

THE CORPORATION OF THE TOWN OF GEORGINA

COUNCIL MINUTES

Wednesday, November 16, 2016
9:00 AM

Staff:

Winanne Grant, Chief Administrative Officer
Rebecca Mathewson, Director of Administrative Services and Treasurer
Harold Lenters, Director of Development Services
Robin McDougall, Director of Recreation and Culture
Ron Jenkins, Director of Emergency Services and Fire Chief
Dan Pisani, Director of Operations and Infrastructure
Bev Moffatt, Human Resources Director
Mary Baxter, Director of Library Services, CEO
Darlene Carson-Hildebrand, Manager of Finance and Deputy Treasurer
Rod Larmer, Manager of Building and Chief Building Official
David Reddon, Manager of Taxation and Revenue
Karyn Stone, Manager of Economic Development and Tourism Development
Ken Turriff, Interim Communications Manager
Rachel Dillabough, Deputy Clerk
Carolyn Lance, Council Services Coordinator

1. CALL TO ORDER - MOMENT OF MEDITATION

A moment of meditation was observed.

2. ROLL CALL

The following Members of Council were present:

Mayor Quirk	Councillor Davison
Councillor Fellini	Councillor Harding
Councillor Neeson	Councillor Sebo

3. COMMUNITY ANNOUNCEMENTS

- Be a Santa to a Senior Program
- Holiday Toy Drive, drop off new or unwrapped gift to Ice Palace
- Saturday, November 26th, Festival of Lights at the Civic Centre and Old Fashioned Christmas at the Georgina Pioneer Village
- Saturday, November 19th, Pefferlaw Firefighters 60th Anniversary Dance at the Pefferlaw Community Hall

- Thursday, November 17th, 6pm, Georgina Historical Society Annual General Meeting at The ROC Chalet
- Saturday, November 19th, Anglican Parish of Georgina, Sugar Plum Fair, 10:00am to 2:00pm
- Sunday, November 20th, GTTI, 5th Annual One Stop Holiday Shop
- Sunday, November 20th, Meet and Greet with Syrian refugee at the Knox United Church
- November is 'Movember' for men's health awareness
- Saturday, November 26th, at the Sutton Legion, Fundraiser Dance for Doug Warren of Riverside Auto, 7:00pm

- (1) Annual Staff and Volunteer Fire Fighter Service Recognition/Appreciation Ceremony

The following staff members were acknowledged for their years served as employees of the Corporation of the Town of Georgina

15 Year

Linda Bogers	Doug Bolton	Ryan Cronsberry	Sherrey Helleman
Nicole Perry	Teddi Thompson		

20 Year

Lois Andrews	Anthony Brown	Cheryl Corcoran	Robert Gerrie
Ping Lin	Jeremy Morris	John Rowland (VFF)	Jane Sabath
Gail Watson			

25 Year

Beverley McQuaig	Velvet Ross	William Sedore	Phil Small (VFF)
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35 Year

Greg Lockie	David Reddon	Rick Walker
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45 Year

David Harding (VFF)

Moved by Councillor Neeson, Seconded by Councillor Harding

That the Council meeting observe a recess at 9:25 a.m.

Carried.

The meeting reconvened at 9:30 a.m.

4. INTRODUCTION OF ADDENDUM ITEM(S)

Item No. 12(2)(G) Report No. RC-2016-0040 entitled 'Chamber of Commerce Temporary Location at The Link and Loan Guarantor Request'

5. APPROVAL OF AGENDA

Moved by Councillor Harding, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0576

That the agenda, with the following addendum items, be adopted:

Item No. 12(2)(G) Report No. RC-2016-0040 entitled 'Chamber of Commerce Temporary Location at The Link and Loan Guarantor Request'

Carried.

6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Neeson declared a pecuniary interest in Closed Session Item No. 18(1)(C) as he is an employee of the Region of York.

7. ADOPTION OF MINUTES

Moved by Councillor Sebo, Seconded by Councillor Neeson

RESOLUTION NO. C-2016-0577

That the Minutes of the Council Meeting held on October 26, 2016, be adopted as presented.

Carried.

8. SPEAKERS

Mayor Quirk inquired if anyone was in attendance who wished to speak to any reports on the agenda;

9. DELEGATIONS/PETITIONS None.

10. PRESENTATIONS None.

11. PUBLIC MEETINGS

(1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS *None.*

(2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION, 11(2);

(A) Public Meeting Regarding a Revised Fee Schedule 'A' to Building By-law 2015-0150 (BU-1) (9:34 a.m.)

Report No. DS-2016-0087

Mayor Quirk explained the procedure for a public meeting at this time.

Rod Larmer;

- under the Building Code Act, Council is responsible for enforcement and must appoint a Chief Building Official and inspectors and must pass a building by-law to prescribe classes of permit, conduct inspections, establish a septic maintenance inspection program, set service fees, etc
- total fees must not exceed anticipated cost of work to be carried out by Building Division
- potential change in fees requires a public notice and public meeting; sufficient public notice was provided for this meeting
- reviewed the responsibilities of the Building Division
- Building Bylaw 2015-0150 was approved December 9, 2015, and took effect February 1, 2016
- recommended amendments include;
 - solar collector array (home) permit increase from \$120 to \$145
 - solar collector array (other) permit increase from \$12/\$1000 construction value to \$350
 - roof structures and carports not defined, \$300 recommended
 - residential accessory building, demolition not specifically defined; was \$200, \$120 recommended
 - exterior basement entrance stair; \$450 with underpinning required
 - certified house model plan review; was \$1,200, \$650 reduced fee recommended
 - new farm building; \$0.50/sq.ft, reduced to \$0.21/sq.ft. + \$20/trapped plumbing fixture
 - pole barns and fabric; \$0.50/sq.ft, reduced to \$0.19/sq.ft/trapped plumbing fixture
 - additions; \$0.50/sq.ft, recommended to be the same as 'new' and 'pole/fabric'
 - renovation/alteration; \$0.35/sq.ft, \$0.19/sq.ft, reduced to \$20/trapped plumbing fixture
 - manure storage; \$0.28/sq.ft, to \$320 flat rate
 - silo/grain bins; \$0.50/sq.ft to \$245 flat rate

David Ribeiro, 9251 Yonge Street, Suite 300, Richmond Hill;

- advised of concerns with the certified house model application fees; unsure why there is a fee assigned to certify a model home, when efficiencies are brought to the Town through applying for certified model home permits and building them
- staff time reviewing the models after they have been approved is significantly decreased, as well as the paperwork required
- report indicates the current rate does not work and he suggested that the suggested reduced rate would not work either
- He has approximately 20 models being offered. At \$650 per certified model, that would equate to an outlay of \$15,000 plus permit fees applied afterwards.
- should offer a reduced rate where efficiencies are recognized and benefits to both parties are shared

Rod L;

- there is a reduced fee for permits is related to certified model application reviews
- there is a reduced rate for permits being applied for that already have been pre-reviewed through the certified model application.
- fee is approximately \$.10 or \$.12 cents per square foot less for the certified model review
- ground mount solar panels are not regulated, therefore no permits are required
- there are permits required for accessory buildings that accompany those projects
- the number of solar panel permit applications has dropped considerably. The \$145 is 100% cost recovery, but knowing there is significant reduction in costs, lowering again wouldn't have significant budgetary impact. Staff recommends full cost recovery.
- since this report was written, one more permit application was received for two greenhouses at the Reed Farm. A fee of \$4,500 was paid. The fee would have been \$1,710 under the proposed fee. Council could choose to provide a refund of the difference of \$2,790.
- Georgina Agricultural Advisory Committee was supportive of the report recommendations at its last meeting

Moved by Councillor Harding, Seconded by Councillor Neeson

RESOLUTION NO. C-2016-0578

1. That Council receive Report No. DS-2016-0087 prepared by the Building Division, Development Services Department, dated November 16, 2016, respecting a revised Fee Schedule 'A' to Building By-law 2015-0150(BU-1).
2. That Council adopt a By-law to amend Schedule 'A' to Building By-law 2015-0150(BU-1), being a By-law respecting the issuance of permits and related matters under authority of the Building Code Act, S.O. 1992, C.23, as amended.

3. That Council endorse retroactivity of the proposed amendments and refunding the difference in permits fees set herein to owners of the 8 farm building permits and 6 Certified House Model applications that have been received since February 1, 2016, as well as retaining the \$120 permit fee for residential solar collector arrays.

Carried.

- (3) OTHER PUBLIC MEETINGS *None.*

12. REPORTS

- (1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION

Moved by Councillor Sebo, Seconded by Councillor Harding

- (C) 2017 Interim Realty Tax Levy

Report No. DAS-2016-0057

RESOLUTION NO. C-2016-0579

1. That Council receive Report No. DAS-2016-0057 prepared by the Taxation and Revenue Division, Administrative Services Department dated November 16, 2016 respecting the 2017 Interim Realty Tax Levy.
2. That Council authorize the following regarding the 2017 Interim Realty Tax Levy:
 - a) That an Interim Tax be levied on all rateable real property in the Town of Georgina which has been assessed according to the last revised assessment roll; and
 - b) That the 2017 Interim Tax Levy be set at 50% of the total 2016 taxes payable on each property; and
 - c) That for new properties added to the assessment roll for 2016 taxation, interim tax rates would be equivalent to 50% of the 2016 tax rate as listed in Attachment "1"; and
 - d) That the Interim Tax Levy for these realty taxes be paid in two relatively equal installments and the installments shall be due Monday, February 27, 2017 and Thursday, April 27, 2017; and

- e) That the Treasurer and/or Tax Collector be authorized to amend in whole or in part any billing in order to comply with any provincial legislation which may be introduced or passed by the Province of Ontario prior to or after the issuance of the billing.
3. That Council adopt the necessary By-Law to give effect to the above-noted recommendations.

(D) Interim Appropriations for the 2017 Fiscal Year

Report No. DAS-2016-0058

RESOLUTION NO. C-2016-0580

1. That Council receive Report No. DAS-2016-0058 prepared by the Finance Division, Administrative Services Department, dated November 16, 2016 respecting Interim Appropriations for the 2017 Fiscal Year.
2. That Council approve 2017 interim appropriations for Town operations at an amount not to exceed \$25,117,730 as detailed in Table 1 of this Report DAS-2016-0058.
3. That Council approve 2017 interim appropriations for Town capital expenditures in an amount not to exceed \$4,796,298 as detailed in Table 2 of this Report DAS-2016-0058.

Carried.

(2) REPORTS REQUIRING SEPARATE DISCUSSION

Report from the Emergency Services Department:

(A) Georgina Fire Department's Master Fire Plan, November, 2016

Report No. DES-2016-0009

Chief Jenkins provided a brief summary of the report and introduced Lyle Quan of EMT, Consultant.

Lyle Quan, Emergency Management and Training Inc. (EMT) addressed Council to review the Master Fire Plan, advising of future considerations that the Fire Department needs to be able to meet including population growth, type of growth, programs required to meet growth and increase in call volumes. The key focus of this plan revolves around the Ontario Fire Marshall's Emergency Management Guidelines. In order to meet all response criteria at top grading, the Town needs to provide as many stations within the Town as is being recommended.

Chief Jenkins was requested to make the Fire Master Plan as widely available as possible; copies at all libraries, in the Civic Centre, at all Fire Stations, any community facility with the ability of the public dropping in.

Moved by Councillor Neeson, Seconded by Councillor Davison

RESOLUTION NO. C-2016-0581

1. That Council receive Report No. DES-2016-0009 prepared by the Department of Emergency Services dated November 16, 2016 respecting the Georgina Fire Department's Master Fire Plan, November 2016.
2. That staff report back to Council at its November 23rd meeting for potential adoption, in principle, of the Georgina Fire Department Master Fire Plan.

Carried.

Report from the Human Resources Department

(B) Non-Union Market Survey Results

Report No. HR-2016-0001

Bev Moffatt provided a brief summary of the report.

Andrea Friesen of Mungall Consulting Group provided a power point presentation.

Moved by Councillor Harding, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0582

1. That Council receive Report No. HR-2016-0001 prepared by the Director of Human Resources dated November 16, 2016 respecting the Non-Union Compensation Market Survey Results for the Town of Georgina.
2. That Council receive the presentation by the Mungall Consulting Group.
3. That Council direct staff to report back in December 2016 on the overall impacts of the recommendations made in the presentation by Mungall Consulting Group.

Carried.

Reports from the Administrative Services Department:

(E) Options for Regional Councillor Seat

Report No. AD-2016-0061

John Espinosa provided a brief summary of the report, advising of the three options that include appointment of a current member of Council, following a recruitment process by posting the position for applications and interviews, and a by-election process.

Moved by Councillor Neeson, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0583

1. That Council receive Report No. AD-2016-0061, prepared by the Clerk's Division, Administrative Services Department, dated November 16, 2016 regarding options for the Regional Councillor vacant seat and deferred to the November 23rd Council Meeting for consideration.

Carried.

(F) Appointment of a Temporary Alternate Regional Councillor

Report No. AD-2016-0060

Moved by Councillor Sebo, Seconded by Councillor Neeson

RESOLUTION NO. C-2016-0584

That Report No. AD-2016-0060 prepared by the Clerk's Division, Administrative Services Department, dated November 16, 2016, respecting the appointment of a temporary Alternate Regional Councillor to the Council of the Regional Municipality of York be deferred to the November 23rd Council Meeting for consideration.

Carried.

Moved by Councillor Neeson, Seconded by Councillor Fellini

That the Council Meeting recess at 11:55 a.m.

Carried.

The meeting reconvened at 12:48 p.m.

Councillor Sebo was not in attendance.

- (G) Chamber of Commerce Temporary Location at The Link and Loan Guarantor Request

Report No. RC-2016-0040

Robin McDougall provided a brief summary of the report.

Councillor Sebo returned to the Council Chambers at 12:50 p.m.

Moved by Councillor Sebo, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0585

1. That Council receive Report No. RC-2016-0040 prepared by the Cultural Services Division, Recreation and Culture Department, dated November 16, 2016, respecting the Chamber of Commerce Temporary Location at The Link and Loan Guarantor Request.
2. That Council approve the use of Program Room 2 as the temporary location for the Chamber of Commerce for a monthly fee of \$500 plus applicable taxes and direct staff to bring forward a lease agreement for the period January 1 to April 1, 2017.
3. That Council approve the Town to be the guarantor for a loan of \$60,000 to the Chamber of Commerce in favour of South Lake Community Futures Development Corporation.

Carried.

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT

(1) Dispositions/Proclamations

- (A) Ministry of Citizenship and Immigration requesting submissions of nominations for the June Callwood Outstanding Achievement Award for Voluntarism in Ontario no later than December 5th.

Moved by Councillor Sebo, Seconded by Councillor Davison

RESOLUTION NO. C-2016-0586

That correspondence from the Ministry of Citizenship and Immigration requesting submissions of nominations for the June Callwood Outstanding Achievement Award for Voluntarism in Ontario no later than December 5th be received and referred to the Recreation and Culture Department, to the Committee Services Coordinator for circulation to the various Advisory Committees and to the Communications Department for dissemination and disposition.

Carried.

- (B) York Region District School Board Notice of Proposed Amendment to Education Development Charges By-law, requesting written submissions by November 16th.

Moved by Councillor Neeson, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0587

That the York Region District School Board 'Notice of Proposed Amendment to Education Development Charges By-law' requesting written submissions by November 16th be received and referred to the Director of Administrative Services and Treasurer for review and forwarding of comments, if any, to the York Region District School Board.

Carried.

- (C) Sarah Brislin, Committee Services Coordinator, Georgina Safe Streets Committee, requesting Council to recommend the Region of York install a permanent flashing crosswalk on Baseline Road in front of the Sutton Public School.

Moved by Councillor Davison, Seconded by Councillor Neeson

RESOLUTION NO. C-2016-0588

That correspondence from the Georgina Safe Streets Committee concerning a permanent flashing crosswalk be received and that Council request the Region of York to install a permanent flashing crosswalk on Baseline Road in front of the Sutton Public School in the absence of meeting the required warrants.

Carried.

- (D) Sarah Brislin, Committee Services Coordinator, requesting \$1,500 be included in the 2017 Budget for the Georgina Waterways Advisory Committee.

Moved by Councillor Davison, Seconded by Councillor Sebo

RESOLUTION NO. C-2016-0589

That correspondence from Sarah Brislin, Committee Services Coordinator, requesting \$1,500 be included in the 2017 Budget for the Georgina Waterways Advisory Committee be received and referred to the 2017 budget deliberations for consideration.

Carried.

- (E) Chris Ballard, Minister of Housing and Minister Responsible for the Poverty Reduction Strategy, concerning Bill 7 proposing changes to the Building Code and Development Charges Act as a means of supporting the planning and establishment of second units.

Moved by Councillor Davison, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0590

That correspondence from Chris Ballard, Minister of Housing and Minister Responsible for the Poverty Reduction Strategy, concerning Bill 7 proposing changes to the Building Code and Development Charges Act as a means of supporting the planning and establishment of second units, be received and referred to the Director of Development Services to draft a suitable response and forward it to the Ministry, with emphasis on allowing municipalities some level of individual license based on individual circumstances.

Carried.

- (F) Maureen Adamson, Deputy Minister, requesting submission of nominations for the 2017 Premier's Awards for Excellence in the Arts by December 1, 2016.

Moved by Councillor Neeson, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0591

That correspondence from Maureen Adamson, Deputy Minister, requesting submission of nominations for the 2017 Premier's Awards for Excellence in the Arts by December 1, 2016, be received and referred to the Recreation and Culture

Department and to Bill Major, Chair of the Georgina Arts Centre and Gallery for consideration of the Art Gallery Board of Directors for consideration

Carried.

(2) General Information Items

Moved by Councillor Sebo, Seconded by Councillor Davison

RESOLUTION NO. C-2016-0592

That the General Information Listing for November 16, 2016, be received.

Carried.

(3) Committee of Adjustment Planning Matters

- (A) Under Review
- (B) Recommendations
- (C) Decisions

Moved by Councillor Davison, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0593

That the Committee of Adjustment Planning Matters for November 16, 2016, be received.

Carried.

14. MOTIONS/NOTICES OF MOTION None.

15. REGIONAL BUSINESS

- presentations provided on Housing Initiatives and Incentives; affordable housing, potential incentives to consider, inclusionary zoning and role of regional and local government in housing partnerships. Suggested Council accept Region's officer to make this presentation to Georgina Council
- presentation provided on Bill 73 Amendments to the Planning Act under three categories; streamlining the planning process, limiting OMB appeals and more public engagement
- Report provided on Region's Development Charges By-law; report to follow in February of 2017
- Governance issue; composition of Regional Council, desire to have second member on Regional Council as opposed to one member, proxy voting

- Met with Premier and other Provincial Ministers respecting OMB Reform. Province seems receptive to listening to the concerns regarding the current OMB structure
- to be presented with the Regional Budget on November 17th

16. OTHER BUSINESS None.

17. BY-LAWS

Moved by Councillor Neeson, Seconded by Councillor Davison

That the following by-laws be approved:

- (1) By-law Number 2016-0121 (BU-1), being a by-law to amend Schedule 'A' to Building By-law 2015-0150 (BU-1) to provide for the administration and enforcement of the Building Code Act and with respect to the establishment and requirement of the payment of fees for information and services.
- (2) By-law Number 2016-0122 (TA-1), being a by-law to levy an interim rate upon the taxable property in the Town of Georgina for the taxation year 2017.

Carried.

- (3) By-law Number 2016-0123 (AD-2), being a by-law to name a Councillor as an alternate member to the Regional Municipality of York.

Item No. (3) was deferred to the November 23rd Council meeting.

18. CLOSED SESSION

- (1) Motion to move into closed session of Council

Moved by Councillor Fellini, Seconded by Councillor Sebo

That Council move into Closed Session at 1:39 p.m. pursuant to Section 239 of The Municipal Act, 2001, to deal with the following matter:

- (A) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD; SECTION 239 (2) (e), MA**
- Town of Georgina Injunction Application

(B) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD; SECTION 239 (2) (e), MA

- Town Solicitor Opinion, Report No. RC-2016-0038, Appeal to the Ontario Municipal Board, Cash-In-Lieu of Parkland Dedication, Determination of Value of Land, Briarwood Developments Ltd., 821 Lake Drive E. and 1984 Metro Road N, Jackson's Point.

(C) LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; SECTION 239(2)(D), MA

- Report No. HR-2016-0002: Labour Rate Negotiations

(D) CLOSED SESSION MINUTES

- June 27, 2016
- September 28, 2016

Carried.

The Council Services Coordinator and staff left the meeting at this time.

- (2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

Moved by Councillor Fellini, Seconded by Councillor Neeson

That Council rise from Closed Session at 2:38 p.m. and report on the matters discussed in closed session.

Carried.

Councillor Davison was not in attendance.

(A) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD; SECTION 239 (2) (e), MA

- Town of Georgina Injunction Application

Moved by Councillor Sebo, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0594

That correspondence from the Town Solicitor dated November 1, 2016, be received and that Town Counsel be requested to attend the Closed Session meeting of November 23, 2016, to further discuss the matter.

Carried.

(B) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD; SECTION 239 (2) (e), MA

- Town Solicitor Opinion, Report No. RC-2016-0038, Appeal to the Ontario Municipal Board, Cash-In-Lieu of Parkland Dedication, Determination of Value of Land, Briarwood Developments Ltd., 821 Lake Drive E. and 1984 Metro Road N, Jackson's Point.

Moved by Councillor Neeson, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0595

That Confidential Report RC-2016-0039 be received and that staff and legal counsel follow the direction as provided in said report.

Carried.

(C) LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; SECTION 239(2)(D), MA

- Report No. HR-2016-0002: Labour Rate Negotiations

Councillor Neeson declared a pecuniary interest in Closed Session Item No. 18(1)(C) as he is an employee of the Region of York; Councillor Neeson left the Closed Session for this portion of the discussion.

Moved by Councillor Fellini, Seconded by Councillor Sebo

RESOLUTION NO. C-2016-0596

That Confidential Report No. HR-2016-0002 be received and that staff be directed to implement the steps outlined in said report.

Carried.

19. **CONFIRMING BY-LAW**

Moved by Councillor Neeson, Seconded by Councillor Fellini

That the following by-law be approved:

- (1) By-law No. 2016-0124 (COU-2), a by-law to confirm the proceedings of Council on November 16, 2016.

Carried.

20. MOTION TO ADJOURN

Moved by Councillor Sebo, Seconded by Councillor Fellini

That the meeting adjourn at 2:41 p.m.

Carried.

Margaret Quirk, Mayor

Rachel Dillabough, Deputy Clerk