the phase-out and elimination of the Vacancy Rebate Program effective January 1, 2018.

(D) Award of Tender – FES2017-036  
Supply and Delivery of a Pumper Tanker Fire Truck

Report No. ES-2017-0005

**RESOLUTION NO. C-2017-0566**

1. That Council receive Report No. ES-2017-0005 prepared by the Emergency Services Department dated November 1, 2017 respecting the award of tender FES2017-036 – Supply and Delivery of a Pumper Tanker Fire Truck.
2. That Council approves and authorizes the Purchasing Agent to issue a Purchase Order to Carrier Centers Emergency Vehicles for the purposes of the supply and delivery of a pumper tanker fire truck.
3. That Council approves the amount of \$35,700 be drawn from the Reserve for Contingencies to fund the overage of the Replacement of Engine 142.

(F) Award of Contract – FES2017-039  
Fitting, Supply and Delivery of Bunker Gear

Report No. ES-2017-0007

**RESOLUTION NO. C-2017-0567**

1. That Council receive Report No. ES-2017-0007 prepared by the Emergency Services Department dated November 1, 2017 respecting the award of contract FES2017-039 for the fitting, supply and delivery of new bunker gear.
2. That Council approves and authorizes the Purchasing Agent to issue a Purchase Order to A.J. Stone Company Limited for the purposes of the fitting,

supply and delivery of bunker gear for the next three years with an optional 2 years extension in the amount as approved during each budget year process.

**Carried.**

(2) REPORTS REQUIRING SEPARATE DISCUSSION

Reports from the Recreation and Culture Department:

(C) Keswick Cenotaph Relocation

Report No. RC-2017-0038

Moved by Councillor Neeson, Seconded by Regional Councillor Davison

**RESOLUTION NO. C-2017-0568**

1. That Council receive Report No. RC-2017-0038 prepared by the Recreation and Culture Department dated November 1, 2017 regarding the Keswick Cenotaph Relocation.
2. That Council approve the preferred site known as the Richmond Park Drive Site for the relocation site for the Keswick Cenotaph, or any other site that may be discussed with the Legion as an option.
3. That Council direct Staff to proceed with developing a design concept in cooperation with the Royal Canadian Legion, Georgina Branch 356 to establish a budget that will be considered as part of the 2018 Budget deliberations.

**Carried.**

Reports from the Emergency Services Department:

(E) Station 1-4 Facility Expansion

Report No. ES-2017-0006

Moved by Councillor Biggerstaff, Seconded by Councillor Harding

**RESOLUTION NO. C-2017-0569**

1. That Council receive Report No. ES-2017-0006 prepared by the Emergency Services Department dated November 1, 2017 respecting the facility expansion of Station 1-4.

2. That Council approves the facility expansion of the Georgina Fire & Rescue Services Department Headquarters located at 165 The Queensway South, Keswick.
3. That Council consider funding for the facility expansion of the vacant retail space which will be provided during the 2018 budget process.

**Carried.**

Moved by Regional Councillor Davison, Seconded by Councillor Harding

That the meeting recess at 10:22 a.m.

**Carried.**

The meeting reconvened at 10:38 a.m.

Report from the Chief Administrative Officer:

- (G) Service Delivery Review (SDR) Progress Report No. 6  
Financial Policy Framework  
Part B – Corporate Debt Management Policy

Report No. CAO-2017-0014

Moved by Councillor Neeson, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0570**

1. That Council receive Report CAO-2017-0014 prepared by the Office of the CAO dated November 1, 2017 regarding SDR Progress Report No. 6, Financial Policy Framework, Part B – Corporate Debt Management Policy.
2. That Council adopt as a Policy a maximum annual debt servicing limit equivalent to 15% of the Municipality's Annual Repayment Limit (ARL) as set by the Ministry of Municipal Affairs and housing based on Town's Own Source Revenue (OSR);
3. That Council approve the Corporate Debt Management Policy and the Debenture Terms as outlined in section 5.4.1 of this report, or any other options as directed by Council which shall be reflected in the amended version of Attachment 1 of this Report;

4. That staff be instructed to follow the guidelines of the approved Corporate Debt Management Policy in preparation of the annual Capital Budget and the Ten Year Forecast;
5. That staff be directed to include the most recent copy of the Ministry of Municipal Affairs and Housing's communication on Annual Repayment Limit (ARL) and the Financial Indicator Review for information purposes as part of the annual budget deliberation;
6. That the Treasurer be directed to report back to Council on the debt status, in detail, as part of the annual budget deliberation.

**Carried.**

Report from the Operations and Infrastructure Department:

(H) Mossington Wharf Divestiture

Report No. OI-2017-0035

Moved by Councillor Sebo, Seconded by Councillor Neeson

**RESOLUTION NO. C-2017-0571**

1. That Report No. OI-2017-0035 prepared by the Operations and Infrastructure Department dated November 01, 2017 respecting the Mossington Wharf Divestiture be deferred to the November 8, 2017 Council meeting agenda, with the potential for a Special Council Meeting to be called prior to that date if required.

**Carried.**

**13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT**

(1) Dispositions/Proclamations

- (A) Sarah Brislin, Georgina Agricultural Advisory Committee, requesting Council provide direction regarding the 2018 election to determine the schedule for Advisory Committee Meetings.

Moved by Councillor Harding, Seconded by Councillor Sebo

**RESOLUTION NO. C-2017-0572**

That correspondence from Sarah Brislin, Georgina Agricultural Advisory Committee, requesting Council provide direction regarding the 2018 election to

determine the schedule for Advisory Committee Meetings be received and that the Committee be advised that a report will be considered by Council in December of 2017.

**Carried.**

- (B) Sarah Brislin, Georgina Agricultural Advisory Committee, requesting staff be advised of harmful invasive species and treatment.

Moved by Councillor Harding, Seconded by Councillor Fellini

**RESOLUTION NO. C-2017-0573**

That correspondence from Sarah Brislin, Georgina Agricultural Advisory Committee, concerning the risk of harmful invasive species and that Council advise the public and staff that anyone who comes into contact with harmful invasive species should seek immediate professional medical treatment to treat burns or injuries that result from such contact.

**Carried.**

- (C) Sarah Brislin, Georgina Agricultural Advisory Committee, recommending the Region take response time into consideration when setting timelines.

Moved by Councillor Harding, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0574**

That correspondence from Sarah Brislin, Georgina Agricultural Advisory Committee, recommending the Region take response time into consideration when setting timelines be received, and that Council forward a letter to the Province advising that the timeline for response is disappointing and suggesting timelines for response be taken into consideration for similar matters in future.

**Carried.**

- (D) AMO's 2017 Federal Gas Tax Fund Annual Report for the year ending December 31, 2016.

Moved by Councillor Sebo, Seconded by Councillor Fellini

**RESOLUTION NO. C-2017-0575**

That the Association of Municipalities of Ontario's 2017 Federal Gas Tax Fund Annual Report for the year ending December 31, 2016 be received.



**Carried.**

- (2) General Information Items

Moved by Regional Councillor Davison, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0576**

That the General Information Listing for November 1, 2017, be received.

**Carried.**

- (3) Committee of Adjustment Planning Matters *None.*
- (a) Under Review
  - (b) Recommendations
  - (c) Decisions

14. MOTIONS/NOTICES OF MOTION *None.*

15. REGIONAL BUSINESS

- a presentation will be provided on November 15<sup>th</sup> from York Region Transportation staff and York Regional Police concerning statistics on traffic volume and speed on Ravenshoe Road and the intersection at Woodbine Avenue and Ravenshoe Road, and potential suggestions to try to improve issues. A public awareness meeting is also being organized.
- the Lake Simcoe Region Conservation Authority has released a Phosphorus Offsetting Program based on the Lake Simcoe Protection Plan
- Demonstration Project respecting the removal of phosphorus from some storm water ponds
- changes suggested to drop off waste depots
- improvements coming respecting Provincial Government funding for early years centres

16. OTHER BUSINESS

- Winanne Grant provided information respecting the Service Delivery Review process

17. BY-LAWS *None.*

18. CLOSED SESSION

- (1) Motion to move into closed session of Council

Moved by Councillor Fellini, Seconded by Councillor Biggerstaff

That Council convene into Closed Session at 12:02 p.m. pursuant to Section 239 of The Municipal Act, 2001, as amended, to deal with the following matter:

- (A) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD, SECTION 239 (2) (c), MA**
  - Maskinonge River - Land Acquisition - Update, Confidential Report No. RC-2017-0034
  
- (B) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES, SECTION 239 (2) (b), MA**
  - CAO Briefing of Performance Related Matter

**Carried.**

- (2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

Moved by Regional Councillor Davison, Seconded by Councillor Biggerstaff

That the meeting reconvene at 12:35 p.m. and that Council report on matters discussed in closed session

**Carried.**

- (A) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD, SECTION 239 (2) (c), MA**
  - Maskinonge River – Land Acquisition – Update, Confidential Report No. RC-2017-0034

Moved by Regional Councillor Davison, Seconded by Councillor Sebo

**RESOLUTION NO. C-2017-0577**

That staff continue with negotiations for land acquisition.

**Carried.**

Item 12(2)(B) was brought forward and dealt with, following Item No. 18(1)(A)

- (B) Maskinonge River Pedestrian Bridge – Project Update**  
Report No. RC-2017-0035

Moved by Regional Councillor Davison, Seconded by Councillor Fellini

**RESOLUTION NO. C-2017-0578**

1. That Report No. RC-2017-0035 prepared by the Recreation and Culture Department dated November 1, 2017 respecting Maskinonge River Pedestrian Bridge – Project Update, be deferred pending receipt of additional information to be submitted to Council at staff's discretion.

**Carried.**

Mayor Quirk acknowledged receipt of two letters listed on the Addendum concerning Report No. RC-2017-0035 from David Szeptycki and Debbie Gordon and requested they be included in the report when it returns to Council.

Moved by Regional Councillor Davison, Seconded by Councillor Sebo

That Council convene back into Closed Session at 12:40 p.m. pursuant to Section 239 of The Municipal Act, 2001, as amended, to deal with the following matter:

- (B) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL,  
INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES,  
SECTION 239 (2) (b), MA**
- CAO Briefing of Performance Related Matter

**Carried.**

The Deputy Clerk and Council Services Coordinator left the Council Chambers at this time.

Moved by Councillor Harding, Seconded by Councillor Fellini

That the meeting reconvene at 2:01 p.m. and that Council report on matters discussed in closed session.

**Carried.**

The Deputy Clerk and Council Services Coordinator returned to the Council Chambers at this time.

- B) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL,  
INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES,  
SECTION 239 (2) (b), MA**
- CAO Briefing of Performance Related Matter

Moved by Councillor Fellini, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0579**

That the CAO's briefing on a performance related matter be received and that the CAO and Director of Human Resources be directed to report back to Council.

**Carried.**

19. CONFIRMING BY-LAW

Moved by Regional Councillor Davison, Seconded by Councillor Harding

That the following by-law be approved:

- (1) By-law No. 2017-0122 (COU-2), a by-law to confirm the proceedings of Council on November 1, 2017.

**Carried.**


20. MOTION TO ADJOURN

Moved by Councillor Fellini, Seconded by Councillor Biggerstaff

That the meeting adjourn at 2:02 p.m.

**Carried.**

  
Margaret Quirk, Mayor

  
Rachel Dillabough, Deputy Clerk