

THE CORPORATION OF THE TOWN OF GEORGINA

REPORT NO. DAS-2015-0013

**FOR THE CONSIDERATION OF
COUNCIL
FEBRUARY 25, 2015**

SUBJECT: ADOPTION OF PROPOSED 2015 TAX LEVY BUDGET

1. RECOMMENDATIONS:

- 1. That Council receive Report No. DAS-2015-0013 prepared by the Administrative Services Department dated February 25, 2015 respecting Adoption of Proposed 2015 Tax Levy Budget.**
- 2. That Council adopt the 2015 Tax Levy Supported Budget with gross expenses of \$50,364,830, of which \$34,584,310 is to be funded from property tax revenues.**
- 3. That staff prepare the necessary by-laws to give effect to the above-noted recommendations.**

2. PURPOSE:

This report presents the proposed 2015 Tax Levy Supported Budget, as amended and approved in principle by Council at its meeting of February 18, 2015, to Council for adoption.

3. BACKGROUND:

The Town's Tax Levy Supported Budget provides the funding for service delivery and the related infrastructure to its residents and businesses including:

- Libraries, and arts and culture
- Parks and trails
- Recreation
- Community halls, arenas, swimming pool, and gym facilities
- Road maintenance
- Snowplowing and salting/sanding of roads and sidewalks
- Garbage and recycling collection
- Fire prevention and emergency rescue
- Land use and economic development

- Animal control and mosquito control
- Municipal law enforcement, parking control and school crossing guards
- Community support and betterment.

4. ANALYSIS:

4.1 Budget Summary

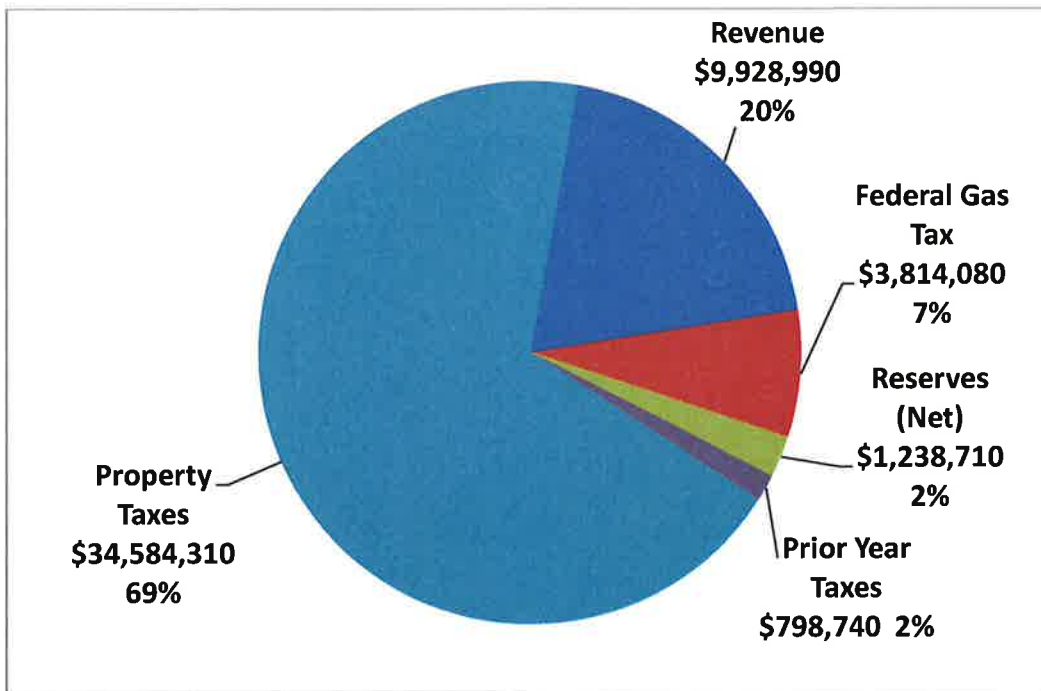
The 2015 Tax Levy Supported Budget includes total expenses of \$50,364,830 as follows:

- Town operations and services \$36,704,260
- Capital investment \$13,660,570

Attachment 1 entitled “Summary of Revenue and Expenditures” contains a list of total expenses and funding sources by business unit.

The total budgeted expenses of \$50,364,830 are funded in part by revenues of \$9,928,990 that are derived from user fees, permits and licences, Federal and Provincial grants, and development charges. Chart 1 below identifies the funding sources required to raise \$50,364,830.

Chart 1 – 2015 Proposed Funding Sources

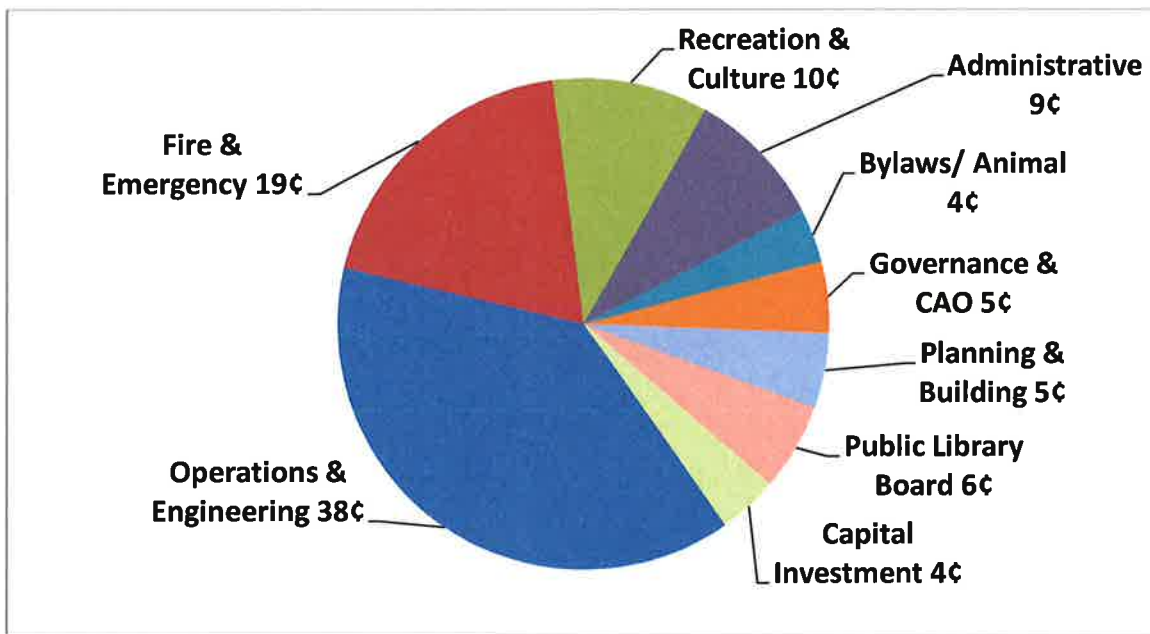


As indicated in Chart 1 above and listed on Attachment #1 by Business Unit, it is necessary to collect \$34,584,310 from property taxes in order to achieve the Town's 2015 business plans.

Attachment #2 provides a summary of the net tax levy required by each business unit and a year-over-year comparison of the budget increase.

Chart 2 below reflects the allocation of property tax dollars to business units based on each dollar levied/collected.

Chart 2 – Property Tax Spending \$1



Attachment #3 to this report contains a detailed list of 2015 capital investment spending totaling \$13,660,570, of which \$1,353,530 is to be raised from property tax revenues.

4.2 Debt

The Town currently has no long term debt obligations supported by the tax levy.

The Town has funded several capital projects by borrowing from its discretionary reserves, rather than external long term debt, allowing the Town greater flexibility for repayment as well as interest cost savings. The balance of unfunded capital at the beginning of 2015 was \$3,240,180. The 2015 budget includes provisions to borrow an additional \$2,621,470 from its reserves for the purposes of The Link construction

costs. The Town is committed to funding those capital projects using future years' allocation of property taxes in repayment of the reserves' borrowings in the amount of \$717,181 annually.

The Ministry of Municipal Affairs and Housing has calculated and prescribed the Town's Annual Repayment Limit for Debt at \$9,002,930. It is not anticipated that the Town will seek long term external debt financing until such time as it embarks on a significant capital project in the future and has completed its forthcoming long range financial plan.

4.3 Proposed Property Tax Rates

The Town collects property taxes to support the operations of the Town of Georgina, the Region of York, and the Provincial school boards. The recommendations contained in this report apply only to the Town's portion of the overall property tax rates, approximately 47 cents of each residential tax dollar.

The Region of York has advised of a proposed 2015 budget increase of 2.97% applicable to their share of taxes and the School Boards have indicated a 2015 Budget increase of 0% application to their share of taxes. Table 1 below provides a summary of the 2015 budget increase for each levying body and the overall property tax impact to residents in the Town of Georgina.

Table 1 – Property Tax Impact to Average Household				
Levying Body	Tax Distribution	Proposed Budget Increase	Tax Impact per Average Household	
Georgina	47%	6.21%	2.92%	\$103
York Region	36%	2.97%	1.07%	\$38
School Boards	17%	0.00%	0.00%	\$0
Overall Impact	100%		3.99%	\$141

Note: The Current Value Assessment for an Average Single Detached Home is \$295,100.

5. FINANCIAL AND BUDGETARY IMPACT:

The proposed 2015 Tax Levy Supported Budget will provide the necessary funding to support the Town's 2015 business plans, with a view to tax rate stability and the challenge of sustainability of our current service levels in future years.

6. PUBLIC CONSULTATION AND NOTICE:

Public consultation and input toward the development of the proposed 2015 Tax Levy Supported Budget has been solicited and received in response to several public advertisements placed in the Georgina Advocate local newspaper and on the Town's web site at www.georgina.ca. Additionally, all budget meetings have been similarly advertised and reported upon through the Town's agendas and minutes of Council.

Social media was heavily leveraged with respect to advertising the budget and seeking public input over the last few months. Mayor Quirk engaged in a televised Rogers segment regarding the budget and highlighting key dates and the opportunity for public feedback.

7. CONCLUSION:

The 2015 Tax Levy Supported Budget is presented to Council for their review and proposed adoption, reflecting the net tax levy requirement of \$34,584,310. The overall property tax impact of 3.99% results in an increase in property taxes to the average household of \$141 per year.

Recommended by:



Rebecca Mathewson, CPA, CGA
Director of Administrative Services
& Treasurer

Approved by:



Winanne Grant, B.A., AMCT, CEMC
Chief Administrative Officer

Attachment 1: Summary of Revenues and Expenditures

Attachment 2: Summary of Net Budget by Department

Attachment 3: Summary of Capital Expenditures

**2015 TAX LEVY BUDGET - SUMMARY OF REVENUE AND EXPENDITURES
TOWN OF GEORGINA**

	2015				
	Revenue	Expenses	Contributions to Reserves	Draws from Reserves	Net Tax Levy
	\$	\$	\$	\$	\$
Operations and Engineering					
Roads	(212,350)	4,564,370	509,240	0	4,861,260
Refuse and Recycling	(384,600)	1,554,220	5,000	0	1,174,620
Engineering	(495,000)	907,660	6,000	0	418,660
Parks	(939,700)	3,658,890	626,100	0	3,345,290
Facilities	(1,866,970)	4,463,990	812,390	0	3,409,410
Fire & Emergency					
Fire & Emergency	(20,000)	6,150,280	493,000	0	6,623,280
Administrative Services					
Administrative Services Admin	0	258,210	0	0	258,210
Information Technology Services	(68,520)	982,890	311,100	0	1,225,470
Municipal Law Enforcement	(883,400)	2,059,530	47,400	0	1,223,530
Finance	(460,200)	1,290,190	150,200	(2,500)	977,690
Clerks	(73,000)	607,300	65,000	0	599,300
Purchasing	(5,150)	417,440	0	0	412,290
Treasury	(979,700)	655,360	0	0	(324,340)
Recreation and Culture					
Recreation - Rec and Programs	(458,440)	2,099,100	1,280,360	0	2,921,020
Recreation - Culture	(176,000)	642,990	122,000	0	588,990
Building and Planning					
Planning	(429,350)	1,258,360	20,000	0	849,010
Building Code	(971,600)	1,108,360	35,100	0	171,860
Economic Development	(100)	664,500	50,000	(46,000)	668,400
Public Library Board					
Public Library Board	(173,630)	2,020,020	171,890	(16,000)	2,002,280
Office of the Chief Administrator					
Office of the Chief Administrator	0	347,580	0	0	347,580
Communications	0	284,280	0	0	284,280
Human Resources	0	550,600	0	0	550,600
Office of Mayor and Council					
Office of Mayor & Council	0	438,140	0	0	438,140
Non-Program Budget Items					
Non-Program Budget Items	(150,200)	(280,000)	1,040,150	0	609,950
Property Tax Adjustments	(406,000)	0	0	0	(406,000)
Sub-total Operating Budget	(9,153,910)	36,704,260	5,744,930	(64,500)	33,230,780
Capital Budget	(4,589,160)	13,660,570		(7,717,880)	1,353,530
Total	(13,743,070)	50,364,830	5,744,930	(7,782,380)	34,584,310

TOWN OF GEORGINA
2015 TAX LEVY BUDGET - SUMMARY OF NET BUDGET BY DEPARTMENT

	2014		2015				Impact to Tax Payer
	Approved Tax Levy	Base Budget	New Initiatives	Proposed Tax Levy	Increase		
	\$	\$	\$	\$	\$	%	
Operations and Engineering							
Roads	4,686,040	4,790,260	71,000	4,861,260	175,220	3.7%	0.5%
Refuse and Recycling	1,164,490	1,167,120	7,500	1,174,620	10,130	0.9%	0.0%
Engineering	549,860	382,660	36,000	418,660	(131,200)	(23.9%)	(0.4%)
Parks	3,040,620	3,242,020	103,270	3,345,290	304,670	10.0%	0.9%
Facilities	3,221,630	3,396,390	13,020	3,409,410	187,780	5.8%	0.6%
Fire and Emergency							
Fire & Emergency	6,407,520	6,466,450	156,830	6,623,280	215,760	3.4%	0.7%
Administrative Services							
Administrative Services Admin	255,300	258,210	0	258,210	2,910	1.1%	0.0%
Information Technology Services	1,134,150	1,146,370	79,100	1,225,470	91,320	8.1%	0.3%
Municipal Law Enforcement	1,075,440	1,133,670	89,860	1,223,530	148,090	13.8%	0.5%
Finance	766,550	852,690	125,000	977,690	211,140	27.5%	0.6%
Clerks	653,250	599,300	0	599,300	(53,950)	(8.3%)	(0.2%)
Purchasing	426,650	412,290	0	412,290	(14,360)	(3.4%)	(0.0%)
Treasury	(278,120)	(324,340)	0	(324,340)	(46,220)	16.6%	(0.1%)
Recreation and Culture							
Recreation and Programs	2,769,930	2,838,280	82,740	2,921,020	151,090	5.5%	0.5%
Culture	605,160	580,990	8,000	588,990	(16,170)	(2.7%)	(0.0%)
Planning and Building							
Planning	796,560	849,010	0	849,010	52,450	6.6%	0.2%
Building Code	285,770	158,860	13,000	171,860	(113,910)	(39.9%)	(0.3%)
Economic Development	624,380	668,400	0	668,400	44,020	7.1%	0.1%
Public Library Board							
Public Library Board	1,942,790	1,959,520	42,760	2,002,280	59,490	3.1%	0.2%
Office of the Chief Administrator							
Office of the Chief Administrator	342,060	347,580	0	347,580	5,520	1.6%	0.0%
Communications	277,890	284,280	0	284,280	6,390	2.3%	0.0%
Human Resources	548,920	540,600	10,000	550,600	1,680	0.3%	0.0%
Office of Mayor and Council							
Office of Mayor and Council	423,380	438,140	0	438,140	14,760	3.5%	0.0%
Non-Program Budget Items							
Non-Program Budget Items	(81,570)	609,950	0	609,950	691,520		2.1%
Property Tax Adjustments	(306,000)	(406,000)	0	(406,000)	(100,000)	32.7%	(0.3%)
Sub-total Operations	31,332,650	32,392,700	838,080	33,230,780	1,898,130	6.1%	5.8%
Capital (funded by Tax Levy)	813,000		1,353,530	1,353,530	540,530	66.5%	1.7%
Total	32,145,650	32,392,700	2,191,610	34,584,310	2,438,660	7.6%	7.5%
Assessment Growth	417,890					0.0%	(1.3%)
	32,563,540			34,584,310	2,020,770	6.21%	6.2%

Town of Georgina
2015 Budget - Summary of Capital Expenditures

Capital Investment	Gross Costs	Funding Sources						
		Tax Levy	Reserve Funds	Federal Gas Tax	Federal / Provincial Grants	Internal Borrowings	Develop. Charge & Cash-in-Lieu	Prior Year(s) Funding
	\$	\$	\$	\$			\$	\$
Operations & Engineering Department - Public Works and Engineering								
PWK-1 Flushing Unit	40,000	40,000						
PWK-3 Sidewalk Grinder Attachment	32,000	32,000						
PWK-4 LED Streetlights Fixture								
PWK-5 2013 Tandem Axle plows (2) - (Approved 2013)	500,000		427,000				73,000	
PWK-6 Single Axle Snow Plow (Approved 2014)	250,000		250,000					
PWK-7 Station Road Sidewalk (Approved 2014)								
PWK-8 Egypt Yard Storage Building (Approved 2013)								
PWK-9 Bridge Rehabilitations	1,030,000	470,570		384,080				175,350
PWK-10 McCowan Road - Natural Screening (Approved 2014)	30,000			30,000				
PWK-11 Surface Treatment	300,000			300,000				
PWK-12 Asphalt Resurfacing	1,390,000			1,040,000	350,000			
PWK-13 French Drains	200,000		67,500	132,500				
PWK-14 Two (2) Tandem Axle Dump Truck	270,000		270,000					
PWK-15 Two (2) Tractors	280,000		280,000					
PWK-16 2 Pick Up Truck	90,000		90,000					
PWK-17 Asphalt Hot Box	15,000		15,000					
PWK-18 GPS Vehicle Monitoring -part of the overall corpor	30,800							30,800
PWK-19 Laptop with ABS Diagnostic Software	10,000	10,000						
ENG-1 Consultant & Software Purchase - Water Model (A	50,000	20,000						30,000
ENG-2 Engineering Fee Review - Consultant (Approved 2014)	20,000							20,000
ENG-3 Consulting - Unassumed roads, sidewalk master p	100,000			100,000				
ENG-4 Stormwater Management Master Plan - (Approved 2014)	119,300							119,300
ENG-5 Low Impact Development - Demonstration Project	20,000			20,000				
ENG-6 Maskinonge River Pedestrian Bridge	1,896,440		32,500	1,650,000			202,500	11,440
	6,673,540	572,570	1,432,000	3,656,580	350,000	-	275,500	386,890

Town of Georgina
2015 Budget - Summary of Capital Expenditures

Capital Investment	Gross Costs	Funding Sources						
		Tax Levy	Reserve Funds	Federal Gas Tax	Federal / Provincial Grants	Internal Borrowings	Develop. Charge & Cash-in-Lieu	Prior Year(s) Funding
	\$	\$	\$	\$			\$	\$
Operations & Engineering Department - Parks and Facilities								
HAL-1 Parks/Waterworks Facility Space - Phase I (Apprc	40,000							40,000
HAL-2 Server Room Upgrades	20,000		20,000					
HAL-4 Boiler Replacement, N. Wing Demo, Art Relocatio	-		-					
HAL-5 Civic Centre Customer Service/ Security (Approve	300,000		300,000					
HAL-6 SL Theatre /Club 55 Minor Capital	25,500	10,500						15,000
HAL-7 Civic Centre HR Portable Basement Entrance	29,000		29,000					
HAL-8 Various Lighting Upgrades	105,000			105,000				
HAL-9 Pefferlaw Lions Hall - Flooring Replacement	21,000	21,000						
HAL-10 Pioneer Village	53,500	6,500						47,000
HAL-13 Minor Capital - HALLS	7,400	-						7,400
HAL-14 Theatre/Club 55 Sliding Automatic Doors (Approv	23,000		23,000					
HAL-15 Stephen Leacock Theatre/Club 55 Parking Lot Lig	37,000			23,000				14,000
HAL-16 1 Ton Vehicle (Approved 2014)	45,000		45,000					
ICE-3 Replacement Patio Slabs (Approved 2014)	13,500							13,500
ICE-4 Security Camera Expansion	5,000							5,000
SAR-1 Pefferlaw Ice Pad - Electrical	6,000	6,000						
SAR-3 Shower Renovations -Ice Palace and Sutton Aren	87,000		87,000					
ROC-1 Replace Sedum on Rooftop	5,500		5,500					
ROC-3 ROC Minor Capital	14,000	14,000						
ROC-4 Transformer Repair	15,000		15,000					
ROC-5 Chalet Fall Arrest Equipment for Rooftop and Sno	87,000	36,000						51,000
ROC-6 ROC Signage Strategy (Approved 2013)	30,500							30,500
ROC-9 Audio/ Visual Presentation Components (Approve	27,500							27,500
ROC-10 New Carpet Lift for ROC	319,000	319,000						
PRK-1 Continuation - In-Ground Waste Containers	15,500	15,500						
PRK-2 Tree Inventory	24,050	24,050						
PRK-3 EAB Removal and Stumping	125,000	125,000						
PRK-5 Safety Netting at West Park Baseball Diamonds	11,000	11,000						
PRK-6 Fuel Tank - Dyed Diesel	8,000	8,000						
PRK-7 Continuation: Purchase of Self-Watering Baskets	19,800	19,800						
PRK-8 Playground Replacement- Sheppard Park	95,000		95,000					
PRK-9 Tree Planting	100,000		100,000					

Town of Georgina
2015 Budget - Summary of Capital Expenditures

Capital Investment	Gross Costs	Funding Sources						
		Tax Levy	Reserve Funds	Federal Gas Tax	Federal / Provincial Grants	Internal Borrowings	Develop. Charge & Cash-in-Lieu	Prior Year(s) Funding
	\$	\$	\$	\$			\$	\$
PRK-10 Vehicle Replacement - P1-09	55,000		55,000					
PRK-11 Vehicle Replacement - H1-09	55,000		55,000					
PRK-12 Vehicle Replacement - P3-09	75,000		75,000					
PRK-13 Vehicle Replacement - H1-07	75,000		75,000					
CEM-1 Keswick Cemetery - Columbarium	24,000	24,000						
	1,998,750	640,350	979,500	128,000	-	-	-	250,900
Fire Department								
FIR-1 Self Contained Breathing Apparatus (SCBA) Cylin	11,000		11,000					
FIR-3 Replacement of 2007 Dodge Caravan	35,000		35,000					
FIR-4 SCBA Breathing Air Compressor and Fill Station	50,000		50,000					
FIR-5 Personal Protective Equipment	52,000		52,000					
FIR-6 Firehose and Testing Unit	30,000	4,000	26,000					
FIR-7 Fire Master Plan Update, Station Facility and Loca	65,000		55,170				9,830	
FIR-8 Replace Rescue 169	520,000		520,000					
FIR-9 Dry Hydrants (Approved 2014)	30,000							30,000
FIR-10 Bunker Gear Replacement -(Approved 2014)	120,000		120,000					
FIR-11 Station 1-8 Repairs	35,000		35,000					
	948,000	4,000	904,170	-	-	-	9,830	30,000
Recreation and Culture Department								
REC-1 Minor Capital - Active Network Recreation Softwa	5,180		5,180					
REC-2 Minor Capital - Pay & Display Program Change	4,300	4,300						
REC-3 The Link (Approved 2013/14)	2,621,470					2,621,470		
REC-4 Accessibility	200,000		200,000					
REC-7 Minor Capital - Office Supplies	10,900	10,900						
REC-8 Minor Capital - Pool	300	300						
REC-9 Minor Capital - Pool	1,900	1,900						
REC-10 Minor Capital - ROC	3,160	3,160						
REC-11 Minor Capital - Sutton Seniors	1,200	1,200						
REC-12 MURC Partnership/Market Analysis	15,000		15,000					
REC-13 Minor Capital - Stephen Leacock Theatre (Approv	5,850							5,850
	2,869,260	21,760	220,180	-	-	2,621,470	-	5,850

Town of Georgina
2015 Budget - Summary of Capital Expenditures

Capital Investment	Gross Costs	Funding Sources						
		Tax Levy	Reserve Funds	Federal Gas Tax	Federal / Provincial Grants	Internal Borrowings	Develop. Charge & Cash-in-Lieu	Prior Year(s) Funding
	\$	\$	\$	\$			\$	\$
Georgina Public Library Board								
LIB-1 Master Plan	30,000		24,100				5,900	
LIB-2 Increase to collection budget	6,500	650					5,850	
LIB-3 IT- Annual computer replacement	15,250		15,250					
LIB-4 Minor Capital	5,000		5,000					
LIB-5 Multiuse shared cost - facility energy audit	9,000		9,000					
LIB-6 Sutton library overhead lighting retrofit to LED	20,000		20,000					
LIB-7 Web-site Redevelopment	10,000	10,000						
LIB-8 Photocopier Coin Boxes and Public Computer Box	7,200		7,200					
LIB-9 Ice Palace Telephone Replacement Phase 2	5,000		5,000					
LIB-10 Public Washroom Accessibility Doors PG Branch	10,000		10,000					
	117,950	10,650	95,550	-	-	-	11,750	-
Administrative Services Department								
CLK-1 Records Management Storage and File Equipmer	20,000							20,000
ITS-1 Corporate Server and Network Infrastructure Cycli	52,000		52,000					
ITS-2 Corporate Workstation/Notebook Cycling	65,000		65,000					
ITS-3 Corporate Software Cycling Program	40,000		40,000					
ITS-4 Corporate E-Gov/Website Content Management S	27,500							27,500
ITS-5 Enterprise Resource Planning Solution (Approved	285,970		285,970					
ITS-6 York Telecomm Network (YTN) Expanded Particij	-		-					
ITS-7 Wireless Broadband Short/Mid-term Review & Str	35,000		35,000					
ITS-8 Minor Capital	2,000	2,000						
FIN-1 Study -Long Term Financial and Fiscal Impact of C	60,000	18,000					42,000	
FIN-2 Development Charges Background Study	55,000						55,000	
FIN-3 Environmental Assessment of Town Owned Propo	10,000	10,000						
MLE-1 Animal Cages	15,000	15,000						
MLE-2 Minor Capital	9,700	9,700						
MLE-3 Animal Shelter Facility Needs Assessment (Appro	25,000		25,000					
	702,170	54,700	502,970	-	-	-	97,000	47,500

Town of Georgina
2015 Budget - Summary of Capital Expenditures

Capital Investment	Gross Costs \$	Funding Sources						
		Tax Levy \$	Reserve Funds \$	Federal Gas Tax \$	Federal / Provincial Grants	Internal Borrowings	Develop. Charge & Cash-in- Lieu \$	Prior Year(s) Funding \$
Planning and Building Department								
PLN-1 Official Plan Review (OPR) - Approved 2014)	14,300		8,300		6,000			
PLN-2 Keswick Secondary Plan Review	25,000						25,000	
ECD-2 Implementation of Town Signage	40,000	40,000						
	79,300	40,000	8,300	-	6,000	-	25,000	-
Office of the Chief Administrative Officer								
CAO-1 Business Investment Strategy (Approved 2014)	77,600							77,600
CAO-2 Customer Service Strategy (Approved 2013)	75,000		75,000					
CAO-3 Functional Program Analysis	40,000		40,000					
CAO-4 Civic Centre Site Evaluation	40,000		40,000					
HMR-1 Minor Capital - Automated External Defibrillators (6,000	6,000						
COM-1 Minor Capital	3,500	3,500						
	242,100	9,500	155,000	-	-	-	-	77,600
Non-Program Items - Environmental and Energy Projects								
ENV-1 Rewilding Lake Simcoe (Approved 2013)	29,500			29,500				
	29,500	-	-	29,500	-	-	-	-
TOTAL CAPITAL - TAX LEVY SUPPORTED	13,660,570	1,353,530	4,297,670	3,814,080	356,000	2,621,470	419,080	798,740