

THE CORPORATION OF THE TOWN OF GEORGINA

COUNCIL MINUTES

Wednesday, January 27, 2016
7:00 PM

Staff:

Winanne Grant, Chief Administrative Office
Rebecca Mathewson, Director of Administrative Services and Treasurer
Harold Lenters, Director of Planning and Building
Robin McDougall, Director of Recreation and Culture
Dan Pisani, Director of Operations and Engineering
Phil Rose-Donahoe, Manager of Cultural Services
Arun Chulliyil, Capital Asset Coordinator
Karyn Stone, Economic Development Officer
Michael Rozario, Deputy Fire Chief
Keith Wells, Fire Prevention Officer
Darlene Carson-Hildebrand, Manager of Finance and Deputy Treasurer
Several Members of the Georgina Fire Department
Ken Turriff, Communications Manager (Interim)
John Espinosa, Town Clerk
Carolyn Lance, Council Services Coordinator

Others:

Karen Wolfe, The Georgina Post
Heidi Riedner, The Advocate
Rogers TV
John McLean, Item No. 12(2)(D)
Doris Keppler, Item No. 12(2)(D)

1. CALL TO ORDER - MOMENT OF MEDITATION

A moment of meditation was observed.

2. ROLL CALL

The following Council Members were present:

Mayor Quirk	Councillor Davison
Councillor Fellini	Councillor Harding
Councillor Neeson	Councillor Sebo

Regrets: Regional Councillor Wheeler

3. COMMUNITY ANNOUNCEMENTS

Fire Chief Ron Jenkins, on behalf of the Fire Marshall of Ontario, the men and women of the Georgina Fire Service and the citizens of the Town of Georgina, presented a 45 year bar to Captain Dave Harding for his 45 years of dedicated service as a Georgina Volunteer Fire Fighter. Chief Jenkins noted that Captain Harding is in the 1% of 30,000 professional volunteer fire fighters in Ontario who have served for 45 years.

Mayor Quirk presented Captain Harding with a framed certificate on behalf of Town Council in acknowledgement of his many years of service as a volunteer firefighter for the Town of Georgina.

- Saturday, February 27th, Pefferlaw Association of Ratepayers (PAR) Annual Spaghetti Dinner, 5:30pm
- Saturday, February 6th, Annual Georgina Family Snofest at The ROC, 10:00am to 3:00pm
- Today is Bell 'Lets Talk Day' in support of mental illness; 20% of all Canadians experience mental illness and out of that 20%, 1 in 4 are Canadians.
- Tuesday, February 2nd, Georgina Pins and Needles presentation at Knox United Church Sutton, 7:00pm
- Friday, February 19th, Georgina Agricultural Advisory Committee Road Safety Seminar at the Egypt Hall, 1:00pm to 4:00
- Saturday, February 13th, Lake Simcoe Championship Ice Fishing Derby, in support of Jump Start, administered by Jericho Youth Centre

4. INTRODUCTION OF ADDENDUM ITEM(S)

Item No. 13(1)(C) Inter-office Memorandum from Karyn Stone, Economic Development Officer, a follow-up to Report ED-2016-0001 respecting the Economic Development Program Review

5. APPROVAL OF AGENDA

Moved by Councillor Davison, Seconded by Councillor Neeson

RESOLUTION NO. C-2016-0034

That the agenda with the following addendum items be approved.

Item No. 13(1)(C) Inter-office Memorandum from Karyn Stone, Economic Development Officer, a follow-up to Report ED-2016-0001 respecting the Economic Development Program Review

Item No. 15(1) Construction Entrance to be maintained from Ravenshoe Road to Phase 8 of the Simcoe Landing Subdivision

Carried.

6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF *None.*

7. ADOPTION OF MINUTES

Moved by Councillor Harding, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0035

That the following set of minutes be adopted as presented:

- (1) Minutes of the Special Council Meeting held on January 12, 2016.
- (2) Minutes of the Council Meeting held on January 13, 2016.

Carried.

8. SPEAKERS

John McLean, 230 Catering Road, Sutton, addressed Council concerning the proposed services and licencing agreement tabled at this meeting for Council's decision and his concerns on behalf of the Georgina Arts Centre and Gallery.

Doris Keppler, 545 Lake Drive East, addressed Council concerning recent activities at 149 High Street, the gallery property. The construction activities have resulted in the loss of the north basement classroom space.

Mayor Quirk requested that comments be limited to issues relating to the report and recommendations on the agenda.

Ms. Keppler advised that her comments relate to current use of the space with the work being done. Accessibility has been reduced on the building with heavy steel doors having been installed in the vestibule to replace the glass partition which has resulted in lost visual connection to the front door by staff. In addition, in order to clear an order from the Fire Department respecting fire partitions and doors, the owner would be required to apply and obtain a building permit which is prescribed by Ontario Building Code and enforced by municipality.

Mayor Quirk requested Ms. Keppler submit her concerns in writing to the Chief Administrative Officer so that staff can deal with the concerns.

Moved by Councillor Sebo, Seconded by Councillor Davison

That Item No. 12(2)(D), Report No. RC-2016-0004 entitled 'Georgina Arts Centre and Gallery – Arts Programming Services Agreement and Licence Agreement' be moved forward and dealt with at this time.

Carried.

- (D) Georgina Arts Centre and Gallery – Arts Programming Services Agreement and Licence Agreement

Report No. RC-2016-0004

Phil Rose-Donahoe stated that the proposed Licence Agreement was based on the Licence Agreement for the Town of Aurora Cultural Centre. The agreement requires three items from the Gallery staff; 1) to meet with Town staff three times per year to discuss items such as efficiencies, programming, responsibilities, obligations, and to track key performance indicators; 2) that a Council member sit on the Gallery Board, and 3) the Gallery to provide an annual report to The Town prior to Nov. 1st of each year respecting financials, projections for upcoming years, business plan and key performance indicators.

Feedback summary included 1) can the agreement be increased from a five-year to a ten-year term; 2) can more than one Council Member sit on the Gallery Board; and 3) can more be added to the terms and renewal section of the agreement that addresses the terms under which the agreement will be considered for renewal?

The key terms in the agreement define the licensor's work, the licensee's work, what operating costs the Town is responsible for, what operating costs the Gallery is responsible for, what the Town's responsibilities are to the building, and what the Gallery's responsibilities are to the building.

Rebecca Mathewson advised that staff is optimistic that the Municipal Property Assessment Corporation (MPAC) will consider, as to whether or not the Gallery property is taxable, that it performs a Town service of providing Arts and Culture programming as a service included under the scope of jurisdiction in the Municipal Act.

Staff was requested to meet with Gallery representatives within the next week to address any concerns for the Board's consideration and establish the key performance indicators.

Moved by Councillor Davison, Seconded by Councillor Harding

That the Rules of Procedure be waived to permit John McLean to address Council.

Carried.

John McLean advised that the Gallery staff does have a proposal for repayment of the Town loan and are requesting that within the next week or two that Town staff meet with the Gallery staff to discuss proposals prior to a Town staff report being prepared to Council's consideration.

Moved by Councillor Davison, Seconded by Councillor Harding

RESOLUTION NO. C-2016-0036

1. That Council receive Report No. RC-2016-0004 prepared by the Recreation and Culture Department dated January 27, 2016 respecting the Georgina Arts Centre & Gallery (GACAG) Arts Programming Services Agreement and Licence Agreement.
2. That Council refer the Licence Agreement and the Five-Year Arts Programming Services Agreement (Attachment 1) between the Town and the Georgina Arts Centre & Gallery (GACAG) back to staff for further refinement and discussion with Gallery representatives, and report back to Council at its meeting scheduled to be held on April 6, 2016.

Carried.

8. **SPEAKERS**

Karen Wolfe, 17 Otter Cove, Pefferlaw, enquired if another methodology should be used to determine whether or not the former Pefferlaw landfill site poses health impacts, due to it being identified with a PS 3270 designation and deemed to be out of the scope of this project.

Rebecca Mathewson advised that this was an accounting exercise wherein the Town was required to identify potential financial liabilities related to any contaminated sites and not to address the remediation of the sites. This was not an environmental assessment procedure.

9. **DELEGATIONS/PETITIONS** *None.*

10. PRESENTATIONS

- (1) Michael Rozario, Deputy Fire Chief, and Keith Wells, Fire Prevention Officer, presenting an overview of the Town of Georgina Emergency Management Program.

Deputy Fire Chief Rozario and Keith Wells provided a powerpoint presentation with an overview of the Town of Georgina Emergency Management Program, what they are looking to achieve in Georgina, pointing out the five primary areas of Emergency Management; prevention, mitigation, preparedness, response and recovery. They stressed the importance of households preparing an emergency kit containing a case of water, non-perishable food, medications, flashlight, windup radio and money to last 72 hours before help arrives in an emergency.

Chief Jenkins advised that the Incident Management System will eventually become legislation and includes the five functions of command, operations, planning, logistics and finance.

Moved by Councillor Harding, Seconded by Councillor Neeson

RESOLUTION NO. C-2016-0037

That the presentation made by Michael Rozario, Deputy Fire Chief, and Keith Wells, Fire Prevention Officer, providing an overview of the Town of Georgina Emergency Management Program, be received and referred to the Communications Manager to disseminate this information to the public.

Carried.

11. PUBLIC MEETINGS *None.*

- (1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS *None.*
- (2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION *None.*
- (3) OTHER PUBLIC MEETINGS *None.*

12. REPORTS

- (1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION

Moved by Councillor Harding, Seconded by Councillor Neeson

- (A) Accessibility Guidelines Consulting Services (Request for Proposal RC-2016-087) Proponent Selection
Report No. RC-2016-0003

RESOLUTION NO. C-2016-0038

1. That Council Report No. RC-2016-0003 prepared by the Recreation and Culture Department dated January 27, 2016 regarding the Accessibility Guidelines Consulting Services (RFP RC-2015-087) Proponent Selection be received.
2. That Council authorize staff to enter into a contract with DesignABLE Environments Inc. to update the Accessibility Guidelines at a total cost of \$35,000+HST to be funded from the Accessibility Reserve Fund.
3. That the Purchasing Manager be authorized to issue a Purchase Order and Agreement accordingly, for Request for Proposal Contract No. RC-2015-087

Carried.

- (2) REPORTS REQUIRING SEPARATE DISCUSSION

Reports from the Administrative Services Department:

- (B) Liability for Contaminated Sites per Public Sector Accounting Board Standards PS 3260

Report No. DAS-2016-0008

Darlene Carson-Hildebrand summarized the report at this time. In response to a question, she advised that the land behind the No Frills building is not considered vacant land and is outside the scope of the program, containing only surface garbage. She advised that two sites were identified as potentially contaminated sites; the former Keffer's Marina/Rayners Park site and the Broadband Communication Tower site/former Pepperlaw Landfill on Old Homestead Road. The Old Homestead site is on a former landfill and therefore falls under PS 3270 rather than PS 3260 and is considered out of scope for this project, but was identified and investigated. Both sites have already been remediated and no contamination is present.

Arun Chulliyil advised that a site inspect was performed by the Ministry of Environment and an inspection carried out by the Town's Engineering Department staff, indicating no health impacts or environmental impacts respecting the Old Homestead site.

Moved by Councillor Davison, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0039

1. That Council received Report No. DAS-2016-0008 prepared by the Administrative Services Department dated January 27, 2016 with respect to Liability for Contaminated Sites per Public Sector Accounting Board Standard PS 3260.

Carried.

- (C) Appointment to the Vacant Position on the Georgina Agricultural Advisory Committee for the Remainder of the 2014-2018 Term of Office

Report No. DAS-2016-0010

Item No. 12(2)(C) was deferred until later in the meeting, following Closed Session.

Report from the Emergency Services Department:

- (E) Award of Tender
FES2015-086
Pumper Tanker Fire Truck

Report No. DES-2016-0001

Ron Jenkins advised that the 1,200 gallon tanker is being replaced with a 2,500 gallon tanker to better manage the rural areas.

Moved by Councillor Harding, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0040

1. That Council receive Report No. DES-2016-0001 prepared by the Department of Emergency Services dated January 27, 2016 respecting the Award of Tender FES2015-086 for the purchase of a pumper tanker fire truck.
2. That Council approves the bid submitted by Dependable Trucks & Tank Ltd., Brampton and that the Purchasing Manager is authorized to issue a Purchase Order to Dependable in the amount of \$569,700.
3. That Council approves the amount of \$50,000 be drawn from the Reserve for Contingencies to fund the overage of the replacement of R169 and T144.

Carried.

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT

(1) Dispositions/Proclamations

- (A) Karen Addison, Executive Director, Character Community Foundation of York Region, requesting receipt of nominations by the deadline of February 8th, for the 10th Annual York Region Character Community Awards.

Moved by Councillor Sebo, Seconded by Councillor Neeson

RESOLUTION NO. C-2016-0041

That correspondence from Karen Addison, Executive Director, Character Community Foundation of York Region, requesting receipt of nominations by the deadline of February 8th, for the 10th Annual York Region Character Community Awards be received and referred to the Communications Manager for dissemination to the public.

Carried.

- (B) Memorandum from Karyn Stone, Manager of Economic Development and Tourism, respecting the Economic Development Strategy Update and Investment Attraction Strategy Procurement process.

Karyn Stone advised that if Option 2 is chosen, staff will complete the scope of work expected from the consultant and the consultant will then advise how he will achieve these deliverables.

Winanne Grant suggested that 'Determined Scope of Work' be provided to Council for information.

Moved by Councillor Fellini, Seconded by Councillor Davison

RESOLUTION NO. C-2016-0042

1. That Council in accordance with Section 3.12 of the Town's Purchasing By-law 2004-0120 waive the provisions and direct staff to scope the Economic Development Strategy update and invite a single bid from the consulting firm of David Cash & Associates Inc.
2. Upon the receipt of a satisfactory bid proposal, that the Chief Administrative Officer be authorized to execute the necessary agreements to proceed with the update to a maximum of \$30,000 to be funded from the existing Economic Initiatives account.

3. That upon completion of the draft Economic Development Strategy, staff be directed to undertake a competitive Request for Proposal process to facilitate the development of an Investment Attraction Strategy.
4. That staff provide the scope of the project for Council's information.

Carried.

- (2) General Information Items

Moved by Councillor Davison, Seconded by Councillor Sebo

RESOLUTION NO. C-2016-0043

That the General Information Listing and Committee of Adjustment Planning Matters of January 27, 2016, be received.

Carried.

- (3) Committee of Adjustment Planning Matters *None.*
 - (a) Under Review
 - (b) Recommendations
 - (c) Decisions

14. MOTIONS/NOTICES OF MOTION *None.*

15. REGIONAL BUSINESS

- (1) Simcoe Landing Subdivision, Phase 8 Construction Entrance

Councillor Davison advised that she will add a Notice of Motion to the February 3rd Council meeting concerning the construction entrance from Ravenshoe Road to Phase 8 in order to redirect traffic from Thornlodge Drive and the local school.

16. OTHER BUSINESS *None.*

17. BY-LAWS *None.*

18. CLOSED SESSION

- (1) Motion to move into closed session of Council

Moved by Councillor Harding, Seconded by Councillor Fellini

That Council move into Closed Session at 9:21 p.m., pursuant to Section 239 of The Municipal Act, 2001, as amended, to deal with the following matter:

- (A) **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES, SECTION 239 (2) (b), MA**

- Confidential Attachment to Report No. DAS-2016-0010, Appointment to the Georgina Agricultural Advisory Committee

Carried.

- (2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

Moved by Councillor Fellini, Seconded by Councillor Sebo

That Council rise from closed session at 9:25 p.m. and report on matters discussed in closed session.

Carried.

- (A) **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES, SECTION 239 (2) (b), MA**

- Confidential Attachment to Report No. DAS-2016-0010, Appointment to the Georgina Agricultural Advisory Committee

Moved by Councillor Harding, Seconded by Councillor Neeson

RESOLUTION NO. C-2016-0044

That the Confidential Attachment to Report DAS-2016-0010 respecting the appointment to the Georgina Agricultural Advisory Committee be received and that staff proceed as directed.

Carried.

- (D) Appointment to the Vacant Position on the Georgina Agricultural Advisory Committee for the Remainder of the 2014-2018 Term of Office

Report No. DAS-2016-0010

Moved by Councillor Neeson, Seconded by Councillor Fellini

RESOLUTION NO. C-2016-0045

1. That Council receive Report No. DAS-2016-0010 prepared by the Administrative Services Department dated January 27, 2016 respecting appointment to the vacant position on the Georgina Agricultural Advisory Committee (GAgAC).

2. That Council review the attachment (Confidential Attachment #1) detailing the applicant recommended by the Selection Committee, to be discussed in Closed Session.
3. That Council direct the Clerk's Division to prepare the necessary by-law to confirm the appointment to the Georgina Agricultural Advisory Committee (GAAC).
4. That the appointment of the selected applicant by Council come into effect upon adoption of this report.

Carried.

19. CONFIRMING BY-LAW

Moved by Councillor Davison, Seconded by Councillor Neeson

That the following by-law be approved:

- (1) By-law No. 2016-0006 (COU-2), a by-law to confirm the proceedings of Council on January 27, 2016.

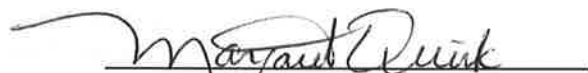
Carried.


20. MOTION TO ADJOURN

Moved by Councillor Harding, Seconded by Councillor Sebo

That the meeting adjourn at 9:28 p.m.

Carried.


Margaret Quirk, Mayor


John Espinosa, Town Clerk