

THE CORPORATION OF THE TOWN OF GEORGINA

COUNCIL AGENDA ADDENDUM

Wednesday, May 4, 2016
9:00 AM

12. REPORTS

(2) REPORTS REQUIRING SEPARATE DISCUSSION

Reports from the Chief Administrative Officer

(H) 2016 Capital Projects and New Initiatives Progress Summary

Report No. CAO-2016-0008

Recommendation(s):

1. That Council receive Report No. CAO-2016-0008 prepared by the Office of the Chief Administrative Officer dated May 3, 2016 respecting the 2016 Capital Projects and New Initiatives Progress Summary.

THE CORPORATION OF THE TOWN OF GEORGINA

REPORT NO. CAO-2016-0008

FOR THE CONSIDERATION OF
COUNCIL
May 4, 2016

**SUBJECT: 2016 CAPITAL PROJECTS AND NEW INITIATIVES PROGRESS
SUMMARY**

1. RECOMMENDATION:

1. That Council receive Report No. CAO-2016-0008 prepared by the Office of the Chief Administrative Officer dated May 3, 2016 respecting the 2016 Capital Projects and New Initiatives Progress Summary.

2. PURPOSE:

To provide Council with a status update on the progress of 2016 capital projects and new initiatives.

3. BACKGROUND:

The 2016 Budget approved the undertaking of various capital projects and new initiatives. Staff have been carrying out the assigned projects.

4. ANALYSIS:

Attachment '1' provides a summary of the progress of the various 2016 capital projects. The new initiatives summary will be on a subsequent agenda.

5. FINANCIAL AND BUDGETARY IMPACT:

Attachment '1' provides the year to date financial status of each project. There are outstanding invoices associated with some projects.

6. PUBLIC CONSULTATION AND NOTICE REQUIREMENTS:

N/A

7. CONCLUSION:

This report is provided for information to keep Council and the public apprised of the status of the 2016 capital projects and new initiatives.

Prepared by:



Winanne Grant, B.A., AMCT, CEMC
Chief Administrative Officer

Attachment 1 – 2016 Capital Projects and New Initiatives Progress Summary

Town of Georgina

2016 Capital Project Progress Summary

Capital Investment

Gross Costs	SPENT TO DATE ACTUAL		STATUS	ESTIMATED DATE OF COMPLETION
\$	\$			

Operations and Infrastructure - Public Works					
15-PWK-1	Flushing Unit	40,000	39,793	Purchase req issued Dec 2015	Q1 2016
15-PWK-3	Sidewalk Grinder Attachment	32,000	27,868	Complete	
15-PWK-4	LED Streetlights Fixture	-	-	Complete	
15-PWK-7	Station Road Sidewalk	567,120	27,120	design 95% complete, will schedule public meeting between tender and construction	Q4 2016
15-PWK-14	Tandem Axle Dump Truck	270,000	-	Combined with 16-PWK-1, delivery pending	Q3 2016
15-PWK-15	Two (2) Tractors	280,000	-	Reported to Council Jan 2016, tender award \$240,800	Q2 2016
15-PWK-16	2 Pick Up Truck	90,000	-	Delivery pending	Q2 2016
15-PWK-17	Asphalt Hot Box	15,000	-	Tender over budget, evaluation options	TBD
16-PWK-1	Tandem Axle Dump Truck	315,000	-	Combined with 15-PWK-14, delivery pending	Q3 2016
16-PWK-2	1 Radar Recorder for Traffic Counts	4,500	4,318	Complete	
16-PWK-3	Surface Treatment	350,000	-	Council approval April 27th	Q3 2016
16-PWK-4	Concrete Drain and Grate Repair in Egypt Roads Yard	25,000	-	Evaluating tender results	Q2 2016
16-PWK-5	Roads 2016 Construction Capital Plan	1,330,000	-	Council approval April 27th	Q3 2016
16-PWK-6	Queensway Culvert	300,000	-	Report going to council for direction on engineering	TBD
16-PWK-7	Asphalt Roller	40,000	-	Evaluating tender results	Q2 2016
16-PWK-8	Development and Process Implementation	18,330	-	See also 16-HAL-4, 16-WAT-4, 16-SEW-2, in progress	Q4 2016
16-PWK-9	Mossington Bridge Rehabilitation (Approved in 2015)	575,000	-	Engineering anticipated to be complete end of April	TBD
16-PWK-10	Bi-annual OSIM Inspection and Bridge Assessments	10,000	-	In progress	Q3 2016
16-PWK-11	Car/Pick-Up truck for Operations Technologist	10,000	-	See also 16-PRK-11, 16-WAT-3, 16-SEW-3, pending	Q4 2016
	Total Public Works	4,271,950	99,099		

Operations and Infrastructure - Parks and Facilities					
15-HAL-1	Parks/Waterworks Facility Space - Phase I	40,000	7,632	In progress	Q1 2017
15-HAL-5	Civic Centre Customer Service/ Security	300,000	-	Floorplan design in progress	Q4 2016/Q1 2017
15-HAL-8	Various Lighting Upgrades	105,000	17,285	Complete	Complete
15-HAL-9	Pefferlaw Lions Hall - Flooring Replacement	21,000	16,231	Contract awarded - Installation January 2016	Q1 2016
15-HAL-10	Minor Capital - Mann House Upper Exterior Painting	4,000	-	Pending	Q2 2016
	Minor Capital - Radial Stations and Entranceway	6,000	-	Pending	Q4 2016
	Minor Capital - Front Porch	6,000	-	Pending	Q4 2016
	Minor Capital - Drainage Survey and Work	31,000	2,067	vault/pump purchased, elec wb in-house, contrac out dig	Q4 2016
	Minor Capital - Concrete Pad	6,500	-	Concrete pad for Pegg donation - need to retender due to engineered design req	Q4 2016
16-HAL-1	Comprehensive Review and Development of Facility Star	50,000	-	Tender is out, will close May 13, 2016	Q4 2016
16-HAL-2	Relocation of Server Room and Required Upgrades	80,000	-	Pending layout from contractor.	Q4 2016
16-HAL-3	Minor Capital - Pefferlaw Library Shingles	6,500	-	Pending	Q3 2016
16-HAL-4	Development and Process Implementation	18,330	-	See also 16-PWK-8, 16-WAT-4, 16-SEW-2, in progress	Q4 2016

Town of Georgina

2016 Capital Project Progress Summary

Capital Investment

		Gross Costs	SPENT TO DATE ACTUAL	STATUS	ESTIMATED DATE OF COMPLETION
		\$	\$		
15-ICE-3	Replacement Patio Slabs	13,500	1,093	Engineering drawings complete	Q3 2016
16-ICE-1	Parking Lot Light Replacement	10,000	-	Complete	Complete
16-ICE-2	Rear Patio Surface Rehabilitation	55,000	-	Out for tender, closing the first week of May	Q4 2016
16-ICE-3	Ice Rink Automation Upgrades	10,000	-	Conference call schedule for May, work to be completed in the summer.	Q4 2016
15-ROC-4	Transformer Repair	15,000	-	In house repair undertaken, monitoring for any supplemental needs	Q3 2016
15-ROC-5	Chalet Fall Arrest Equipment for Rooftop and Snow Guns	87,000	-	Pending quotes for drawings	Q4 2016
15-ROC-6	ROC Signage Strategy	30,500	6,981	Signage design complete. Signage pending	Q2 2016
15-ROC-10	New Carpet Lift for ROC	319,000	-	Earmarked for future consideration	pending
16-ROC-1	Minor Capital - Tables and Chairs	3,500	-	Pending quotes.	Q2 2016
	Minor Capital - Linens	2,500	-	Pending quotes.	Q2 2016
	Minor Capital - Alarm System Repairs	6,500	-	Pending quotes.	Q2 2016
16-ROC-2	Accessible Parking upgrades	10,000	-	Coordinating with Roads for summer completion	Q3 2016
16-ROC-3	Blinds	35,000	-	Tender to be awarded first week of May.	Q3 2016
15-PRK-10	Vehicle Replacement - P1-09	55,000	-	Delivery pending	Q1 2016
15-PRK-11	Vehicle Replacement - H1-09	55,000	-	Tendered	Q1 2016
15-PRK-12	Vehicle Replacement - P3-09	75,000	-	Tendered	Q1 2016
15-PRK-13	Vehicle Replacement - H1-07	75,000	-	Tendered	Q1 2016
16-PRK-1	Harbour Dock and Repairs	18,000	-	Emergency repairs complete, pending work in the summer.	Q3 2016
16-PRK-2	Minor Capital - Signage	5,000	-	Pending approval	Q3 2016
	Minor Capital - Beach Sand	3,500	-	PO complete, pending summer weather for delivery	Q3 2016
	Minor Capital - Buoys	3,000	-	Items ordered	Q3 2016
	Minor Capital - Anchors	7,500	-	Items ordered	Q3 2016
	Minor Capital - Emergency Phone	5,500	-	Meeting with Purchasing to discuss	Q3 2016
16-PRK-3	Solar LED Park Lighting	69,600	-	Pending location approval	Q3 2016
16-PRK-4	Lakeside Park Renovation	32,000	-	Pending final quote	Q3 2016
16-PRK-5	Playground Replacement for Vista Park	52,000	-	Tender to go out second week of May	Q4 2016
16-PRK-6	Tree Inventory	20,210	-	Fall completion	Q4 2016
16-PRK-7	EAB Removal and Stumping	180,000	3,122	Ongoing	Q4 2016
16-PRK-8	Tree Planting	100,000	-	Tender to be awarded first week of May	Q4 2016
16-PRK-9	Continuation of In Ground Garbage Containers	12,000	-	Items ordered	Q2 2016
16-PRK-10	Woodbine Island, Bollard and Boulevard Repair	22,000	-	Pending plan approval	Q3 2016
16-PRK-11	Car/Pick-Up Truck for Operations Technologist	10,000	-	See also 16-PWK-11, 16-WAT-3, 16-SEW-3	Pending

Town of Georgina

2016 Capital Project Progress Summary

Capital Investment

		Gross Costs	SPENT TO DATE ACTUAL	STATUS	ESTIMATED DATE OF COMPLETION
		\$	\$		
16-SAR-1	Hall Lighting Retrofit	27,500	-	Site visit for tender bidders last week of April	Q4 2016
16-LNK-1	The Link - Renovations to Classroom 6	115,000	-	In the process of securing quotes from 3 engineering firms for mechanical design drawings	Q3 2016
16-LNK-2	Minor Capital - Garbage Receptacles	3,000	-	In process	Q2 2016
	Minor Capital - Mop Sink	3,000	-	Pending	Q4 2016
15-CEM-1	Keswick Cemetery - Columbarium	24,000	2,448	Installed, landscaping pending	Q2 2016
	Total Parks & Facilities	2,244,640	56,859		

Fire Department					
15-FIR-3	Replacement of 2007 Dodge Caravan	35,000	-	Tender awarded - delivery is estimated to be mid April 2016	Q2 2016
15-FIR-7	Fire Master Plan Update, Station Facility and Location St	65,000	2,164	Contract awarded	Q4 2016
15-FIR-8	Replace Rescue 169 & T-144	520,000	-	Tender awarded - \$569,700, with \$50,000 from Contingency Reserve	Q4 2016+
15-FIR-9	Dry Hydrants	30,000	9,505	1 of 3 installed	TBD
15-FIR-11	Station 1-8 Repairs	35,000	-	painting pending, balance deferred pending 2016 HAL-1 outcome (facility assessments)	TBD
16-FIR-1	Replacement of Pumper 141	586,000	-	RFP to be sent late April	Q4 2016+
16-FIR-2	Bunker Gear/PPE	36,000	-	PR issued	Q3 2016
16-FIR-3	Fire Hose Replacement	20,000	-	Pending	Q3 2016
16-FIR-4	Specialized Rescue Equipment	40,000	8,519	In progress	Q3 2016
16-FIR-5	Replacement SCBA Cylinders	18,000	-	Pending	Q2 2016
16-FIR-6	Auto Extrication Equipment Replacement	35,000	-	In progress	Q3 2016
16-FIR-7	Portable Radios	28,000	-	In progress (Purchase Order issued- \$25,378.72)	Q2 2016
	Total Fire	1,448,000	20,188		

Town of Georgina
2016 Capital Project Progress Summary

Capital Investment

Gross Costs	SPENT TO DATE ACTUAL	STATUS	ESTIMATED DATE OF COMPLETION
\$	\$		

Recreation and Culture Department					
15-REC-1	Minor Capital - Active Network Recreation Software upgrade	5,180	-	Installation complete. configuration and training ongoing. Gradual roll out April to July	Q3 2016
15-REC-4	Accessibility	200,000	140,653	GPV main office auto door opener (\$6,000) - Complete	
				ROC chalet and canteen auto door openers (\$16,000) - Complete	
				Accessibility Guidelines Update (\$22,000) - Jan '16 \$35,000 additional approved from Accessibility Fund	Q2 2016
				SLT/Club 55 renovations (\$157,000) - Complete	
15-REC-12	MURC Partnership/Market Analysis	15,000	-	Pending EG inputs	Q3 2016
16-REC-1	De La Salle/Pay & Display Machine w Coin & Credit Card	16,500	-	Ordered and to be installed week of May 9th	Q2 2016
16-REC-2	CIP 150 Funding - Pefferlaw Ice Pad - Roof Enclosure	786,230	-	Agreement documents signed, tender documents being drafted	Q2 2017
16-REC-3	CIP 150 Funding - DLS Park Accessibility Improvements	326,700	-	Agreement documents signed, tender documents being drafted	Q2 2017
16-REC-4	Minor Capital - SLT/Club 55	7,400	-	In progress	Q2 2016
16-REC-5	Minor Capital - ROC	7,450	2,491	In progress	Q3 2016
16-REC-6	Minor Capital - The Link	12,400	-	In progress	Q2 2016
16-REC-7	The Link-Event Tables, Chairs and Carts	25,230	-	Order has been placed; chairs delivered; tables to be delivered May 10	Q2 2016
	Total Recreation and Culture	1,402,090	143,144		

Georgina Public Library Board					
15-LIB-1	Master Plan	30,000	543	In progress	Q3 2016
15-LIB-4	Minor Capital - shelving	5,000	-	Complete	
16-LIB-1	Website Redevelopment	40,000	-	In progress	Q3 2016
16-LIB-2	Strategic Plan 2016-2020	5,000	-	Fall start	Q4 2016
16-LIB-3	Minor Capital - Rotunda Blinds	4,500	3,800	Complete	
	Minor Capital - Book Display Holders	500	-	Complete	
	Minor Capital - Adjustable Computer Trays	1,200	-	Pending	Q3 2016
	Minor Capital - Lounge Chairs & WIFI Station Stools	3,000	2,200	Complete	
16-LIB-4	IT - Annual Computer Replacement	18,200	5,174	Pending	Q4 2016
	Total Library	107,400	11,717		

2016 Capital Project Progress Summary

Capital Investment

	Gross Costs	SPENT TO DATE ACTUAL		STATUS	ESTIMATED DATE OF COMPLETION
	\$	\$			

Administrative Services Department					
15-ITS-5	Enterprise Resource Planning Solution	750,000	535,202	Worktech phase in progress; VadimOpen phase in progress	Q4 2016
15-ITS-6	York Telecomm Network (YTN) Expanded Participation	-	-	Deferred at YR	
16-ITS-1	Corporate Server and Network Infrastructure Cycling	52,000	3,976	In progress - Planning specs	Q3 2016
16-ITS-2	Corporate Workstation/Notebook Cycling	65,000	-	RFT issued, closes early May	Q2 2016
16-ITS-3	Corporate Software Cycling Program	40,000	4,198	Tied to corporate hardware cycling; using Ontario Government BPS piggybacking for purchases	Q2 2016
16-ITS-4	Wireless Broadband Infrastructure	110,000	-	Gathered specs from consultant's report; working with Purchasing on bid document	Q4 2016
15-FIN-1	Study -Long Term Financial and Fiscal Impact of Growth	60,000	42,974	In progress	Q2 2016
15-FIN-2	Development Charges Background Study	55,000	13,682	In progress	Q3 2016
16-FIN-1	Postage Machine Replacement	10,000	-	In progress	Q3 2016
16-CLK-1	Records Management Storage and File Equipment	20,000	6,104	System purchased will be installed on May 11, 2016	Q2 2016
16-CLK-2	Ward Review Study	30,000	-	\$30K	Q1 2017
16-PUR-1	Electronic Bidding Software	13,300	-	In progress	
15-MLE-3	Animal Shelter Facility Needs Assessment	25,000	15,249	In progress	Q3 2016
	Total Administrative Services	1,230,300	621,384		

Development Services Department					
15-PLN-1	Official Plan Review (OPR)	100,000	91,031	In progress	Q2 2016
15-PLN-2	Keswick Secondary Plan Review	25,000	-	Pending OP Review	TBD
16-ECD-1	Partnership With Ontario Water Centre	70,000	71,714	Completed, -HST accounts for overage and will be reimbursed in part by OWC	
15-ENG-1	Consultant & Software Purchase - Water Model	50,000	44,332	Complete	
15-ENG-2	Engineering Fee Review - Consultant	20,000	-	RFP in development, scope expanded to capture Planning	Q4 2016
15-ENG-3	Consulting - Unassumed roads, sidewalk master plan, etc	100,000	-	Unassumed Road Study - preliminary report Dec '15 (work done in house)	Q3 2016
				Sidewalk Master Plan - next in queue (work to be done in house)	Q4 2016
				Storm Drainage Improvements - works to be undertaken at time of capital projects	Ongoing
15-ENG-4	Stormwater Management Master Plan	125,000	71,598	Draft report circulated for comments	Q3 2016
15-ENG-6	Maskinonge River Pedestrian Bridge				TBD
	Total Development Services	490,000	278,674		

2016 Capital Project Progress Summary

Capital Investment

Gross Costs	SPENT TO DATE ACTUAL	STATUS	ESTIMATED DATE OF COMPLETION
\$	\$		

Office of the Chief Administrative Officer					
15-CAO-1	Business Investment Strategy	100,020	37,243	EcD Check Up - complete, Economic Development Strategy refresh is underway \$30,000	Q3 2016
15-CAO-3	Functional Program Analysis	40,000	-	RFP to be issued in June	Q2 2016
15-CAO-4	Civic Centre Site Evaluation	40,000	-	RFP to be issued in June	Q3 2016
16-CAO-1	Customer Service Strategy (Approved 2013)	105,000	39,723	In progress	Ongoing
16-HMR-1	Online Applicant Tracking / Recruitment Solution	10,000	-	Pending	Q3 2016
Total Office of the CAO		295,020	76,966		
Non-Program Items - Environmental and Energy Projects					
15-ENV-1	Rewilding Lake Simcoe	60,000	50,500	Final Payment has been processed.	Q2 2016
Total Non-Program		60,000	50,500		

TOTAL CAPITAL - TAX LEVY SUPPORTED	11,549,400	1,358,532
---	-------------------	------------------

2016 Capital Project Progress Summary

Capital Investment

Gross Costs
\$

SPENT TO DATE
DATE ACTUAL
\$

STATUS

ESTIMATED DATE OF COMPLETION

Operations and Infrastructure - Water and Sewer					
15-WAT-1	Water and Wastewater Financial Plan	18,000	3,866	Complete	
15-WAT-2	SCADA Implementation	100,000	4,493	Contract awarded, in progress	2017
15-WAT-3	Pick-up Truck for Foreman	25,000	7,757	Delivery pending	Q2 2016
15-WAT-4	1T Van for Operator	25,000	-	Complete	
15-WAT-6	Three 1T Vans	75,000	-	Complete	
16-WAT-1	Dalton Road Water Main Replacement and some Sanitar	6,000,000	-	Cost sharing agreement with our lawyers	2018
16-WAT-2	Connecting the Water Main on Woodbine Avenue	750,000	-	Engineering evaluation in progress	Q4 2016
16-WAT-3	Car/Pick-Up truck for Operations Technologist	5,000	-	See also 16-PWK-11, 16-PRK-11, 16-SEW-3, pending	Q4 2016
16-WAT-4	Development and Process Implementation	9,170	-	See also 16-PWK-8, 16-HAL-4, 16-WAT-4, 16-SEW-2, in progress	
15-SEW-1	Burke St Pumping Station	60,000	6,411	Tender over budget, evaluating options	Q3 2016
15-SEW-3	Water and Wastewater Financial Plan	18,000	3,866	See also WAT-1	Q1 2016
15-SEW-4	SCADA Implementation	750,000	32,951	See also WAT-2	Q4 2016
15-SEW-5	Pick-up Truck for Foreman	25,000	-	See also 15-WAT-3, 4, & 6 above	Q1 2016
15-SEW-6	1T Van for Operator	25,000	-	See also 15-WAT-4, Complete	
15-SEW-8	Three 1T Vans	75,000	-	See also 15-WAT-6, Complete	
16-SEW-1	Lowndes Avenue Gravity Sewer (Approved in 2014)	1,580,000	29,061	awarded contract	Q3 2016
16-SEW-2	Development and Process Implementation	9,170	-	See also 16-PWK-8, 16-HAL-4, 16-WAT-4, in progress	Q4 2016
16-SEW-3	Car/Pick-Up truck for Operations Technologist	5,000	-	See also 16-PWK-11, 16-PRK-11, 16-WAT-3, pending	

TOTAL CAPITAL - RATE SUPPORTED 9,554,340 30,284

TOTAL CAPITAL - TOWN OF GEORGINA 21,103,740 1,388,816

POST BUDGET APPROVALS

	Boiler at Multi-Use Facility	130,000	-		
--	------------------------------	---------	---	--	--