

# THE CORPORATION OF THE TOWN OF GEORGINA

## COUNCIL MINUTES

Wednesday, October 7, 2015  
9:00 AM

### Staff:

Winanne Grant, Chief Administrative Office  
Rebecca Mathewson, Director of Administrative Services and Treasurer  
Robin McDougall, Director of Recreation and Culture  
Dan Pisani, Director of Operations and Engineering  
Ronald Jenkins, Director of Emergency Services/Fire Chief  
Maryann Hunt, Planner  
Adrian Cammaert, Senior Policy Planner  
Phil Rose-Donahoe, Manager of Cultural Services  
Karyn Stone, Economic Development Officer  
Ryan Cronsberry, Manager of Municipal Law Enforcement/C.M.L.E.O.  
Kailee Houter, Fire Prevention Inspector/Educator  
Tanya Thompson, Communications Manager  
John Espinosa, Town Clerk  
Carolyn Lance, Council Services Coordinator

### Others:

Karen Wolfe, The Georgina Post  
Heidi Reidner, The Advocate  
Joanne Henderson, Item No. 12(2)(D)  
James Calnan, Government Relations for Icarus Power Generation Inc., Item No. 10(1)  
Gary Foch, Item No. 10(1)  
Doug Lietch, President of Georgina Green Energy Cooperative (GGEC), Item No. 10(1)  
Colleen Cook, Item No. 9(1)  
John McLean, Item 8 and 12(2)(B)  
Deyril Blanchard, Item No. 12(2)(D)

#### 1. CALL TO ORDER - MOMENT OF MEDITATION

A moment of meditation was observed.

#### 2. ROLL CALL

The following Council Members were present:

Mayor Quirk  
Councillor Davison  
Councillor Harding  
Councillor Sebo

Regional Councillor Wheeler  
Councillor Fellini  
Councillor Neeson

3. COMMUNITY ANNOUNCEMENTS

- Saturday, October 10<sup>th</sup>, Learn to Curl at Sutton Curling Rink
- Tuesday, October 13<sup>th</sup>, Hospice Georgian Box Lunch, 11:00am-1:00pm
- Saturday, October 24<sup>th</sup>, Pefferlaw Lioness Craft and Hobby Show
- Wednesday, October 7<sup>th</sup>, Thanksgiving Dinner at Salvation Army Youth Shelter, Sutton

- (1) Jennifer Jagodics, Animal Shelter Supervisor, presented Hydro, a young cat available for adoption at the Georgina Animal Shelter
- (2) Fire Chief Jenkins introduced Kailee Houter, Fire Prevention Inspector/Educator for the Town of Georgina.

4. INTRODUCTION OF ADDENDUM ITEM(S)

- Item No. 10(1) Draft of proposed agreement and explanatory text
- Item No. 9(1) Photographs of the shoreline
- Item No. 12(2)(B) correspondence submitted by GAC Board of Directors

5. APPROVAL OF AGENDA

Moved by Councillor Sebo, Seconded by Councillor Neeson

**RESOLUTION NO. C-2015-0678**

That the agenda, with the following addendum items, be approved:

- Item No. 10(1) Draft of proposed agreement and explanatory text
- Item No. 9(1) Photographs of the shoreline
- Item No. 12(2)(B) correspondence submitted by GAC Board of Directors

**Carried.**

6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF None.

7. ADOPTION OF MINUTES

**Winanne Grant**, Chief Administrative Officer, for public education purposes and to create greater public awareness, advised of the ability of Members of Council to participate in discussions concerning remuneration, specifying a Closed Session item discussed at the September 16<sup>th</sup> Special Council meeting. Council received orientation binders providing relative pieces of legislation to guide them in carrying out the duties of office; one being the Municipal Conflict of Interest Act, detailing what

conflicts are, the process involved when declaring, as well as exceptions set out in Section 4, as amended, within the last few years. This Act also allows Council Members to discuss Council remuneration without it being a conflict.

Moved by Regional Councillor Wheeler, Seconded by Councillor Neeson

#### **RESOLUTION NO. C-2015-0679**

That the following set of minutes be adopted as amended:

- (1) Minutes of the Special Council Meeting held on September 16, 2015

Page 14, second paragraph, the word 'pain' to read 'paint' so that it now reads; '...without damaging the paint on the wall...'

- (2) Minutes of the Council Meeting held on September 23, 2015

**Carried.**

#### 8. SPEAKERS

**Joanne Henderson**, 557 Lake Drive E, Willow Beach, addressed Council concerning Item 12(2)(D), voicing concerns she has with the Development Charges Background Study and By-law being undertaken by the Town and asking several questions related to the 2011 Development Charges By-law court case.

- encouraged the Town to entertain the idea of hiring a mediator to oversee this process, in the best interest of all parties, in an attempt to avoid future litigation

**Rebecca Mathewson** advised that a similar Request for Proposal for consulting services was issued for the July 2011 by-law.

**Deyril Blanchard**, 559 Lake Drive East, Item No. 12(2)(D)

- requested that the consultant review all implications.

- should be taken into account that the value of existing lots of record will decrease if development charges increase, what revenue will be generated for the Town and how many lots are held long term

- inquired about when changes will take effect and notification to the individual affected

**Rebecca Mathewson** responded by advising that the project will be performed in accordance with the legislation requirements. With respect to the lots of record issue, staff had previously made a commitment that it would ensure an explanation or information would be provided to Council. In the 2011 background study and bylaw, Council chose to eliminate the former exemption for lots of record and that decision was upheld in court. In order to satisfy concerns raised by owners of lots of record, staff will be looking at the concerns and discussing them in reports that will be

submitted to Council for consideration. She noted that notification will also follow legislative requirements and she will attempt to contact those individuals who are known as interested parties.

**Regional Councillor Wheeler and Councillor Davison** advised that they will be declaring declarations of pecuniary interest with this subject in future.

**John McLean** requested to defer his comments until after the Director of Operations and Engineering has spoken with regard to Item No. 12(2)(B).

9. DELEGATIONS/PETITIONS

- (1) Colleen Cook respecting the construction and removal of duck blinds on the waterfront and the discharge of firearms

**Colleen Cook**, 574 Lake Drive South, stated that she has been advised by the Ministry of Natural Resources and the local police that as long as a hunter follows the rules and regulations involved with duck hunting and the discharge of firearms, a duck blind can be installed close to the shoreline and residences. She advised that residents have enjoyed a mutual respect with hunters and wanted to inform and educate Council and the public of this issue and request Council to advocate with the provincial government and/or the Ministry of Natural Resources for an amendment to the regulations that state firearms cannot be discharged within a certain distance of a residence, whether on land or in the water.

**Council Davison** requested clarification from staff with regard to i) the need for obtaining a licence from the federal government in order to build in navigable waters, and ii) clarification of the definition of 'respect' mentioned in a portion of Ministry legislation regarding the discharge of firearms that states '...while respecting neighbours and residences...'.

Moved by Regional Councillor Wheeler, Seconded by Councillor Davison

**RESOLUTION NO. C-2015-0680**

That the delegation made by Colleen Cook advising Council of the Ministry of Natural Resources legislation respecting the installation of duck blinds in close proximity to shorelines and residential homes and the need for an amendment to this legislation concerning distances, be received.

**Carried.**

## 10. PRESENTATIONS

- (1) A Representative from Icarus Power Generation Inc. and the Georgina Green Energy Cooperative seeking Council's direction to conclude an Option to Lease agreement with the GGEC for the use of the rooftops of municipal facilities as sites for solar power generation.

**James Calnan**, Government Relations for Icarus Power Generation Inc., advised that the Georgina Green Energy Cooperative (GGEC) and Icarus entered into agreement regarding development and equity partners to put together and manage green energy projects in Georgina and are seeking an opportunity to create an Option to Lease Agreement with the Town for the use of municipal roof spaces.

- Opportunities being sought are four rooftops; Sutton Multi Use Centre, pool area 400kW solar PV system, Georgina Ice Palace 250kW; The Link 200kW and Georgina Sutton Arena 25kW
- Option to Lease provides the GGEC with the contractual right to access, build, operate and maintain a renewable energy generating facility
- Option to Lease is conditional on the GGEC being offered a FIT Contract
- GGEC would commit to pay the Town \$5,000 per year for the lease of the sites if contracts are obtained for all four sites; if GGEC obtains less than four contracts, the amount paid to the Town per year will be prorated and adjusted based on the system size
- Lease Agreement would still be required, outlining areas of responsibility
- GGEC has access to 1/3 of all energy the Province will procure during this round of the FIT Program
- Icarus is able to 'bid down' on the price paid per kilowatt of energy generated because of its ability to develop projects more efficiently than other development partners, giving projects on municipal rooftops a much better chance of getting a FIT contract
- invited Council and Fire Chief to attend ribbon-cutting ceremony at The Glenwoods Plaza respecting a 2012 project
- prices are paid per kW hour and each time an application is not submitted for a project, value is lost; since 2013, the Town has lost at least 4 cents/kW hour per energy project.
- basic elements of the Option to Lease Agreement is access rights, proposal to pay \$5,000 per year over 20 years for the use of the roof spaces, and ensures that if all four contracts are not obtained, payments to the Town will be prorated
- GGEC is a community organization made up of local residents dedicated to bringing green energy opportunities to Georgina and York Region
- Icarus Power Generation has a strong record of solar power development in Keswick and across Ontario, with over 300 renewable energy projects completed since 2005
- Financial and environmental benefit for the Town
- seeking to provide financial and environmental benefits to the Town and its residents for the use of space that cannot be used for any other purpose
- this is a time-sensitive issue and recognize the need for staff review of this opportunity but the Option to Lease Agreement needs to be entered into with the Town by October 21<sup>st</sup>, 2015.

•basis for prorating is determined by the system size and by the amount of energy generated

**Winanne Grant** advised that the Town has been approached with at least two similar opportunities over the years. Staff need to prioritize the issues that need to be reported to Council.

**Mr. Calnan** advised that most of their projects are in and around the Greater Toronto Area. He stated that the Option to Lease Agreement is for the purpose of establishing right of access. Other elements would be included in the actual Lease Agreement. A preliminary analysis suggests that only the Sutton Arena building has an aging roof. The Georgina Green Energy Cooperative as a community group has the same opportunity as municipalities or other public sector organizations to apply.

**Winanne Grant** advised that staff will not be able to provide a written report by the October 21<sup>st</sup> deadline date. Staff could provide verbal comment from various divisions but a verbal report may not be sufficient in order for Council to make an informed decision.

Mr. Calnan advised that vibration impact to rooftop is not been encountered to date. The panels are designed in such a manner that any movement would have a detrimental effect on their ability to generate energy, so any vibration is eliminated.

Moved by Councillor Davison, Seconded by Councillor Harding

#### **RESOLUTION NO. C-2015-0681**

That the presentation made by James Calnan, Government Relations for Icarus Power Generation Inc., requesting Council's direction to conclude an Option to Lease Agreement with the Georgina Green Energy Cooperative for the use of rooftops of municipal facilities as sites for solar power generation be received, and that staff be requested, at the conclusion of budget deliberations, to make rooftop solar projects a priority, to determine the interest of the public with respect to rooftop solar projects and begin a public process to utilize this asset to its fullest.

**Carried.**

11. PUBLIC MEETINGS *None.*
  - (1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS *None.*
  - (2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION *None.*
  - (3) OTHER PUBLIC MEETINGS *None.*

## 12. REPORTS

### (1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION

Moved by Councillor Fellini, Seconded by Regional Councillor Wheeler

#### (C) Sutton Curling Club Partnership Status

Report No. RC-2015-0025

### **RESOLUTION NO. C-2015-0682**

1. That Council receive Report No. RC-2015-0025 prepared by the Recreation and Culture Department dated October 7, 2015 respecting the Sutton Curling Club – Partnership Agreement.
2. That Council direct staff to continue to partner with the Sutton Curling Club on the delivery of programs but in the form of direct fees for services versus a predetermined value.

(F) Application for Deeming By-law Approval  
Zhaoyi Ou  
Lots 5 & 6, Plan 287, 169 Riveredge Drive  
AGENT: Holmber Watson Business (c/o Lorne Gross)

Report No. PB-2015-0072

### **RESOLUTION NO. C-2015-0683**

1. That Council receive Report PB-2015-0072 prepared by the Planning Division dated October 7, 2015, respecting an application for deeming by-law approval for 169 Riveredge Drive, Keswick.
2. That Council approve the application submitted by Zhaoyi Ou to deem Lots 5 and 6, Registered Plan 287 not to be lots on a registered plan of subdivision for the purpose of Section 50(3) and in accordance with Section 50(4) of the *Planning Act*, R.S.O. 1990.
3. That Council pass a by-law to deem Lots 5 and 6, Registered Plan 287 not to be lots on a registered plan of subdivision for the purpose of Section 50(3) and in accordance with Section 50(4) of the *Planning Act*, R.S.O. 1990.

**Carried.**

(2) REPORTS REQUIRING SEPARATE DISCUSSION

Reports from the Recreation and Culture Department:

- (A) Verbal Report from staff respecting The Link Construction Update and required approvals for Change Orders

**Phil Rose-Donahoe** provided a verbal update on the Link Construction project, advising of two Contemplated Change Orders, #045 and #051, requiring approval by Council. He also advised of a \$500 rebate respecting the boiler contract and an \$11,000 cash allowance balance. He noted that the grand opening will be held on Thursday, November 12<sup>th</sup>, 6:00 p.m.

•a list of outstanding issues are being dealt with prior to the grand opening including peeling paint, exterior wall paint, front canopy, concrete work, pothole and fascia board, with Town staff performing some of the necessary work. He also advised that requirements to complete the building for tenancy purposes will be brought to Council for budget consultation. He will also do his best to provide a scale model from the Rewilding Team by November 12<sup>th</sup>.

Moved by Councillor Fellini, Seconded by Councillor Neeson

**RESOLUTION NO. C-2015-0684**

That the verbal report from staff respecting The Link be received and that Council approve The Link Contemplated Change Orders (CCO) 045 and 051 to provide 2" Styrofoam insulation to approximately 4.5 metres of water main and 20 metres of storm and sanitary lines that are less than 30" below existing grade, and to supply hot and cold water lines to the Food Pantry area in the total amount of \$6,749.00 to be funded through all available cash sources with any residual to be funded from the Leisure Facilities reserves.

**Carried.**

- (B) Verbal Report from staff respecting the Georgina Arts Centre and Gallery

**Rebecca Mathewson** advised that the Georgina Art Centre and Gallery provided several pieces of art as collateral against a loan provided to them by the Town. She advised that a loan is given with the intention that it be repaid but in their current financial situation, the Art Centre will not be able to repay the loan. She urged Council to provide direction for staff with regard to the location of the Art Centre as that information is critical in knowing how to move forward, and from a financial perspective, whether or not Council intends to fund the Art Centre through a grant or loan scenario.



**Dan Pisani** advised that the tender to repair the roof came in over-budget at \$61,000. Various options have been discussed with the Fire Chief in order that the Art Center may continue on with business; i) change basement to open concept to eliminate no dead-end corridors, and space under the stairs to be dry-walled closed, with no sprinkler system required, at \$5,000 or less, ii) construct the second exit from the basement to provide an alternate exit if the primary exit is blocked by smoke or fire, plus installation of sprinkler system under stairs, greater than \$60,000 plus renovation dollars to the space and requirement to be engineered, and iii) (current situation) to maintain an occupancy load of zero persons in the basement and no public access, to be utilized for storage only which is currently in place, to deal with fire separation in certain areas and the space under the stairs to be drywall closed, at \$5,000 or less.

**Winanne Grant** advised that staff is to report back to Council with a cost/benefit analysis at the end of October respecting whether the Art Centre should remain in its current location or relocate to the Link property.

**Phil Rose-Donahoe** advised that staff has a list of other municipalities for comparison purpose including Aurora, Owen Sound, Whitchurch-Stouffville among others, to determine levels of investment and tax levies respecting Art Centres, for presentation to Council.

**Dan Pisani** advised that additional costs may be incurred over and above the \$61,000 roof tender if more damage is observed at the time the roof is removed, at \$35 per square metre. Firm costs through the tendering process on the roof and estimates on the fire code issues with regard to the current building.

**Winanne Grant** advised that Council is being forced to make a decision in the absence of a Business Plan from its partner demonstrating a 5, 10 or 20-year business plan. Council could make the decision for the transfer of the service to the Link and subsequently determine that there is a lack of financial sustainability for the program in that location. That awareness should be part of the decision-making process.

It was noted that regardless of where the business will be located, Council needs to decide what will be done with the building as a capital asset. Either the roof needs to be repaired or the building will deteriorate and will need to be demolished.

Moved by Regional Councillor Wheeler, Seconded by Councillor Davison

That Council waive the Rules of Procedure to allow John McLean to address Council at this time.

**Carried.**

**John McLean** of 230 Catering Road, Sutton, advised the following;

- the Art Centre Board has provided to the Town everything they were asked to provide
- the building is a municipal asset, built in 1967
- the Board needs to know how they can address the issue of being able to be eligible for grants
- whether the Art Centre remains in the current building or relocates, the Board would like to continue to provide the established service, as an arm of the Town.
- the Board was advised to stop working on its business plan at the last Council meeting because Town staff wanted to be involved in its creation
- the Board is not requesting \$658,000; that is just a figure that would bring the building up to the ultimate condition
- the Board would have brought in enough funds to finish its service to the end of the year if it had been able to apply for its usual grant funding
- the Board was told that no meeting can be set with Town staff yet
- the business plan will indicate that future work at the existing location over a 10 year period would be paid for through grant funding
- have found municipalities for comparison purposes which place Georgina very close to the bottom of the list in terms of contributions to the Arts. If Georgina's population is considered at 50,000, it is spending \$1.70 per person on the Arts
- The Centre feels it is justified in negotiating with the Town to establish a Purchase of Service Agreement so that the Board can maintain its independence
- staff salaries should not have been included in the Board's correspondence
- currently, \$150,000 in support is needed
- he believes it would be a sad day in the history of Georgina if Council decides not to repair the current Art Centre building

**Winanne Grant** advised that negotiating an agreement is not off the table. Town staff need to be aware of the operating costs and programming opportunities as these are a function of the facility.

**John McLean** advised that current documents indicate that the existing operating procedure will not fit in with the Town's business plan as the rental rates are not affordable and it would cost the Town \$100,000 more each year in support.

It was noted that it was the intention, at the inception of the Link, to tear down the current Art Centre building for that property to become an entrance feature to the Link.

It was suggested that an agreement should be entered into with the Art Centre, location to be determined, so that it can apply for grants.

**John McLean**

- programming has been adjusted, but the Board wants to be able to use the Link as soon as the Recreation Department feels it is suitable

- a Memorandum of Understanding could be entered into in order to firm up an agreement indicating 'space to be determined' in order for the Board to be able to apply for grant funding
- \$100,000 is being requested in addition to \$40,000 in rent that may need to be paid at the existing location
- requested that the recent correspondence from the Board be removed from the website as it contains confidential salary information

**Rebecca Mathewson** advised that there is no personal information contained in the Board's correspondence that has been posted to the Town website, and all salaries are public information, noting that it has been circulated to Council.

Staff was requested to review the figures cited on page 7 of the GAC Facility Cost Comparison between 149 High Street and The Link concerning the large variance between the two locations respecting the rental credit/cost per square foot.

**John McLean;**

- Art Centre cannot re-locate at this time given that it would take at least eight months or more to create such a move and there is no alternative location to safely carry on operations.
- roof needs to be repaired now due to impending snow and ice load in order to protect the capital asset and the art within the building.
- strongly recommended that Council approve the replacement of the roof at this meeting

The Town Clerk left the meeting at 11:30 a.m. and the Deputy Clerk assumed the Clerk's role at this time.

Council noted that firstly, if an agreement was entered into indicating the Art Centre was to be housed in a municipal facility, the grant application issue would be resolved. If the building was vacant, it would still require a roof. Secondly, an agreement should soon be entered into with the Art Centre. Approval was granted in August to spend \$40,000, followed by a \$66,000 operating loan. Approval should be granted to repair the roof and if the Art Centre can operate using the basement as storage space for the time being, and resolve the fire code issues, it can continue to operate.

**Rebecca Mathewson** advised that when a tender comes in higher than what was budgeted, staff is to report to Council. Unless there is justification to suggest a bid is unreasonable, it would be awarded to the lowest bidder unless Council does not continue with the project due to insufficient dollars.

**Winanne Grant** advised that a tender was issued but requires Council approval because it is an unbudgeted tender.

**Dan Pisani** advised that there are many issues why tenders are not submitted; performance bond requirement, insurance and job location to name a few. His opinion of the state of the facility has not changed. Staff is in possession of a study completed 10 years ago that reflects his current opinion on the facility. The analysis will flag certain buildings that will be recommended to be surplus.

Council inquired where the Art Centre building rated in the Asset Management Plan, how much has been spent on it to date, how much could be spent on it in the future and how it compares to other facilities.

**Winanne Grant** advised that she has been provided a document for the record;

- a study from 2006 that she was advised was commissioned by the Art Gallery to look at the feasibility of the current location of the Art Gallery, identifying issues with the building, reviewing the current profile and required profile, and providing options; to demolish the building and rebuild with a purpose-built facility, to demolish part of the building and rebuild with a purpose-built facility or to build a purpose-built facility in a new location in the community. All options pertain to the occupation of the building for use as an art gallery.

- estimates provided to date are for the occupation and continued use of the building as an art gallery.

- Council needs to decide if it wishes to retain the asset and invest in the asset, no matter what its use may be.

- Council needs to know what the required total investment in the building would be in order to retain it for a use other than an art gallery.

- inquired if there would be a differential in the estimates to upgrade the building or make the necessary changes to meet code for occupancy other than an art gallery, that doesn't have the requirements of an art gallery

**Dan Pisani** advised that normal occupancy would require fresh air and to a lesser degree, maintenance of humidity levels and security, but the differences would not amount to much of a differential.

Council noted that a comprehensive document will not be made available within one week to determine if the building should be demolished or maintained. The roof needs to be replaced now, whether the Art Centre remains in this location or moves to another, due to the time of year and expected inclement weather conditions.

**Winanne Grant** advised that this is not a budgeted item and staff would not have the authority, even under emergency provisions, to exceed the \$61,000 expense limit set by Council through a previous resolution, unless direction is provided through a motion of Council.

Moved by Councillor Neeson, Seconded by Councillor Harding

That the Town move forward with the lowest bid of \$61,000 to repair the roof of the current Georgina Art Centre and Gallery building and authorize the Treasurer and

Chief Administrative Officer to determine the appropriate reserves from which to fund the repair.

Moved by Councillor Fellini, Seconded by Councillor Harding

That the above motion include a ten percent (10%) contingency

**Carried.**

Moved by Councillor Neeson, Seconded by Councillor Harding

**RESOLUTION NO. C-2015-0685**

That the Town move forward with the lowest bid of \$61,000, plus a ten percent (10%) contingency, to repair the roof of the current Georgina Art Centre and Gallery building and authorize the Treasurer and Chief Administrative Officer to determine the appropriate reserves from which to fund the repair.

A recorded vote was requested; the Deputy Clerk recorded the vote was follows;

	<u>YEA</u>	<u>NAY</u>
Regional Councillor Wheeler	x	
Councillor Davison	x	
Councillor Fellini	x	
Councillor Harding	x	
Councillor Neeson	x	
Councillor Sebo		x
Mayor Quirk	x	
Yea	-	6
Nay	-	1

**Carried.**

Moved by Regional Councillor Wheeler, Seconded by Councillor Neeson

**RESOLUTION NO. C-2015-0686**

That the delegation made by John McLean requesting a resolution to the need for the Georgina Art Centre and Gallery Board to be able to apply for grant funding and requesting the roof to be repaired, and the 2006 Feasibility Study on the Georgina Art Centre and Gallery building, be received.

**Carried.**

**John McLean** advised that he will submit a business plan before the end of this month, and anticipates meeting with Recreation and Culture staff to discuss a future agreement.

Moved by Councillor Sebo, Seconded by Councillor Davison

That the Council Meeting recess at 12:20 p.m.

**Carried.**

The meeting resumed at 12:34 p.m.

Report from the Administrative Services Department:

- (D) Award of Contract – Development Charges Background Study and By-law

Report No. DAS-2015-0056

Moved by Councillor Davison, Seconded by Councillor Sebo

**RESOLUTION NO. C-2015-0687**

1. That Council receive Report No. DAS-2015-0056 prepared by the Administrative Services Department dated October 7, 2015 respecting Award of Contract – Development Charges Background Study and By-law.
2. That Council accept the proposal received from Hemson Consulting Ltd. in the amount of \$28,965 plus disbursements and HST for the provision of consulting services to prepare a development charges background study and by-law that complies with the *Development Charges Act, 1997* and accompanying regulations.

Reports from the Planning and Building Department:

- (E) Conservation Authorities Act Review

Report No. PB-2015-0071

Council requested that the Executive Committee not be designed in such a manner so that any municipality will have a lesser authority than another.

Harold Lenters was requested to advise Council of the next step in the process.

Moved by Councillor Neeson, Seconded by Councillor Sebo

**RESOLUTION NO. C-2015-0688**

1. THAT Council receive Report PB-2015-0071 prepared by the Planning Division dated October 7, 2015 respecting the *Conservation Authorities Act* review.
2. THAT Council endorse Report No. PB-2015-0071, and specifically the recommendations set out in Section 4 therein, as the Town's comments on the *Conservation Authorities Act*.
3. THAT the Town Clerk forward a copy of Report No. PB-2015-0071 and Council's Resolution thereon to Julia Holder, Policy Analyst, Ministry of Natural Resources and Forestry, c/o the Ministry of Natural Resources and Forestry, Natural Resources Conservation Policy Branch/Water Resources Section, 300 Water Street, Peterborough, Ontario, K9J 8M5; and to Mike Walters, Chief Administrative Officer, Lake Simcoe Region Conservation Authority, 120 Bayview Parkway, Newmarket, Ontario L3Y 3W3.

**Carried.**

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT

- (1) Dispositions/Proclamations *None*.
- (2) General Information Items

Moved by Councillor Davison, Seconded by Regional Councillor Wheeler

**RESOLUTION NO. C-2015-0689**

That the General Information Items of October 7, 2015, be received.

**Carried.**

- (3) Committee of Adjustment Planning Matters
  - (a) Under Review
  - (b) Recommendations
  - (c) Decisions

Moved by Councillor Sebo, Seconded by Councillor Fellini

**RESOLUTION NO. C-2015-0590**

That the Committee of Adjustment Planning Matters of October 7, 2015, be received.

**Carried.**

14. MOTIONS/NOTICES OF MOTION

15. REGIONAL BUSINESS

Councillor Sebo mentioned the newly completed improvements to Mill Pond Park, as well as some deficiencies on the part of the Town that require attention.

16. OTHER BUSINESS

Councillor Fellini inquired about the process of communicating to the owners of lots of record.

Rebecca Mathewson responded by advising that a communication plan has not yet been established, that the Town does not have an inventory of single lots of record. Will advertise stakeholder consultation meeting in paper and on website and will communicate with the 12 appellants from the 2011 OMB hearing to ensure they are aware of the meeting if they wish to attend. The stakeholder consultation meeting will be focused on overall development charges background study and by-law.

With respect to the single lots of record, the court determined that Council who made that decision to eliminate the exemption for lots of record had every right and authority to do so. In terms of communication and consultation, the intent is to include all interested stakeholders to have an opportunity to attend the stakeholder's meeting.

Councillor Neeson advised that the Region will be hosting a group called 'Lifeline Syria' who will be hosting an public information session on Thursday, October 22<sup>nd</sup>, from 7:00 p.m. to 9:00 p.m. in the Regional Council Chambers, to learn more about how to provide financial or other support for Syria as well as some of the refugees.

Mayor Quirk referred to GTAH Mayors and Regional Chairs Working Groups that met over the summer months to discuss economic development, infrastructure and growth, transit and transportation, and mentioned that a copy of a letter sent to leaders of the Federal parties to address the issue of stable funding for infrastructure will be on a future Council agenda for information.



17. BY-LAWS

Moved by Regional Councillor Wheeler, Seconded by Councillor Davison

**RESOLUTION NO. C-2015-0691**

That the following by-law be approved:

- (1) By-law Number 2015-0126 (PL-1), being a by-law to Deem Lots 5 and 6 not to be lots on a Registered Plan of Subdivision, ZHAOYI OU, Plan 287, 169 Riveredge Drive.

**Carried.**

18. CLOSED SESSION *None.*

- (1) Motion to move into closed session of Council
- (2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

19. CONFIRMING BY-LAW

Moved by Councillor Neeson, Seconded by Councillor Harding

**RESOLUTION NO. C-2015-0692**

That the following by-law be approved:

- (1) By-law No. 2015-0127 (COU-2), a by-law to confirm the proceedings of Council on October 7, 2015.

**Carried.**


20. MOTION TO ADJOURN

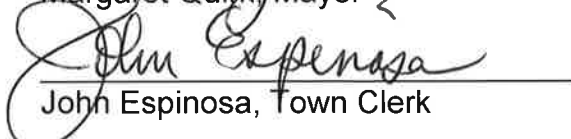
Moved by Councillor Fellini, Seconded by Councillor Sebo

**RESOLUTION NO. C-2015-0693**

That the meeting adjourn at 12:55 p.m.

**Carried.**

  
Margaret Quirk, Mayor

  
John Espinosa, Town Clerk