

# THE CORPORATION OF THE TOWN OF GEORGINA

## SPECIAL COUNCIL MINUTES

Tuesday, January 10, 2017  
9:03 AM

### Staff:

Winanne Grant, Chief Administrative Officer  
Rebecca Mathewson, Director of Administrative Services and Treasurer  
Harold Lenters, Director of Development Services  
Robin McDougall, Director of Recreation and Culture  
Ron Jenkins, Director of Emergency Services and Fire Chief  
Bev Moffatt, Human Resources Director  
Dan Pisani, Director of Operations and Infrastructure  
Mary Baxter, Director of Library Services/CEO  
Karyn Stone, Manager of Economic Development and Tourism Development  
Andrew Wall, Manager, Facilities and Parks  
Karen Palmer, Acting Strategic Initiative Coordinator  
David Reddon, Manager of Taxation and Revenue  
Geoff Harrison, Tax and Revenue Supervisor  
Ken Turriff, Interim Communications Manager  
Rachel Dillabough, Deputy Clerk  
Carolyn Lance, Council Services Coordinator

### 1. CALL TO ORDER - MOMENT OF MEDITATION

Council recognized the recent passing of Dr. Rostam Azarbehi and Nazzareno (Nazz) Tassone.

A moment of meditation was observed.

### 2. ROLL CALL

The following Members of Council were present:

Mayor Quirk  
Councillor Fellini  
Councillor Neeson

Regional Councillor Davison  
Councillor Harding  
Councillor Sebo

3. COMMUNITY ANNOUNCEMENTS

**Dan Pisani** introduced Andrew Wall, newly hired to fill the position of Manager of Facilities and Parks. Andrew Wall advised Council that he is excited and eager to take on the challenges of this position.

**David Reddon** introduced Geoff Harrison, newly hired to fill the position of Taxation and Revenue Supervisor. Geoff Harrison advised Council that he excited to be joining the team.

- Saturday, December 31<sup>st</sup>, New Year's Eve Party at The ROC
- Saturday, January 7<sup>th</sup>, New Year's Levee at The ROC
- advice for residents to check the condition of the ice before venturing out for ice fishing purposes

4. INTRODUCTION OF ADDENDUM ITEM(S) *None.*

5. APPROVAL OF AGENDA

Moved by Regional Councillor Davison, Seconded by Councillor Harding

**RESOLUTION NO. C-2017-0001**

That the agenda be approved as presented.

**Carried.**

6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF *None.*

7. ADOPTION OF MINUTES *None.*

8. SPEAKERS

Mayor inquired if anyone in attendance wished to speak to any report item on the agenda. *None.*

9. DELEGATIONS/PETITIONS *None.*

10. PRESENTATIONS *None.*

11. PUBLIC MEETINGS *None.*

- (1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS *None.*

(2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION *None.*

(3) OTHER PUBLIC MEETINGS *None.*

## 12. REPORTS

(1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION

(2) REPORTS REQUIRING SEPARATE DISCUSSION

### Report from the Human Resources Department:

(A) Verbal report from staff respecting the Human Resource Strategic Plan Update

**Bev Moffatt** provided an update of the Human Resources Strategic Plan and initiatives for 2017. Staff will be developing and refining existing policies, focusing on legislation requirements and creating progressive policies, accompanied by training where required. New software will be investigated for applicant tracking. A priority area is the Employee Code of Conduct and Respect in the Workplace policies.

Moved by Councillor Neeson, Seconded by Councillor Fellini

### **RESOLUTION NO. C-2017-0002**

That the verbal report provided by the Human Resources Director providing an update of the Human Resources Strategic Plan and initiatives for 2017 be received.

**Carried.**

### Report from the Chief Administrative Officer:

(B) Verbal report from staff respecting the Strategic Accommodations Options Plan

**Winanne Grant** provided a powerpoint presentation respecting the Strategic Accommodations Options Plan, a long term plan for the Civic Centre and its location. In November, Council received a report from Pivotal Projects concerning renovations versus a new build, and location(s), as well as a building condition assessment of the current condition of the Civic Centre building and costs involved in renovations, additions or replacement.

As Council is to guide the process, staff anticipate being able to narrow the field of options and return with an organized plan for the next steps to be taken. Current options include renovating and expanding the existing building, new build on site, co-

location with the Multi Use Recreation Complex in south Keswick, new build in the Keswick Business Park, new build on another town-owned site.

**David Reddon and Karen Palmer** presented a concept for a first floor hub as part of the corporate customer service strategy, advising that costs are to be minimized until the Civic Centre strategy is complete, with the majority of capital dollars transferrable with regard to items such as furniture and electronic equipment as they can be moved to another location if necessary. Council was presented statistics regarding average number of calls handled by the Tax and Water Division and the Operations and Infrastructure Department and identified the next steps involved in the process, including the realignment of front line staff, standardization of processes and procedures and cross training staff.

**David Reddon** advised that staff will simply be realigned, with no new additions or job losses. A lower accessible counter will be provided and the security measures currently in place will continue without the current plexi-glass barrier in place. The number of counters will be reduced from four to three, providing more room between each customer to afford more privacy. Discussions with loud customers will be escorted into a separate office to eliminate disruption to other customers and additional cameras will be discussed with the Information Technology staff. The front reception desk will remain, as the public has advised that they appreciate being able to speak with a person when contacting the Civic Centre either in person or on the telephone. He noted that the Georgina Accessibility Advisory Committee can review the plan before going forward.

**Rebecca Mathewson** advised that in 2009, the Provincial Government had a budgetary surplus to provide grants to municipalities and the corporation currently has that funds in reserves to go toward building requirement.

**Winanne Grant** advised that one suggested scenario is to provide access to the services via kiosks in other facilities such as the Multi Use Recreation Complex or the Keswick Business Park so that the Civic Centre can remain on its current property and some services can be provided elsewhere.

Moved by Councillor Neeson, Seconded by Councillor Sebo

#### **RESOLUTION NO. C-2017-0003**

That staff report back to Council on the Strategic Accommodations Options Plan with regard to potential options of the current site including but not limited to repurposing, demolition or historical use, approximate land acquisition costs at the Multi Use Recreation Complex (MURC) location, potential futures uses of the current Civic

Centre building and property if relocating to another property, transportation requirements, stable broadband connectivity requirement, 20 and 40 year financing timeframe models.

**Carried.**

Moved by Councillor Fellini, Seconded by Councillor Neeson

That the meeting recess at 10:43 a.m.

**Carried.**

The meeting reconvened at 11:02 a.m.

Report from the Recreation and Culture Department:

- (A) Verbal report from staff respecting the Multi-Use Recreation Complex (MURC) Implementation Strategy

**Robin McDougall** advised that Council approved, in principle in 2014, the recommendations of the study for a Multi-Use Recreation Complex (MURC) in south Keswick and at that time, it was to provide amenities such as an aquatics facility, a gym, senior's space, youth space, multi-use meeting rooms, a library branch, ancillary spaces (offices, storage), active living centre/fitness studio. No additional ice pads were recommended at that time. Studies were to be completed in order to define the scope of the project;

The desired location for the project is within the Woodbine Avenue Corridor; the amenities will decide the amount of land required. A Request for Proposal is to be issued respecting the required design contract and potential public/private partnership. Expressions of Interest will be sought to determine interest in space at the Complex. It was suggested that a Building Committee be developed composed of staff members, Council representative(s) and a consultant for project management purposes, with Terms of Reference to be brought back to Council.

A single ice pad is less efficient than a double pad; the study recommended another ice pad be constructed with the existing pad in Sutton, or two ice pads be constructed elsewhere in Sutton. The Town of East Gwillimbury is moving ahead with an active living centre, partnering with the YMCA with a 2020 opening, similar to the Town of Georgina's timeframe. The design of the Complex will be discussed during budget discussions and Terms of Reference and Expressions of Interest will come forward to Council.

Moved by Councillor Fellini, Seconded by Councillor Harding

**RESOLUTION NO. C-2017-0004**

That the verbal report provided by the Recreation and Culture Director concerning the Multi-Use Recreation Complex Implementation Strategy be received.

**Carried.**

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT *None.*
  - (1) Dispositions/Proclamations
  - (2) General Information Items
  - (3) Committee of Adjustment Planning Matters
    - (a) Under Review
    - (b) Recommendations
    - (c) Decisions
14. MOTIONS/NOTICES OF MOTION *None.*
15. REGIONAL BUSINESS *None.*
16. OTHER BUSINESS *None.*
17. BY-LAWS *None.*
18. CLOSED SESSION
  - (1) Motion to move into closed session of Council

Moved by Councillor Sebo, Seconded by Councillor Davison

That Council move into Closed Session at 11:46 a.m. pursuant to Section 239 of The Municipal Act, 2001, to deal with the following matter:

- I) **A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD, SECTION 239 (2) (c), MA**
  - Potential Acquisition/Disposition of Waterfront Lands in Ward 4
- II) **LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; SECTION 239 (2) (d), MA**
  - Non-Union Compensation Update (Mungall Consulting Group)

**Carried.**

Moved by Councillor Fellini, Seconded by Councillor Neeson

That the meeting continue past the four hour timeframe.

**Carried.**

*The Deputy Clerk and Council Services Coordinator left the meeting at 1:02 p.m.; the Director of Administrative Services and Treasurer resumed the role of Deputy Clerk.*

*The Deputy Clerk and Council Services Coordinator returned to the Chambers at 2:21 p.m.*

- (2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

Moved by Councillor Neeson, Seconded by Councillor Harding

That Council rise from Closed Session at 2:21 p.m. and report on the matters discussed in closed session.

**Carried.**

- I) **A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD, SECTION 239 (2) (c), MA**  
- Potential Acquisition/Disposition of Waterfront Lands in Ward 4

Moved by Councillor Sebo, Seconded by Councillor Neeson

**RESOLUTION NO. C-2017-0004**

That Council received the presentation with respect to Waterfront Lands in Ward 4 and that staff be directed to report back with assessments of potential land use options.

**Carried.**

- II) **LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; SECTION 239 (2) (d), MA**  
- Non-Union Compensation Update (Mungall Consulting Group)

Moved by Councillor Davison, Seconded by Councillor Fellini

**RESOLUTION NO. C-2017-0005**

That as per Town policy re cyclical compensation reviews, the presentation by Mungall Consulting Group of the 2016 Non-union Compensation Detailed Survey

Results and Recommendations be received and that the recommendations be implemented effective January 1, 2017.

**Carried.**

19. CONFIRMING BY-LAW

Moved by Councillor Fellini, Seconded by Councillor Neeson

That the following by-law be approved:

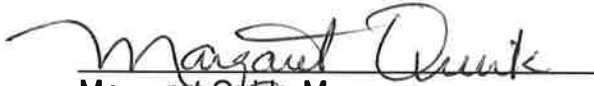
- (1) By-law No. 2017-0001 (COU-2), a by-law to confirm the proceedings of Council on January 10, 2017.


20. MOTION TO ADJOURN

Moved by Councillor Sebo, Seconded by Councillor Harding

That the meeting adjourn at 2:24 p.m.

**Carried.**

  
Margaret Quirk, Mayor

  
Rachel Dillabough, Deputy Clerk