

THE CORPORATION OF THE TOWN OF GEORGINA

SPECIAL COUNCIL ADDENDUM

Wednesday, May 20, 2015
9:00 AM

16. COMMUNICATIONS

16.2 Disposition/Proclamations

Pages 1-7

- 16.2.4 Cancer Recovery Foundation of Canada requesting approval from Council to host an annual baseball tournament and beer garden at West Park, Keswick, on Saturday, May 30, 2015 from 11:00 am to 7:00 pm.

(Advisement: organization has; Special Occasion Permit, Certificate of Insurance, Public Health Inspector clearance, Special Occasion Permit Holder Agreement)

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Patricia R. Nash
Deputy Clerk
Clerk's Division, Town of Georgina
pnash@georgina.c
26557 Civic Centre Rd.
Keswick, ON, L4P 3G1
905-476-4301 ext 2257

May 14, 2015

Re: Charity Baseball Tournament

Dear Patricia,

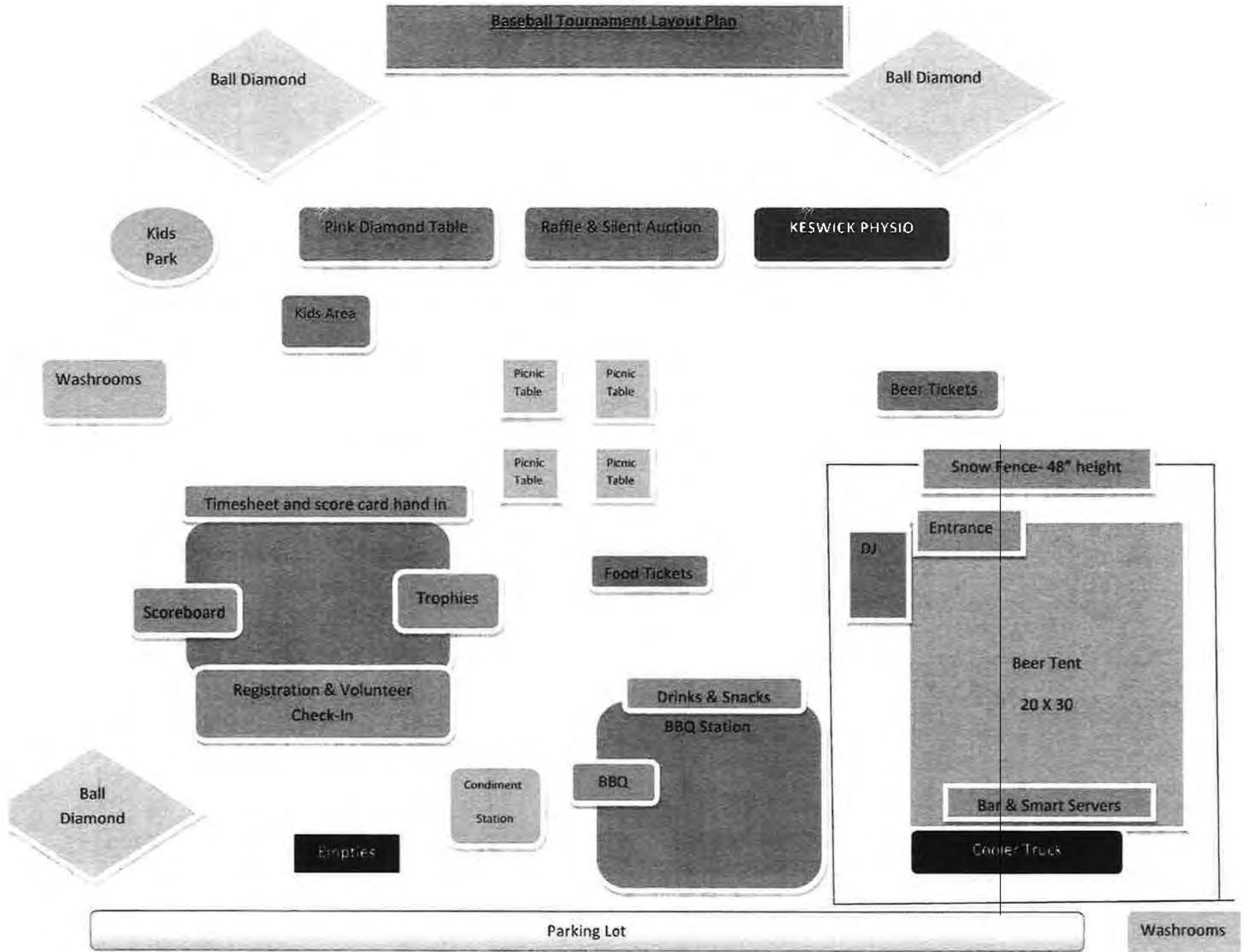
Please allow this letter to serve as written notice that our annual charity baseball tournament will be taking place on May 30, 2015 at West Park in Keswick, Ontario

Should you require further information please do not hesitate to contact me at 416-605-5789 or communications@cancerrecovery.ca.

Warmest regards,

A handwritten signature in black ink, appearing to be "Jared Florence".

Jared Florence
Event Director, Cancer Recovery Foundation of Canada





Recreation, Parks & Culture
26557 Civic Centre Road
Kawthick, Ontario
L4P 3G1

Phone: 905-476-4301
Fax: 905-476-7492
Email: elsure@georgina.ca

THE CORPORATION OF THE TOWN OF GEORGINA

ALCOHOL MANAGEMENT POLICY

1. PURPOSE:

The purpose of this Policy is to ensure that Municipal facilities are operated in a safe and orderly manner with regard to alcohol management. This will allow all users of Town facilities to be comfortable in the environment provided.

2. POLICY OBJECTIVES:

1. To reduce the risk of alcohol-related liability to the Town of Georgina, it's staff, organizers, the participating public and volunteers.
2. To outline the duties and responsibilities of all Special Occasion Permit holders wishing to hold events in Town owned facilities and on Town owned lands to ensure all Liquor License Board of Ontario legislation and the Town of Georgina Alcohol Management Policy is strictly complied with.
3. To encourage responsible drinking practices for the community through the development of appropriate procedures, controls, and information.
4. To provide management, bartending, and supervisory staff with clear guidelines and training related to alcohol management.

3. AREAS/FACILITIES ELIGIBLE FOR SPECIAL OCCASION PERMITS:

Udora Community Hall/Park
Port Bolster Community Hall
Pefferlaw Lions Community Hall/Park
Egypt Community Hall
Georgina Sutton Arena Hall
Kin Community Hall
De La Salle Chapel/Park
Belhaven Community Hall/Park

Georgina Ice Palace Hall
 Georgina Drop-In Centre
 West Park Ball Diamonds
 Civic Centre Grounds

Any requests for areas not listed above will require special permission from Council. These could include areas where the park is surrounded by a residential area and is requested for a neighbourhood function.

4. YOUTH ADMISSION:

Will be at the discretion of the Permit Holder in accordance to the Special Occasion Permit.

5. MANDATORY SIGNS:

The following signs shall be displayed prominently at all Special Occasion Permit designated events:

- "No Alcohol Beyond This Point" at each exit
- "Service is at the Lawful Discretion of the Bartender"
- "The Only Acceptable Proof of Age is Photo ID"
- "No Access to Service Areas for Unauthorized Staff"

6. PROVISION OF FOOD AND LOW/NO ALCOHOL BEVERAGES:

- Compliance with the conditions of the Special Occasion Permit requirements
- The Permit Sponsor is required to supply an adequate amount of food at all S.O.P. events. Snacks are not considered food (pretzels, peanuts, chips, etc...)
- Non-alcoholic drinks must be available

7. SAFE TRANSPORTATION:

All Special Occasion Permit holders are responsible for providing at the participant's expense, safe transportation home for all participants. This can be achieved by:

- Arranging a Designated Drive Program to ensure no intoxicated participants drive home.
- Arranging for taxis or shuttle buses to transport participants home.

8. PERMIT HOLDER RESPONSIBILITIES:

All event workers are expected to act in a responsible manner while performing their duties. All Event workers must be sober and refrain from consuming alcohol while on duty. The Permit Holder or designate must be in attendance at the event.

All Bartenders must be Smart Serve trained.

Number for Smart Serve Trained: 1 for every 100 participants.

9. SECURITY:

Police or Licensed Security staff may be required for certain events and will be the responsibility of the Permit Holder and will be at the discretion of the Town or the Community Hall Committee.

10. SALE OF ALCOHOL:

- The event worker may limit the number of tickets purchased.
- There will be no last call.
- All unused tickets must be allowed to be cashed in during and prior to the end of the event.
- Ticket sales to cease a minimum of half hour prior to bar closing.
- No marketing practices, which encourages increased consumption, ie. Oversize drinks, double shots, pitchers of beer, drinking contest, volume discounts, etc. are allowed.

11. INSURANCE:

All Special Occasion Permit holders must provide alcohol liability insurance for the event. The amount to be purchased will be determined by the nature of the event, location of the event, and anticipated attendance.

The amount of insurance required will be at the discretion of the Town. In all cases, a minimum will be \$2,000,000.00 and the Town of Georgina must be named as co-insured under the insurance policy.

Certificate of Alcohol Liability Insurance must be provided with proof of payment ten (10) business days prior to the event.

It is also recommended the Bartending Staff provide their own alcohol liability insurance or be included under the Special Occasion Permit holder's policy.

12. OUTDOOR EVENTS:

- Approval for an Outside Beverage Event on Town property must be approved by Town Council
- A scaled sketch of the fence enclosure identifying the layout of the Outside Beverage Area must be approved by the Director of Recreation, Parks & Cultural Services or the Community Centre Committee.
- The Town will issue guidelines in accordance with LLBO and related groups such as the Fire Department, Building Department, Health Department, and Police Department.

13. TRAINING OPPORTUNITY FOR SMART SERVE CERTIFICATIONS:

The Recreation, Parks & Culture Department of the Town of Georgina will sponsor an initial course for associations, organizations, and general public at a very affordable cost.

The Town of Georgina will register all Smart Serve trained bartenders through the Recreation, Parks & Culture Department and will provide a list to renters.

All Smart Serve trained people must provide a copy of their certificate to renter and this must be included with the application that is submitted for approval.

14. FAILURE TO COMPLY:

Failure to comply with the Alcohol Management Policy could result in one or more of the following actions being taken:

- Town staff or representatives shall report any infraction of this Policy to legal authorities whenever they believe such action is required.
- Infractions will be reviewed and appropriate action recommended by the Director of Recreation, Parks & Culture.
- A Registered Letter describing the problem will be sent by the Town to the Permit Holder and future rental privileges may be refused to the holder or involved organization.
- Security deposits will be forfeited.

- Future rental privileges to penalized individuals or groups will depend on demonstration to the Director of Recreation and the Town that all rules will be followed at future functions.

15. POLICY REVISIONS:

The Town of Georgina will initiate the review of this Alcohol Management Policy when required. The review will be based on information provided by the user groups. Recreation, Parks & Culture Services, Community Hall Board representatives, and elected representatives.

Aug 30/06