

# THE CORPORATION OF THE TOWN OF GEORGINA

## SPECIAL COUNCIL MINUTES

Tuesday, November 22, 2016  
9:01 AM

### Staff:

Winanne Grant, Chief Administrative Officer  
Rebecca Mathewson, Director of Administrative Services and Treasurer  
Robin McDougall, Director of Recreation and Culture  
Ron Jenkins, Director of Emergency Services and Fire Chief  
Dan Pisani, Director of Operations and Infrastructure  
Bev Moffatt, Human Resources Director  
Mary Baxter, Director of Library Services/CEO  
Ryan Cronsberry, Manager of Municipal Law Enforcement/C.M.L.E.O.  
Darlene Carson-Hildebrand, Manager of Finance and Deputy Treasurer  
Rob Wheater, Budget Accountant  
Karyn Stone, Manager of Economic Development and Tourism Development  
Ken Turriff, Interim Communications Manager  
Rachel Dillabough, Deputy Clerk  
Carolyn Lance, Council Services Coordinator

### 1. CALL TO ORDER - MOMENT OF MEDITATION

A moment of meditation was observed.

### 2. ROLL CALL

The following Members of Council were present:

Mayor Quirk	Councillor Davison
Councillor Fellini	Councillor Harding
Councillor Neeson	Councillor Sebo

### 3. COMMUNITY ANNOUNCEMENTS

•Birthday wishes to Dan Pisani

### 4. INTRODUCTION OF ADDENDUM ITEM(S) None.

## 5. APPROVAL OF AGENDA

Moved by Councillor Davison, Seconded by Councillor Fellini

**RESOLUTION NO. C-2016-0599**

That the agenda as presented be approved.

**Carried.**6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF *None.*7. ADOPTION OF MINUTES *None.*

## 8. SPEAKERS

Mayor Quirk inquired if anyone was in attendance who wished to speak to any reports on the agenda. *None.*

9. DELEGATIONS/PETITIONS *None.*10. PRESENTATIONS *None.*11. PUBLIC MEETINGS *None.*

(1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS *None.*

(2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION *None.*

(3) OTHER PUBLIC MEETINGS *None.*

## 12. REPORTS

(1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION  
*None.*

(2) REPORTS REQUIRING SEPARATE DISCUSSION

Report from the Administrative Services Department:

(A) Animal Shelter Services Facility Needs Assessment

Report No. DAS-2016-0062

**Ryan Cronsberry** provided a brief introduction into the Animal Shelter Needs Assessment, advising that shelters are intended to house animals on a temporary basis until retrieved by the owner or adopted into a permanent home.

**Marsha O'Connor** of AM FM Consulting provided a presentation to Council encompassing its mandate, the current model for household and animal projections, service level standards, costing formula and hours of operation, consultation and stakeholder engagement, building condition assessment results and facility impact, animal shelter service delivery scenarios and potential opportunity to be explored.

Details and feedback received during review

- 4,400 square foot building constructed in 1990
- met last OMAFRA surprise audit 100% and meets or exceeds all minimum standards
- population projections to 2021, 2026 and 2031 indicate some level of growth in terms of animals
- service delivery scenarios include; 1) current status serving Georgina, Newmarket and East Gwillimbury, 2) service provided by another municipality, 3) outsourcing services to third party (veterinarians, OSPCA, Humane Society, K9PMG – none viable), 4) solely Georgina, 5A) cooperative model; N6 and other municipalities inclusive and exclusive of York Region, and 5B) Vaughan/Georgina Partnership providing joint services with a plan to provide animal service to York Region municipalities
- Scenario 5B provides the most opportunities for Georgina; will reduce costs over time and increase customer awareness and emergency preparedness

Council requested that a copy of the AMFM Consulting report be made available on the Town website.

Moved by Councillor Fellini, Seconded by Councillor Sebo

#### **RESOLUTION NO. C-2016-0600**

1. That Council receive Report No. AD-2016-0062 prepared by the Municipal Law Enforcement Division, Administrative Services Department dated November 22, 2016 respecting the Animal Shelter Services Facility Needs Assessment.
2. That Council receive the presentation provided by AMFM Consulting respecting the Animal Shelter Services Facility Needs Assessment.
3. That council authorize staff to continue to explore all options and to pursue discussions to explore opportunities for shared services with respect to both Animal Shelter and Animal Control Services within the Northern Six and other York Region Municipalities, along with private shelter services, and to report back with a status update in the second quarter of 2017.

4. That Council authorize the Treasurer to return any funds received from contributors towards a new animal shelter facility, in consideration that there are no plans for any new animal shelter facility at this time.

**Carried.**

Moved by Councillor Sebo, Seconded by Councillor Neeson

That the Council Meeting recess at 10:42 a.m.

**Carried.**

The Council Meeting reconvened at 10:57 a.m.

(B) Educational Refresher – Existing Plans and Strategies

**Winanne Grant** presented the strategic plan; the budget process has been expanded to ensure all comprehensive information was before Council prior to budgeting decisions being made. The Plan includes the Town's vision, mission and values along with the four strategic goals to 1) grow our economy, 2) promote a high quality of life, 3) engage our community and build partnerships and 4) provide exceptional municipal services.

- Supporting Plans and Strategies need to be updated to include the Broadband Strategy, Animal Shelter and the Building Assessment
- Customer Service Strategy; 2017 budget includes a capital proposal for a first floor hub
- Strategic Accommodations Options Plan; Council will need to dedicate a separate meeting cycle to deal with this matter

**Bev Moffatt;**

- Human Resources Plan; sets out priorities for the next three to five years to achieve organizational and operational excellence

**Dan Pisani;**

- Asset Management Plan; every asset requires maintenance and is associated with operating costs, moved from being reactive to being proactive in order to mitigate potential problems
- Water/Wastewater Asset Management Plan; the Town has thousands of metres of water main and sanitary sewer main as well as 1,459 hydrants. Replacement of High Street water main and sanitary sewer main will be presented to Council shortly
- Water/Wastewater Financial Plans; supported through water/wastewater fees from individual residences. Self-funded from the tax levy, from users of the system or from other grants and programs applied for.

- Roads Needs Asset Management Plan; required investment of \$3.2 Million annually
- Georgina contains 333,000 metres of roadway. Emphasized that storm water management will need to be addressed and funded.

Council requested staff provide more information to the public with regard to the timing of roadwork and the reasons for same.

- Duclos Point Road is on the list identified for contemplation in 2017 Budget.
- Emerald Ash Borer Management Plan; annual evaluation required to determine high risk trees. Program includes evaluation, removal and replacement over the next ten years at significant cost.

Council suggested staff consider planting seedlings/small trees on some Town-owned properties in anticipation of replacing ash trees

- Building Condition Assessments; requires substantial investment

**Chief Jenkins;**

- Hazard Identification and Risk Assessment; •Emergency Plan; •Fire Master Plan; legislative requirement for municipalities to develop and implement an emergency management program to consist of an emergency plan and training program to be prepared for large scale emergencies, transportation emergencies, hazardous materials instances, tornados and extreme weather events, both cold and heat emergencies

**Karyn Stone;**

- Official Plan; adopted by Council in April of 2016, covers lands outside of the four secondary plans, approved by York Region in November of 2016. One appeal received respecting Maple Leaf Estates Plan
- Keswick Secondary Plan; effective in October 2004, requires review and update in 2017
- Zoning By-law 500 on the radar
- Keswick Business Park Plan; approved by Ontario Municipal Board in 2008 and Phase 1 approved in spring of 2016 for Glenwoods Gateway Subdivision
- Pefferlaw Secondary Plan – approved in 1996, no immediate plans to update
- Sutton/Jackson's Point Secondary Plan; approved in 2013, still relevant
- Signage Strategy – a number of requests for signage, additional funding request in 2017 budget for various signage
- Economic Development Strategy; approved strategy and action plan on 2016, work plan developed for 2017/18 to look at action plan respecting all other activities being undertaken by Economic Development Division to determine potential discontinuation, elimination or reassignment
- Community Improvement Plan; approved in 2014 on 50% cost-share basis, thirteen grant applications received to date

**Robin McDougall;**

- Recreation Facility Needs Study; approved in principle in 2014. Includes a Multi-Use Recreational Complex (MURC) (annual contribution made to a reserve towards a MURC), West Park viability, Waterfront Recreation Strategy, Building Condition Audits, repurposing or divestiture of some vacant community halls
- Trails and Active Transportation Master Plan; approved in principle in 2014, a mission to support local urban/rural communities and key areas for walking/cycling, geotechnical studies conducted on Maskinonge Pedestrian Bridge
- Accessibility Plan; multi-year, approved in 2012 for implementation in 2013-2017
- Cultural Plan; approved in 2012 with a focus to identify culture in Georgina.
- ROC Business Plan; approved December of 2015 for 2016/17/18. Staff are determining other revenue-generating activities for the ROC property during the summer months

**Winanne Grant** advised that alternate summer uses at the ROC will be included in the 2017 budget for review

- The Link Business Plan; approved in 2015 with the goal/mission to be a partner to create new opportunities

**Mary Baxter;**

- Library Master Plan; covers the years 2016 to 2026 to provide a review of conditions, challenges and the potential to improve access and plan for a new 15,000 square foot full-service south-Keswick branch.

**Rebecca Mathewson;**

- ITS Strategic Plan; forthcoming, no date known
- Broadband Strategy; went to Council in 2015, respecting internet connectivity
- Development Charges Background Study; completed in 2015, adopted in July. Imposed developments to fund growth-related capital costs. Total gross cost of Development Charge Capital Program is \$75 Million
- Long Term Financial Strategy; proposed to be presented on December 7<sup>th</sup> to Council. Intent is financial sustainability as a Corporation and delivery of programs and operations, and funding strategy. Initial investment in assets was \$478 Million. Net book value at end of last year was \$350 Million which does not come close to the actual replacement value of those assets.

Moved by Councillor Sebo, Seconded by Councillor Harding

**RESOLUTION NO. C-2016-0601**

That the Educational Refresher on existing plans and strategies provided by Department Heads be received.

**Carried.**

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT *None.*

(1) Dispositions/Proclamations

- (A) Sarah Brislin, Committee Services Coordinator, Lake Drive Shoreline Jurisdiction Ad Hoc Committee, recommending Council create a sub-committee to draft a comprehensive policy concerning exclusive use of shoreline property.

**Winanne Grant** advised that the Lake Drive Shoreline Jurisdiction Committee's objective was to perpetuate exclusive use.

Moved by Councillor Davison, Seconded by Councillor Neeson

**RESOLUTION NO. C-2016-0602**

That correspondence from Sarah Brislin, Committee Services Coordinator, Lake Drive Shoreline Jurisdiction Ad Hoc Committee, recommending Council create a sub-committee to draft a comprehensive policy concerning exclusive use of shoreline property be deferred to a future Council meeting for further discussion.

**Carried.**

Moved by Councillor Harding, Seconded by Councillor Fellini

That the meeting continue past the four hour time limit.

**Carried.**

(2) General Information Items *None.*

- (3) Committee of Adjustment Planning Matters *None.*  
(A) Under Review  
(B) Recommendations  
(C) Decisions

14. MOTIONS/NOTICES OF MOTION *None.*

15. REGIONAL BUSINESS *None.*

Mayor Quirk advised that the 2017 Regional Budget document proposes a 2.87% tax rate increase.

16. OTHER BUSINESS *None.*

17. BY-LAWS *None.*

18. CLOSED SESSION *None.*

(1) Motion to move into closed session of Council

(2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

19. CONFIRMING BY-LAW

Moved by Councillor Davison, Seconded by Councillor Harding

That the following by-law be approved:

(1) By-law No. 2016-0125 (COU-2), a by-law to confirm the proceedings of Special Council on November 22, 2016.

**Carried.**

20. MOTION TO ADJOURN

Moved by Councillor Neeson, Seconded by Councillor Sebo

That the meeting adjourn at 1:17 p.m.

**Carried.**

---

Margaret Quirk, Mayor

---

Rachel Dillabough, Deputy Clerk