

# THE CORPORATION OF THE TOWN OF GEORGINA

## COUNCIL ADDENDUM

Wednesday, November 25, 2015  
7:00 PM

### 11. PUBLIC MEETINGS

#### (1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS

- (A) Application to Amend Zoning By-law 500  
HABITAT FOR HUMANITY GREATER TORONTO AREA  
Part Lot 1, Concession 8 (G), Part of Lot 35, Plan 248, e/s Dalton  
Road, Sutton  
AGENT: Geoffrey McGrath

Report No. PB-2015-0086

#### **Correspondence from the public:**

Page 1

- "Ron" in opposition to the application

- (B) Application for Amendment to the Keswick Secondary Plan  
DON STUBBS, JANICE McMINN, RAY LATIMER, RAYMOND &  
LINDA GALEA, PETER WAGNER  
Part Lot 9, Concession 3 (NG), Lot 4, Plan 354, Part Lots 1 & 2, Plan  
354, Part 1, Part Lots 1 & 2, Plan 354, Part 2, w/s Woodbine Avenue,  
24048 Woodbine Avenue, and 2, 2A & 4 Riverglen Drive  
AGENT: Michael Smith Planning Consultants, Development  
Coordinators

Report No. PB-2015-0087

#### **Correspondence from the public:**

Pages 2-6

- Tammy Lavigne and Christopher Tait respecting their questions, concerns and  
comments regarding the application

Page 7

- Curtis Linsdell respecting his concerns with the application

17. BY-LAWS

**Pages 8-14**

- (1) By-law Number 2015-0132 (AD-7), being a by-law to provide for the Indemnification of Members of Council, employees and local board members against loss, liability, costs or expenses in certain circumstances arising out of acts or omissions done while acting on behalf of the Corporation.

**Carolyn Lance**

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**From:**  
**Sent:** November-22-15 2:47 PM  
**To:** Tolek Makarewicz  
**Cc:** Frank A. Sebo  
**Subject:** Town File 03.1084

Dear . Mr Tolek Makarewicz,

This is in opposition to the application for the proposal on Dalton Road E/S Sutton Part lot 1. CONCESSION 8 (G), PART LOT 35, PLAN 248.

I write in connection with the above planning application. I have examined the plans and I know the site well. I wish to object strongly to the development of these houses in this location.

the dispersed settlement where development proposals should be considered very carefully: infilling could ruin the character of the town while estate planning would overwhelm it.

There is also the inadequacy of the lanes apart from Dalton Road to accommodate even small increases in traffic.

The subject property is subject to an environmental impact assessment and unsuitable.

The proposed erection of 8 homes in this located would be very congested and as it is the traffic is very heavy on Dalton Road and also accessibility and parking issues.

The scale and design of the proposed development is not compatible with the surrounding area of retail stores

There is also no need for this kind open market housing in this location.

Thanking You

Sincerely

Ron

cc Frank A. Sebo Ward 4 Councillor

Tammy Lavigne & Christopher Tait  
8 Riverglen Drive  
Keswick, Ontario  
L4P 2P8

Maryann Hunt  
Planner  
The Corporation of the Town Of Georgina  
26557 Civic Centre Rd. RR 2  
Keswick, Ontario  
L4P 3G1  
[mhunt@georgina.ca](mailto:mhunt@georgina.ca)

24 November 2015

Re: Town File No. 02.186

Dear Ms. Hunt,

Please find enclosed our questions, concerns and comments regarding File No. 02.186. We will be directly affected by any rezoning of the proposed properties, as our property backs onto and is adjacent to the lands under this proposed file. We feel that our property and our neighbouring properties would be adversely affected by the current rezoning and development proposal for the properties in question, particularly with respect to W/S Woodbine Avenue (vacant lot) also known as 24082 Woodbine Avenue, Part Lot 9 Con.3 (NG), owned by Mr. Stubbs and Ms. McMinn. We would also like to question the current designation for 24082 Woodbine Avenue as it seems to be disclosed incorrectly in File no. 02-186. We believe an approved proposal from 2013 required that Mr. Stubbs and Ms. McMinn designate part of this land as Open Space (OP), and feel that this is important to note, as it has been completely ignored in File no. 02-186.

While we are not in complete opposition to the development of the properties proposed under File no. 02.186, there are several issues that we would like addressed by the architect/engineer/proposer. Namely, how will traffic issues on Riverglen Drive be addressed, and why is there a need for commercial development on the riverfront. In addition, we have several concerns and comments in relation to conservation issues, specifically related to any changed to the waterfront property at 24082 Woodbine Avenue Part Lot 9 Con.3 (NG).

Firstly, the volume of traffic using the McDonald's/Zehrs driveway at Riverglen Drive is already a concern for many residents who use this roadway. The distance from the McDonald's/Zehrs driveway to the traffic light is not long enough to allow vehicles to clear the intersection without causing a hazard on Riverglen Drive. In addition, any congestion from this driveway interferes with the drive-thru section of McDonald's and the traffic flow from the parking lot. Adding a driveway directly across from McDonald's/Zehrs, as proposed in this application, would further increase congestion and damage to Riverglen Drive.

We are quite certain that an inspection of Riverglen Drive will show that the roadway shoulders are crumbling. Riverglen Drive is also a local road, and is not designed to handle such an increase in traffic.

We also believe that an additional commercial driveway would present a significant safety hazard for any traffic attempting to travel from Woodbine Avenue to Riverglen Drive, creating *Adverse Effect*, as defined in *Section 8.4.2 of the Official Plan of the Town of Georgina*, e) *the impairment of the safety of any person and h) interference with normal conduct of business*, particularly for McDonald's. The Yorkwood Village (Zehrs') Plaza also has a 23,000 sq. ft. unit that has not been leased in the last 1.5 years. The traffic impact of this unit cannot be determined at this point. Due to these reasons, the feasibility of the proposed commercial driveway onto Riverglen Drive should be re-evaluated and reconsidered.

As mentioned previously, there is square footage available directly across Riverglen Drive, in the Yorkwood Village Plaza. One only has to look at Jackson's Point or Sutton to see how empty commercial units create a negative impact on the neighbourhood. What is preventing this pre-existing infrastructure from becoming a medical centre, rather than allowing new development to be built on or adjacent to Provincially Significant Wetlands? It is unclear as to why the property in the protected area should be considered for rezoning to commercial/employment under the *Keswick Secondary Business Plan* since it will have an *Adverse Affect*, as defined in the *Official Plan for the Town of Georgina*, section 8.4.2 a) *impairment of the quality of the natural environment for any use that can be made of it*. How will commercial lighting in this area affect the neighbours and wildlife? How will impervious surfaces impact the River? In a Town where residents have requested improved access to the Lake and protection of our natural heritage, adding commercial units without considering the impact on the Maskinonge River and the natural environment would not add value to the Town of Georgina. Under the *Keswick Secondary Business Plan Appendix A*, the Town has been aiming to enhance the river area and has committed to reducing any development that would diminish visual integrity. File no. 02.186 would be contradictory to the Town's direction under this Plan.

In the Town of Georgina's minutes dated February 11, 2013, a previous proposal made for 24082 Woodbine Avenue under Plan 65R-33362, was reviewed and the health of the Maskinonge River was raised. Ms. Barbara Mugabe, Planner, explained that it is recommended to municipalities that the vegetation protection zone on natural heritage sites be extended, not reduced. However, File no. 02.186 includes a requested provision to allow parking within 15 metres from the top of the riverbank. How will a change in the nutrient loading to the Lake from road salt and vehicle pollutant runoff into the River be prevented and how will this runoff affect the productive capacity for fish habitat? The Maskinonge River is considered a Provincially Significant Wetland area, and as such under *O. Reg. 179/06: Lake Simcoe Region Conservation Authority: Regulation of*

*Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*, development is prohibited. We understand that exceptions can be made. However, the legislation states that:

***Development prohibited***

2. (1) *Subject to section 3, no person shall undertake development, or permit another person to undertake development in or on the areas within the jurisdiction of the Authority that are,*

*(d) wetlands; or*

*(e) other areas where development could interfere with the hydrologic function of a wetland, including areas within 120 metres of all provincially significant wetlands, and areas within 30 metres of all other wetlands, but not including those where development has been approved pursuant to an application made under the Planning Act or other public planning or regulatory process.*

Ontario Reg. 179/06.

In conjunction with conservation issues, we would also like to know how the 100 year-old flood plain, present in the protected area of 24082 Woodbine Avenue, Part Lot 9 Con.3 (NG), will be addressed to ensure that there will be no flooding to neighbouring properties. The majority of the area in question is regulated by LSRCA, as indicated by the attached LSRCA map dated September 2014. As such, we would like to know how drainage/flooding potential will be addressed in this rezoning application. Flooding would create *Adverse Effect* under section 8.4.2 of the *Official Plan for the Town of Georgina*, *g) loss of enjoyment of normal use of property*. We do not wish to be alarmist, but the proposed sections of the properties that will be paved to provide parking for 107 vehicles, poses significant concern to us. On page 137 of the *Lake Simcoe Region Conservation Authority, Maskinonge Subwatershed study of 2010*, LSRCA refers to *Section 5.5.2 of Greenbelt Act and Plan* indicating that "New development or site alteration shall demonstrate that the disturbed area of any site does not exceed 25%, and impervious surfaces do not exceed 10% of the developmental area". The impervious surfaces proposed in file No. 02.186, including all buildings, parking lots and walkways, seem to exceed 10%.

In conclusion, we are not necessarily opposed to the rezoning of the aforementioned lands under File 02.186, as long as all environmental and traffic concerns are addressed. However, we feel that the private properties bordering on 24082 Woodbine Avenue Part Lot 9 Con.3 (NG), under File 02.186, would be adversely affected by the placement of a Medical Centre and parking lot on the riverbank, as would all of the properties along the Maskinonge River. We hope that the Town of Georgina would consider requesting an amendment to this File, to prevent *Adverse Effect* for both the neighbouring properties and the Maskinonge River.

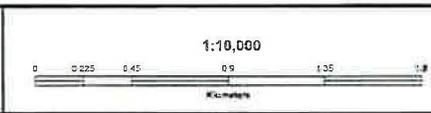
Georgina prides itself on recreational and natural surroundings. We hope that this will be taken into consideration as the "pave over everything" mentality does not help with sustainability of the natural heritage lands. We hope that the rezoning of these lands will require more public access green space to improve access to Lake Simcoe and perhaps some reforestation to enhance the natural beauty of our Town. We also hope that the Town of Georgina will take any and all suggestions from LSRCA into serious consideration so that the Maskinonge River is protected. Once an area is developed and paved over, the natural heritage is destroyed for all future generations. We do not believe that the Town of Georgina is so short-sighted to support development just for development's sake. In fact, we believe the Town is just the opposite. Georgina can be a leading example of combining protection with development.

Thank-you for your time and consideration,

Tammy Lavigne and Christopher Tait



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NO.	DATE	DESCRIPTION	BY	FOR
1	2014-09-16	PRELIMINARY PLAN	J. BROWN	LSRCA
2	2014-10-14	REVISION	J. BROWN	LSRCA
3	2014-10-14	REVISION	J. BROWN	LSRCA
4	2014-10-14	REVISION	J. BROWN	LSRCA

<b>(ONTARIO REGULATION 97/04)</b>		PROJECT NO. <b>46</b>	
REGULATION OF DEVELOPMENT, INTERFERENCE WITH WETLANDS AND ALTERATIONS TO SHORELINES AND WATERCOURSES			
ONTARIO REGULATION 179/06			
PROJECT DATE	SEPTEMBER 2014	FILE LOCATION	SP 812

7 Riveredge Drive  
Keswick, Ontario  
L4P 2N8

November 12, 2015

RECEIVED NOV 13 2015

Clerk's Department  
Town of Georgina  
26557 Civic Centre Road  
Keswick, Ontario  
L4P 3G1

Dear Sirs:

Re: File Number 02.186  
Application for Zoning Amendment  
24082 and 24048 Woodbine Avenue and  
2, 2A and 4 Riverglen Drive

With regard to this application for rezoning from Neighbourhood Residential to Commercial/Employment, I wish to express my following concerns.

I reside at 7 Riveredge Drive, located directly across the Maskinonge River from the subject properties.

My first concern is actually the loss of residential land. I realize Woodbine Avenue is largely a commercial/ retail thoroughfare, but is it really necessary to extend that far west on Riverglen Drive to accommodate a health clinic and its parking lot.

Another concern is the size of the parking lots. A total of 107 parking spots in the midst of existing homes seems excessive. I realize a buffer zone has been provided between the parking areas and the river, but I believe salt, chemicals and other pollutants will find their way into the river as a result of snow clearing and run off from these parking areas.

Surely there are enough vacant office and building spaces as well as vacant land in Keswick which are already correctly zoned for a health clinic, rather than disrupting an established neighbourhood.

I would ask members of Council put themselves in the shoes of the residents of this affected area and ask themselves if they lived here what they would want for their neighbourhood.

Sincerely,



Curtis Linsdell

THE CORPORATION OF THE TOWN OF GEORGINA  
 IN THE  
 REGIONAL MUNICIPALITY OF YORK  
 BY-LAW NUMBER 2015-0132 (AD-7)

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**BEING A BY-LAW TO PROVIDE FOR THE INDEMNIFICATION OF MEMBERS  
 OF COUNCIL, EMPLOYEES AND LOCAL BOARD MEMBERS  
 AGAINST LOSS, LIABILITY, COSTS OR EXPENSES IN CERTAIN  
 CIRCUMSTANCES ARISING OUT OF ACTS OR OMISSIONS DONE WHILE  
 ACTING ON BEHALF OF THE CORPORATION**

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**WHEREAS** Subsection 279 of the *Municipal Act, 2001*, as amended, provides that a municipality may be or may act as an insurer with respect to the following matters:

- a) The protection of its employees or former employees or those of any local board of the municipality against risks that may involve pecuniary loss or liability on the part of these employees;
- b) Subject to Section 14 of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50, the protection of the members or former members of the council or of any local board of the municipality or any class of those members against risks that may involve pecuniary loss or liability on the part of the members;
- c) Subject to Section 14 of the *Municipal Conflict of Interest Act*, the payment of damages or costs awarded against any of its members or former members or expenses incurred by them as a result of any action or other proceeding arising out of acts or omissions done or made by them in their capacity as members, including while acting in the performance of any statutory duty;

**AND WHEREAS** subsection 14(1) of the *Municipal Conflict of Interest Act* provides that councils may pass by-laws to enable the municipality to act as an insurer to protect a member of the council or of any local board thereof who has not been found to have contravened Section 5 of that Act against any costs or expenses incurred by the member as a result of a proceeding brought under the *Municipal Conflict of Interest Act*, and for paying on behalf of or reimbursing the member for any such costs or expenses; and

**AND WHEREAS** it is advisable to protect members of Council, Employees and Local Board Members against certain pecuniary losses, liabilities, risks, costs and

expenses that relate to their offices or arise because of their being, or having been, Members, Employees or Local Board Members;

**NOW THEREFORE** the Council of The Corporation of the Town of Georgina enacts as follows:

**1. Definitions**

In this By-law, unless a contrary intention appears,

- (1) "Act" means the Municipal Act, 2001, S.O. 2001 c. 25, as amended;
- (2) "By-law" means this By-law, as it may be amended from time to time;
- (3) "CAO" means the person within the Corporation's employ who holds the title of "Chief Administrative Officer", including his or her designates;
- (4) "Claimant" means a Member, Employee or Local Board Member who claims coverage pursuant to this By-law;
- (5) "Corporation" means The Corporation of the Town of Georgina;
- (6) "Corporation's Legal Counsel" means legal counsel employed or retained to represent the interests of the Corporation, including his or her designates;
- (7) **"Council means the Council of the Corporation of the Town of Georgina;**
- (8) "Employee" means a person who is a salaried officer of the Corporation or any other person in the employ of the Corporation, and includes a former Member as described in section 9 hereof;
- (9) "Local Board Member" means a person who is a member of a board or committee that has its members appointed by resolution of Council and which is included on the "Boards and Committees List" that is maintained by the Town Clerk, and includes a former Local Board Member as described in section 9 hereof;
- (10) "Member" means a person who is a member of the Council of Georgina, and includes a former Member as described in section 7 hereof;
- (11) "Proceeding" means any civil, criminal, or administrative action or proceeding initiated or claim made by a Third Party arising out of acts or omissions done or made (or alleged to be done or made) by a Claimant acting in his or her own capacity as a Member or Employee or as a result of the Claimant having status as a Member or Employee.

## 2. Exclusions

- (1) The obligations of the Corporation under this By-Law shall not apply:
  - (a) Where the proceeding has arisen out of the dishonest, fraudulent or malicious act of the Claimant or his or her willful or reckless violation of any law, duty, contract or obligation;
  - (b) Where the Claimant has failed to comply with the provisions of this By-law unless strict compliance has been waived by a Resolution of Council;
  - (c) To any claimant in respect of whom the Corporation has agreed to provide indemnity under a collective agreement or employment agreement.
  - (d) An Action or Proceeding brought under the Highway Safety Act, R.S.O. 1990, as amended, and the Criminal Code, R.S.C. 1985, as amended, unless such proceedings arose as a result of the individual's good faith pursuit or performance of the individual's assigned duties.

## 3. Indemnity for Members, Employees and Local Board Members

- (1) The Corporation shall, subject to the provisions of this By-law, indemnify a Member, Employee or Local Board Member in the manner and to the extent provided herein in respect of any Proceeding brought against such Member, Employee or Local Board Member by a Third Party arising out of acts or omissions done or made by such person in or her official capacity including, without limitation, act or omissions done or made:
  - (a) While acting in the performance of any statutory duty; and
  - (b) While being or acting as an appointee, nominee, delegate, member, officer or in any other capacity on a Local Board, Committee, Corporation, Association or other body pursuant to the direction, request or other authority of the Corporation.
- (2) Subject to the provisions hereof, the Corporation shall indemnify a Claimant by:
  - (a) Assuming the cost of defending the person in the Proceeding;
  - (b) Assuming the cost of representation where a person is compelled to give evidence in a Proceeding by reason of being or having been a Member;

- (c) Paying any fines, monetary penalties, damages or costs imposed on or awarded against that person as a result of a Proceeding;
- (d) Paying, either by direct payment or reimbursement, any expenses reasonably incurred by that person as a result of the Proceeding;
- (e) Paying any sum required in connection with the settlement of a Proceeding.

to the extent that such costs, damages, expenses or sums are not assumed, paid or reimbursed under any provision of the Town's insurance program for the benefit and protection of such persons against any liability incurred by the Claimant.

#### 4. Notice to Corporation

- (1) Where an individual is served with any process issued out of or authorized by any court, administrative tribunal or other administrative, investigative or quasi-judicial body, other than a subpoena, in connection with any Action or Proceeding, the individual shall forthwith deliver the process or copy thereof to the CAO, who in turn shall deliver a copy thereof to the Corporation's Legal Counsel.

- (2) Where the CAO is the individual served with any process, the CAO shall deliver the notice to the Corporation's Legal Counsel and to the Council.

- (3) Legal Counsel will review any request for indemnification and shall provide a report to Council with recommendations regarding eligibility of such claims under this By-Law. Should Council approve a claim under the provisions of this by-law, the matter shall proceed in accordance with section 4 of this by-law.

#### 4. Legal Counsel

- (1) The Corporation's Legal Counsel may, in appropriate cases, provide representation to a Claimant at the cost of the Corporation and the Corporation may take general carriage of the Proceeding where the Corporation and the Claimant are both parties to the Proceeding, and it is in the interests of the Corporation to do so.
- (2) The Corporation may apply for party, intervener or other status in any Proceeding with which a Claimant is or may be involved if to do so is in the interest of the Corporation. The Corporation's Legal Counsel may, in proper cases, also represent the Claimant, or take general carriage of the Proceeding, at the cost of the Corporation.

- (1) Despite any other provision of this By-law, any legal counsel retained by the Corporation's Insurer to defend a Proceeding shall also represent the Claimant with respect to that Proceeding unless the Corporation requires or consents to the Claimant's retainer of different legal counsel.
- (4) A Claimant may request, in writing, approval by the CAO of legal counsel of the Claimant's own choice, and such a request shall include the name and contact information of such legal counsel, together with a statement of his or her billing rates, fees and charges.
- (5) The CAO shall, within 10 days of receipt of the Claimant's request, approve or deny the request, and shall in either case so advise the Claimant in writing.
- (6) If a Claimant's request to use legal counsel of his or her own choice is denied, and the Claimant still wishes to use that legal counsel, the cost of doing so shall be the responsibility of the Claimant.
- (7) If the CAO has not advised the Claimant in writing of the disposition of his or her request within 10 days of the CAO's receipt of same, the Claimant may retain his or her choice of legal counsel to act on his or her behalf until the Corporation retains other legal counsel.
- (8) If the Corporation retains legal counsel to act on behalf of the Claimant in place of legal counsel originally retained by the Claimant in accordance with subsection 5(7), the Corporation shall, subject to the *Solicitors Act*, pay to the Claimant's legal counsel all of his or her reasonable legal fees and disbursements from the time that the Claimant retained such legal counsel until such legal counsel is replaced by other legal counsel retained by the Corporation.
- (9) Unless otherwise agreed to by the CAO, legal counsel retained by the Claimant shall render detailed accounts for his or her reasonable legal fees and disbursements to the Claimant on a monthly basis in respect of all services rendered in the immediately preceding month, and shall deliver such statements of account to both the Claimant and the CAO. Upon approval of such accounts by the Claimant and the CAO, the Corporation shall pay such accounts.
- ~~(10) If the CAO is the Claimant, a request and/or determination under sections 5(4) to 5(7) shall be made to and by Council within the times specified unless Council determines that it is unable to make a determination within the specified time frames.~~
- ~~(11) The CAO shall prepare, on at least a quarterly basis, a report to Council listing any successful claims under this by-law provided that nay such report does not breach any privilege that may exist as between Legal Counsel and a Claimant.~~

**7. Former Members, Employees and Local Board Members**

- (1) This By-law also applies to any person who was a Member, Employee or Local Board Member at the time the Proceeding arose but who, prior to judgment or other settlement of the Proceeding, has ceased to be a Member, Employee or Local Board Member.

**8. Duty to Cooperate**

- (1) A **Claimant** involved in any Proceeding who seeks indemnification shall cooperate fully with the Corporation.
- (2) Any **Claimant** involved in a Proceeding shall cooperate fully with any Legal Counsel retained by the Corporation to defend such Proceeding, shall make available to Legal Counsel all information and documentation relevant to the matter that are within his or her knowledge, possession, or control, and shall attend at all proceedings when requested to do so by such Legal Counsel.

**9. Conflict**

- (1) The Corporation maintains various policies of insurance for itself and its Members, Employees and Local Board Members. The provisions of this By-law are intended to supplement the protection provided by such policies of insurance. In the event of conflict between this By-law and terms of any such policy of insurance in place from time to time, the terms of such policy or policies shall prevail.

**10. Settlements**

- (1) The Corporation, at its option, shall have the right at its own expense to investigate any Proceeding and may negotiate the settlement of such claim, or any aspect of such claim, including any non-monetary terms of settlement, as it deems expedient, but the Corporation shall not commit the Claimant to any settlement without the Claimant's consent, unless the failure to settle results or may result in any continuing liability, including but not limited to vicarious liability, to which the Corporation would be exposed, but which would have been released by such settlement. In that case, the Corporation has the right to settle the claim to the extent required in order to obtain a release of the Corporation from liability and to decline indemnity of the Claimant if the Claimant fails to join in the implementation of the settlement as may be required by the Corporation.
- (2) If the Claimant refuses to consent to any settlement recommended by the Corporation for which the Claimant's consent is required, and the Claimant elects

to continue to contest or defend the claim, then, subject to the provisions of this By-law, the Corporations limit of liability for the claim or for indemnity of the Claimant shall not exceed the amount for which the claim could have been settled, including costs, charges and expenses incurred with the Corporation's consent, up to the date of the refusal of the Claimant to settle.

**11. Rights to Terminate or Amend**

- (1) The Corporation shall be entitled to terminate or change its obligations under this By-law by repealing or amending the By-law, provided that the repeal or amendment of this By-law shall not affect the rights of a Claimant in respect of any Proceeding or any claim referred to in section 1 that arose prior to the appeal or amendment.

**12. By-Law Not to Have Retroactive Effect**

- (1) This By-law only applies to claims for indemnity respecting Proceedings which are commenced or continued after the effective date of this By-law. It does not apply to Proceedings that were commenced, continued or concluded prior to its coming into effect.

**13. Effective Date**

- (1) This By-law shall come into force and take effect on the date of its final passing.

READ and enacted this    day of            , 2015

\_\_\_\_\_  
Margaret Quirk, Mayor

\_\_\_\_\_  
John Espinosa, Town Clerk