

# THE CORPORATION OF THE TOWN OF GEORGINA

## COUNCIL MINUTES

Wednesday, June 21, 2017  
9:00 AM

### Staff:

Winanne Grant, Chief Administrative Officer  
Rebecca Mathewson, Director of Administrative Services and Treasurer  
Harold Lenters, Director of Development Services  
Robin McDougall, Director of Recreation and Culture  
Ron Jenkins, Director of Emergency Services and Fire Chief  
Bev Moffatt, Director of Human Resources  
Dan Pisani, Director of Operations and Infrastructure  
Michael Baskerville, Manager of Engineering  
Andrew Wall, Manager of Facilities & Park  
Ken McAlpine, Landscape Architectural Planner  
Rachel Dillabough, Deputy Clerk  
Robert Fortier, Manager of Capital Projects/Operations and Infrastructure  
Darlene Carson-Hildebrand, Manager of Finance and Deputy Treasurer  
Phil Rose-Donahoe, Manager of Culture  
Marc Pourvahidi, Consultant, CAO Office  
Stirling Munro, Purchasing Manager  
Tanya Thompson, Communications Manager  
John Espinosa, Town Clerk  
Carolyn Lance, Council Services Coordinator

### 1. CALL TO ORDER - MOMENT OF MEDITATION

A moment of meditation was observed.

Mayor and Council recognized the passing of Jeffrey Plunkett.

### 2. ROLL CALL

The following Members of Council were present:

Mayor Quirk  
Councillor Biggerstaff  
Councillor Neeson

Regional Councillor Davison  
Councillor Fellini  
Councillor Sebo

Regrets: Councillor Harding

### 3. COMMUNITY ANNOUNCEMENTS

- Tuesday, June 20<sup>th</sup>, Fire Department Training Day, some staff participated
- Saturday, June 17<sup>th</sup>, annual Music in the Streets Festival, 10am to 5pm
- Saturday, June 17<sup>th</sup>, Antique Car Show at the Ice Palace, 6:00pm to 9:00pm
- Friday, June 23<sup>rd</sup>, York Region District School Board Election Day, 10:00am to 8:00pm, at R.L. Graham PS, W.J. Watson PS, The ROC Chalet, Sutton PS, Morning Glory PS
- Tuesday, June 20<sup>th</sup>, first Ward Boundary Review Information Session held in Sutton, sessions on July 4th at the Ice Palace, July 11<sup>th</sup> at the Pefferlaw Library and July 16th, Farmer's Market
- Thursday, June 22<sup>nd</sup>, Club 55's Golf Tournament
- Saturday, July 1<sup>st</sup>, Canada Day activities, 2:00pm to 10:00pm; including fireworks at 10:00pm, car show, farmer's market, entertainment, music, children's entertainment, Urban Slide, helicopter rides
- Wednesday, June 21<sup>st</sup> is National Aboriginal Day

### 4. INTRODUCTION OF ADDENDUM ITEM(S) *None.*

### 5. APPROVAL OF AGENDA

Moved by Regional Councillor Davison, Seconded by Councillor Biggerstaff

#### **RESOLUTION NO. C-2017-0339**

That the agenda be approved as presented.

**Carried.**

### 6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF *None.*

### 7. ADOPTION OF MINUTES

Moved by Councillor Fellini, Seconded by Councillor Sebo

#### **RESOLUTION NO. C-2017-0340**

(1) Minutes of the Council Meeting held on May 31, 2017

**Carried.**

### 8. SPEAKERS

Mayor Quirk inquired if anyone was in attendance who wished to speak to any matters on the agenda. *None.*

9. DELEGATIONS/PETITIONS None.

10. PRESENTATIONS

(1) Mike Walters, CEO, Lake Simcoe Region Conservation Authority, presenting the Lake Simcoe Phosphorus Offset Program.

Item 10(1) was delayed as Mr. Walters was not yet in attendance.

11. PUBLIC MEETINGS *None.*

(1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS

(2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION

(3) OTHER PUBLIC MEETINGS

12. REPORTS

(1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION

Moved by Councillor Neeson, Seconded by Councillor Sebo

Reports from the Recreation and Culture Department:

(A) Georgina Chamber of Commerce Licence Agreement Extension for Programming Room 1 at The Link from July 1 to August 31, 2017

Report No. RC-2017-0021

**RESOLUTION NO. C-2017-0341**

1. That Council receive Report No. RC-2017-0021 prepared by the Cultural Services Division, Recreation and Culture Department, dated June 21, 2017, respecting the Licence Agreement with the Georgina Chamber of Commerce (GCOC) for use of Programming Room 1 at The Link.
2. That Council authorize Mayor and Clerk to extend the Licence Agreement (Attachment 1) between the Town and the GCOC for an additional term of July 1, 2017 to August 31, 2017 for use of Programming Room 1 at The Link, subject to any minor revisions as may be required by the Town Solicitor.
3. That Council approve the applicable enacting by-law (Attachment 2) for the additional term.

- (E) Application for Part Lot Control Exemption  
BRIARWOOD ESTATES LTD.  
Plan 65M-4483, Blocks 1,2,3,4 and 5, 821 Lake Drive East and Lake  
Drive East  
AGENT: JD Barnes Ltd.

Report No. DS-2017-0066

**RESOLUTION NO. C-2017-0342**

1. That Council receive Report PB-2017-0066 prepared by the Planning Division dated June 21, 2017 respecting an application for part-lot control exemption for Plan 65M-4483 Blocks 1, 2, 3, 4, & 5.
2. That Council approve the application submitted by JD Barnes Ltd. on behalf of Briarwood Estates Ltd. to exempt Plan 65M-4483 Blocks 1, 2, 3, 4, & 5, from part-lot control as per Section 50(7) of the *Planning Act*, R.S.O. 1990, as amended.
3. That Council pass a by-law to remove Plan 65M-4483 Blocks 1, 2, 3, 4, & 5, from part-lot control as per Section 50(7) of the *Planning Act*, R.S.O. 1990, as amended.

Reports from the Administrative Services Department:

- (F) Financial Statements 2016 – Town of Georgina Trust Funds

Report No. AD-2017-0028

**RESOLUTION NO. C-2017-0343**

1. That Council receive Report No. AD-2017-0028 prepared by the Finance Division of the Administrative Services Department dated June 21, 2017 respecting Financial Statements 2016 – Town of Georgina Trust Funds.
2. That Council adopt the Financial Statements of the Town of Georgina Trust Funds for the 2016 fiscal year.

- (G) Financial Statements 2016 – Town of Georgina Boards and Committees

Report No. AD-2017-0029

**RESOLUTION NO. C-2017-0344**

1. That Council receive Report No. AD-2017-0029 prepared by the Finance Division of the Administrative Services Department dated June 21, 2017 respecting Financial Statements 2016 – Town of Georgina Boards and Committees.
2. That Council adopt the Financial Statements of various Boards and Committees of the Town of Georgina for the 2016 fiscal year as follows:
  - a. Belhaven Community Hall Board (Attachment #1)
  - b. Egypt Community Hall Board (Attachment #2)
  - c. Port Bolster Community Hall Board (Attachment #3)
  - d. Udora Community Hall Board (Attachment #4)
  - e. Cooke's Cemetery Board (Attachment #5)
  - f. Keswick Cemetery Board (Attachment #6)
  - g. Uptown Keswick Business Improvement Area Board (Attachment #7)
  - h. Jackson's Point Village Association Business Improvement Area Board (Attachment #8)
  - i. Downtown Sutton Merchants Business Improvement Area Board (Attachment #9).

(H) Financial Statements 2016 – Town of Georgina Public Library Board

Report No. AD-2017-0030

**RESOLUTION NO. C-2017-0345**

1. That Council receive Report No. AD-2017-0030 prepared by the Finance Division of the Administrative Services Department dated June 21, 2017 respecting Financial Statements 2016 – Town of Georgina Public Library Board.
2. That Council adopt the Financial Statements of the Town of Georgina Public Library Board for the 2016 fiscal year.

(J) 2017 Ward 1 By-Election – Post Election Report

Report No. AD-2017-0032

**RESOLUTION NO. C-2017-0346**

1. That Council receive Report No. AD-2017-0032, prepared by the Clerk's Division, Administrative Services Department dated June 21, 2017, respecting the 2017 Ward 1 By-Election.

**Carried.**

(2) REPORTS REQUIRING SEPARATE DISCUSSION

Reports from the Recreation and Culture Department:

(B) Recognition of Deputy Mayor/Regional Councillor Danny Wheeler

Report No. RC-2017-0022

Moved by Councillor Sebo, Seconded by Regional Councillor Davison

**RESOLUTION NO. C-2017-0347**

1. That Council receive Report No. RC-2017-0022 prepared by the Recreation and Culture Department dated June 21, 2017 respecting the Recognition of Deputy Mayor/Regional Councillor Danny Wheeler.
2. That Council approve the following options for the recognition of Danny Wheeler:
  - a. That the current Town of Georgina student bursary program BE RENAMED "The Danny Wheeler Community Leadership – Student Bursary";
  - b. That the Civic Centre 1<sup>st</sup> Floor Boardroom BE RENAMED "Danny Wheeler Boardroom";
  - c. That the name "Danny Wheeler Boulevard" BE APPROVED and be added to the Town of Georgina Street Name Inventory List for future assignment;
  - d. That Council ENDORSE the Jackson's Point Harbourfront area as the preferred site for opportunities to recognize Danny Wheeler, including but not limited to York Region's Accessibility Trail Project. Staff will report back following the completion of the Harbourfront Redevelopment Plan with further information;
  - e. That Council APPROVE a plaque to be installed at De La Salle Park to honour Danny Wheeler for his advocacy for accessibility AND that the preferred wording be referred back to staff and to the Georgina Accessibility Advisory Committee to develop wording that highlights his long-standing career and accomplishments as local Councillor and Regional Councillor/Deputy Mayor and drawing attention to the accessibility upgrades at De La Salle Park.

**Carried.**

Mayor Quirk dealt with Item 10(1) at this time as Mr. Walters is now in attendance.

10. PRESENTATIONS

- (1) Mike Walters, CEO, Lake Simcoe Region Conservation Authority, presenting the Lake Simcoe Phosphorus Offset Program.

**Mike Walters** presented an overview of the Lake Simcoe Phosphorus Offset Program.

Moved by Councillor Biggerstaff, Seconded by Councillor Fellini

**RESOLUTION NO. C-2017-0348**

That the presentation made by Mike Walters, CEO, Lake Simcoe Region Conservation Authority, presenting the Lake Simcoe Phosphorus Offset Program, be received and that the Conservation Authority's sample letter of support be placed on the June 28<sup>th</sup> Council agenda for review.

**Carried.**

12 REPORTS REQUIRING SEPARATE DISCUSSION

- (C) Award of Construction Tender – Pefferlaw Ice Pad Roof Structure

Report No. RC-2017-0024

The Design Consultant advised that current supply and demand in the current marketplace resulted in all tenders coming in over-budget.

Moved by Councillor Neeson, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0349**

1. That Council receive Report No. RC-2017-0024 prepared by the Recreation and Culture Department dated June 21, 2017 respecting the Award of Construction Tender OID2017-006, Pefferlaw Ice Pad Roof Structure.
2. That the matter be referred to staff, the Office of the CAO be delegated the authority to procure the services that reflect the preferred solution and that staff update Council accordingly.

**Carried.**

Reports from the Development Services Department:

- (D) Georgina Comprehensive Stormwater Management Master Plan  
(May 17, 2017)

Report No. DS-2017-0063

**Mike Baskerville** introduced **Celia Fan**, Development Engineer for the Town of Georgina, who provided a brief review of the Master Plan that will achieve the Lake Simcoe Protection Plan through effective stormwater management and will improve and enhance water quality through phosphorus/nutrient reduction.

**Dave Maunder**, Aquafor Beech Limited reviewed the options to offset increased phosphorus loading to Lake Simcoe, mentioning that the raingardens are designed to work under 100-year storm events and are constructed with perforated pipe below the garden (french drain) to drain water to the lake.

**Councillor Neeson** declared an interest in Item No. 12(2)(D) based on the presentation and the areas identified by the Town for the potential for work as he lives on one of the streets indicated in the presentation.

Moved by Councillor Sebo, Seconded by Regional Councillor Davison

**RESOLUTION NO. C-2017-0350**

1. That Council receive Report No. DS-2017-0063 prepared by the Development Engineering Division, Development Services Department dated June 21, 2017 respecting the Georgina Comprehensive Stormwater Management Master Plan.
2. That Council endorse the Georgina Comprehensive Stormwater Management Master Plan dated May 17, 2017 as prepared by Aquafor Beech Limited.

**Carried.**

Moved by Councillor Sebo, Seconded by Councillor Fellini

That the meeting recess at 10:33 a.m.

**Carried.**

The meeting reconvened at 10:49 a.m.



(I) Consolidated Financial Statements 2016 – Town of Georgina

Report No. AD-2017-0031

**Rebecca Mathewson** and **Darlene Carson-Hildebrand** provided a summary of the report through a power point presentation, advising that the Town is in relatively good financial health and is in a healthy cash position.

Moved by Regional Councillor Davison, Seconded by Councillor Neeson

**RESOLUTION NO. C-2017-0351**

1. That Council receive Report No. AD-2017-0031 prepared by the Administrative Services Department dated June 21, 2017 respecting the 2016 Audited Consolidated Financial Statements of the Corporation of the Town of Georgina.
2. That Council adopt the Audited Consolidated Financial Statements of the Corporation of the Town of Georgina for the 2016 fiscal year (Attachment #1).
3. That Council authorize the Treasurer to allocate the 2016 annual operating budget surplus of \$361,389 as follows:

2017 Budget for Prior Year Surplus	\$100,000
Reserve for Vehicle Replacement – Fire	<u>\$261,389</u>
Total 2016 Annual Operating Budget Surplus	<u>\$361,389</u>

**Carried.**

Reports from the Operations and Infrastructure Department:

- (K) Parks/Waterfront Maintenance Standard Service Levels

Report No. OI-2017-0020

**Andrew Wall** provided an overview of the report, indicating that these standard service levels will be used to determine base line services to all park facilities in the Town, provide structure and guidance in establishing seasonal work plans for park staff and will guide staff to better plan and utilize time and resources.

Moved by Regional Councillor Davison, Seconded by Councillor Fellini

That the Rules of Procedure be waived to permit Karen Wolfe to address Council.

**Carried.**

**Karen Wolfe**, 17 Otter Cover, Pefferlaw, stated that there seem to be a few Ward 5 parks excluded from the Park Locations and Facilities Listing; Corner's Park, Udora Community Hall and Riverview Beach Park.

Staff was requested to determine if there may be pages missing from Section 2, Park Locations and Facilities Listing, as the list is in alphabetical order and ends at 'H'. Staff was requested to add several parks to the list including but not limited to Mill Pond Park, Former Small Craft Harbour at the Sutton Dam, Lorne Park, Jackson's Point Parkette, the fire docks in Jackson's Point and Roches Point, Jackson's Point Harbour Dock, and to circulate this updated Section 2 to Council via email for review.

Staff was requested to include a statement in the Parks/Waterfront Maintenance Standard Service Levels document indicating that Section 2, Park Locations and Facilities Listing, is updated and maintained on an ongoing basis at the staff level.

Moved by Councillor Sebo, Seconded by Councillor Neeson

#### **RESOLUTION NO. C-2017-0352**

1. That Council receive Report No. OI-2017-0020 prepared by the Parks and Facilities Division, Operations and Infrastructure Department, dated June 21, 2017 respecting the Parks/Beach Maintenance Standard Service Levels.
2. That Council approve the proposed Parks/Waterfront Maintenance Standard Service Levels.
3. That Council direct staff to ensure the working list of Parks and Facilities be maintained in a comprehensive manner and the revised list be presented to Council for information at a future Council meeting.

**Carried.**

(J) Verbal report from staff respecting SCADA Project Update

**Dan Pisani** provided a verbal update on the Supervisory Control And Data Acquisition (SCADA) Project that monitors and controls the plant process and collects process data for record purposes.

Moved by Councillor Biggerstaff, Seconded by Councillor Fellini

#### **RESOLUTION NO. C-2017-0353**

That the verbal update provided by staff respecting the Water and Wastewater Supervisory Control and Data Acquisition (SCADA) Project be received.

**Carried.**

**Winanne Grant** left the meeting at this time and Rebecca Mathewson resumed the role of Chief Administrative Officer in her absence.

13. DISPOSITIONS PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT

(1) Dispositions/Proclamations

- (A) Elizabeth Doherty, Director, Intergovernmental Policy Branch, Infrastructure Policy Division, Ministry of Infrastructure, advising that the Watermain Replacement for Burke Street, Garrett Drive and West Street has been approved for funding through the Clean Water and Wastewater Fund.

Moved by Councillor Biggerstaff, Seconded by Regional Councillor Davison

**RESOLUTION NO. C-2017-0354**

That correspondence from Elizabeth Doherty, Director, Intergovernmental Policy Branch, Infrastructure Policy Division, Ministry of Infrastructure, advising that the Watermain Replacement for Burke Street, Garrett Drive and West Street has been approved for funding through the Clean Water and Wastewater Fund be received.

**Carried.**

- (B) Audit of the Consolidated Financial Statements of the Corporation of the Town of Georgina for the year ending December 31, 2016 by BDO Canada LLP.

Moved by Councillor Fellini, Seconded by Councillor Neeson

**RESOLUTION NO. C-2017-0355**

That the Audit of the Consolidated Financial Statements of the Corporation of the Town of Georgina for the year ending December 31, 2016 by BDO Canada LLP be received.

**Carried.**

- (C) Cristina Liu, Economic Development and Tourism Administrative Assistant, advising of Community Improvement Plan Festival/Event Grant Application approvals.

**Rebecca Mathewson** indicated that the balance of the grant funding account for 2017 will be determined and forwarded to Council via email.

Moved by Councillor Fellini, Seconded by Councillor Sebo

**RESOLUTION NO. C-2017-0356**

That the following Community Improvement Plan Festival/Event Grant Applications approved by the Economic Development Committee be received; \$1,000 to Jackson's Point BIA's Community Betterment Events, \$500 to Ontario Water Centre's Forest Celebration, \$7,500 to Sutton BIA's Festival on High, \$3,000 to Jackson's Point BIA's Painted Perch Festival, \$1,000 to 2017 Central Regional 55+ Games and \$2,000 to the Uptown Keswick BIA's Harvest Festival.

**Carried.**

- (D) Joanne Stark requesting approval for the temporary closure of the south end of Newlands Avenue on Saturday, August 12<sup>th</sup> from 4:00 p.m. to 11:00 p.m. during an annual street party.

Moved by Councillor Biggerstaff, Seconded by Regional Councillor Davison

**RESOLUTION NO. C-2017-0357**

That Council grant approval for the temporary closure of the south end of Newlands Avenue on Saturday, August 12<sup>th</sup> from 4:00 p.m. to 11:00 p.m. during an annual street party, and that the Operations and Infrastructure Department make appropriate arrangements with the event organizer.

**Carried.**

- (E) Tony Tallon requesting the temporary closure of Centro Court to accommodate a Community Street Party on Saturday, July 15<sup>th</sup> from 4:00 p.m. to 8:00 p.m.

Moved by Councillor Fellini, Seconded by Councillor Neeson

**RESOLUTION NO. C-2017-0358**

That Council grant approval for the temporary closure of Centro Court on Saturday, July 15<sup>th</sup> from 4:00 p.m. to 8:00 p.m to accommodate a Community Street Party and that the Operations and Infrastructure Department make the appropriate arrangements with the event organizer.

**Carried.**

- (2) General Information Items

Moved by Councillor Sebo, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0359**

That the General Information Items for June 21, 2017, be received.

**Carried.**

- (3) Committee of Adjustment Planning Matters
  - (a) Under Review
  - (b) Recommendations
  - (c) Decisions

Moved by Regional Councillor Davison, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0360**

That the Committee of Adjustment Planning Matters for June 21, 2017, be received.

**Carried.**

14. MOTIONS/NOTICES OF MOTION *None.*

15. REGIONAL BUSINESS

- presentation provided on Smart Living and Recycling

- Region will be providing an update on the traffic lights in the location where Garrett Styles Drive will intersect with The Queensway South, in the Miami Drive vicinity.

16. OTHER BUSINESS *None.*

17. BY-LAWS

Moved by Councillor Sebo, Seconded by Councillor Biggerstaff

That the following by-laws be approved:

- (1) By-law Number 2017-0074 (PL-4), being a by-law to exempt blocks 1,2,3,4 and 5, Plan 65M-4483, from Part Lot Control, BRIARWOOD ESTATES LTD., 821 Lake Drive East and Lake Drive East
- (2) By-law Number 2017-0075 (CON-1), being a by-law to authorize the Mayor and Clerk to execute the necessary documents to complete the Licence Agreement Extension between the Corporation of the Town of Georgina, as licensor, and the Georgina Chamber of Commerce, as licensee, for use of interior space at the Link, 20849 Dalton Road, Sutton

**Carried.**

**18. CLOSED SESSION**

- (1) Motion to move into closed session of Council

Moved by Regional Councillor Davison, Seconded by Councillor Fellini

That Council move into Closed Session at 12:34 p.m. pursuant to Section 239 of The Municipal Act, 2001, following a recess, to deal with the following matter:

- (A) LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; SECTION 239 (2) (d), MA**  
- Fire Bargaining Mandate, Confidential Report No. HR-2017-0001
- (B) THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD; SECTION 239 (2) (a), MA**  
- Georgina Arts Centre and Gallery, Verbal Update regarding Status of Agreements

**Carried.**

- (2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

Moved by Regional Councillor Davison, Seconded by Councillor Biggerstaff

That Council rise from Closed Session at 12:21 p.m. and report on the matters discussed in closed session.

**Carried.**

- (A) LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; SECTION 239 (2) (d), MA**  
- Fire Bargaining Mandate, Confidential Report No. HR-2017-0001

Moved by Councillor Fellini, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0361**

1. That Council receive Report No. HR-2017-0001 prepared by the Human Resources Department dated June 21, 2017 respecting Collective Bargaining 2017 Georgina Professional Firefighter's Association (GPFFA).

2. That staff be authorized to proceed to bargain with the GPFPA towards a new Collective Agreement within the parameters established with Council in the Closed Session of today's date.
3. That staff report back to Council during Collective Bargaining to provide status updates.

**Carried.**

**(B) THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD; SECTION 239 (2) (a), MA**

- Georgina Arts Centre and Gallery, Verbal Update regarding Status of Agreements

Moved by Councillor Sebo, Seconded by Councillor Biggerstaff

**RESOLUTION NO. C-2017-0362**

That Council receive the update provided by staff regarding the status of agreements with the Georgina Arts Centre and Gallery.

**Carried.**

Moved by Councillor Fellini, Seconded by Councillor Neeson

That the Council meeting continue past the four hour timeframe.

**Carried.**

19. **CONFIRMING BY-LAW**

Moved by Councillor Biggerstaff, Seconded by Councillor Fellini

That the following by-law be approved:

- (1) By-law No. 2017-0076 (COU-2), a by-law to confirm the proceedings of Council on June 21, 2017.

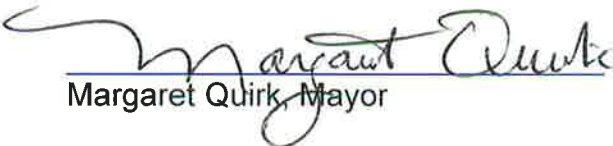
**Carried.**

20. MOTION TO ADJOURN

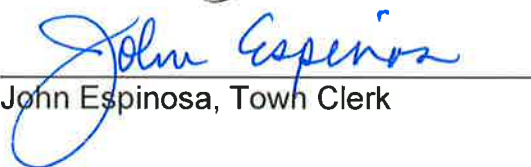
Moved by Regional Councillor Davison, Seconded by Councillor Sebo

That the meeting adjourn at 1:30 p.m.

**Carried.**



Margaret Quirk, Mayor



John Espinosa, Town Clerk