

THE CORPORATION OF THE TOWN OF GEORGINA

COUNCIL AGENDA ADDENDUM

Wednesday, January 28, 2015
7:00 PM

13.2 CONSIDERATION OF REPORTS ON THE CONSENT AGENDA REQUIRING SEPARATE DISCUSSION

13.2.2 Reports from the Administrative Services Department: Pages 1-6

13.2.2.1 Appointments to Statutory Boards and Committees of Council for the Years 2015 to 2018

Report No. DAS-2015-0009

Recommendation(s):

1. That Council receive Report No. DAS-2015-0009 and Confidential Attachment, prepared by the Administrative Services Department dated January 28, 2015 respecting Appointments to Statutory Boards and Committees of Council for the years 2015 to 2018.
2. That the Selection Committee recommendations to Council respecting revisions to the Terms of Reference, member composition, meeting frequency, election of Chair, and remuneration for its statutory Boards and Committees of Council as proposed in recommendation SC 2015-0005 dated January 19, 2015 from the Selection Committee, be approved;
3. That the Selection Committee recommend to Council to appoint Members to its statutory Boards and Committees of Council, as follows:

(see Confidential Attachment 1 distributed under separate cover to Members of Council only)

Board/Committee	Persons Appointed
Briar Hill Cemetery Board	
Committee of Adjustment	
Cooke's Cemetery Board	
Georgina Accessibility Advisory Committee	
Georgina Public Library	
Keswick Cemetery Board	

Property Standards Committee	
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4. **That Council appoint two (2) Members of Council to the Georgina Accessibility Advisory Committee; being Councillor _____ and Councillor _____.**
5. **That Council appoint one (1) Member of Council to the Georgina Public Library Board; being Councillor _____.**
6. **That Council appoint one (1) Member of Council to the Briar Hill Cemetery Board; being Councillor _____.**
7. **That Council appoint one (1) Member of Council to the Cooke’s Cemetery Board; being Councillor _____.**
8. **That Council appoint one (1) Member of Council to the Georgina Keswick Cemetery Board; being Councillor _____.**
9. **That Council approve the Statutory Boards and Committee appointments and enact a by-law to give effect to the above-noted recommendations at its next meeting.**

(Advisement: contains information listed on the agendas as ‘Under Separate Cover’)

THE CORPORATION OF THE TOWN OF GEORGINA

REPORT NO. DAS-2015-0009

**FOR THE CONSIDERATION OF
COUNCIL
JANUARY 28, 2015**

**SUBJECT: APPOINTMENTS TO STATUTORY BOARDS AND COMMITTEES OF
COUNCIL FOR THE YEARS 2015 TO 2018**

1. RECOMMENDATIONS:

- 1. That Council receive Report No. DAS-2015-0009 and Confidential Attachment, prepared by the Administrative Services Department dated January 28, 2015 respecting Appointments to Statutory Boards and Committees of Council for the years 2015 to 2018.**

- 2. That the Selection Committee recommendations to Council respecting revisions to the Terms of Reference, member composition, meeting frequency, election of Chair, and remuneration for its statutory Boards and Committees of Council as proposed in recommendation SC 2015-0005 dated January 19, 2015 from the Selection Committee, be approved;**

- 3. That the Selection Committee recommend to Council to appoint Members to its statutory Boards and Committees of Council, as follows:**

**(see Confidential Attachment 1 distributed under separate cover to
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Board/Committee	Persons Appointed
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Committee of Adjustment	
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Georgina Accessibility Advisory Committee	
Georgina Public Library	
Keswick Cemetery Board	
Property Standards Committee	

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4. That Council appoint two (2) Members of Council to the Georgina Accessibility Advisory Committee; being Councillor _____ and Councillor _____.
5. That Council appoint one (1) Member of Council to the Georgina Public Library Board; being Councillor _____.
6. That Council appoint one (1) Member of Council to the Briar Hill Cemetery Board; being Councillor _____.
7. That Council appoint one (1) Member of Council to the Cooke's Cemetery Board; being Councillor _____.
8. That Council appoint one (1) Member of Council to the Georgina Keswick Cemetery Board; being Councillor _____.
9. That Council approve the Statutory Boards and Committee appointments and enact a by-law to give effect to the above-noted recommendations at its next meeting.

2. PURPOSE:

The purpose of this report is to provide Council with the recommendations of the Selection Committee regarding appointments to the statutory Boards and Committees of Council for the term January 2015 to November 30, 2018. The Selection Committee also discussed composition, meeting frequency, election of Chair, and remunerations.

3. BACKGROUND:

On January 14, 2015, Council established a Selection Committee to review the applications to the Statutory Boards and Committees.

On January 19, 2015, the Selection Committee met to review the applications and select individuals for interview purposes, and discuss composition, meeting frequency, election of Chair, and remunerations of Statutory Boards and Committees.

On January 22 and 23, 2015, the Selection Committee interviewed applicants for consideration and made recommendations to Council in a Confidential attachment to this report.(Confidential - Attachment 1).

4. ANALYSIS:

On January 19, 2015, the Selection Committee, discussed in open session the composition, meeting frequency, Chair, remunerations and reporting structure and made the following recommendations:

PAGE 3 OF REPORT NO. DAS-2015-0009**SELECTION COMMITTEE
RECOMMENDATION NO. SC-2015-0005**

That the 2015-2018 Selection Committee recommend that Council approve the following recommendations in reference to the Statutory Committees and Boards membership composition, remuneration, meeting frequency, reporting requirements and election of the Chair and that the Terms of Reference for each reflect same:

- 1. The Cooke's Cemetery Board and the Briar Hill Cemetery Board are to be provided secretariat support through the Town of Georgina effective immediately.*
- 2. Remove: 'Consequences' from all Terms of Reference.*
- 3. Include: under 'Member in Good Standing' : 'That all members will abide by the Town of Georgina's Code of Conduct and the Procedural By-law'*
- 4. Membership Composition:*
 - a) Property Standards Committee: Include under 'Membership and Responsibilities', 'Appointed by Council, the Committee will consist of five (5) members of the public who will elect a Chair from its members.'*
 - b) Georgina Public Library Board: Revise under 'Membership and Responsibilities', 'Appointed by Council, the Board will consist of nine (9) members, including one Council member, who will elect a Chair from its members.'*
 - c) Briar Hill Cemetery Board: Revise under 'Membership and Responsibilities', 'Appointed by Council, the Board will consist of five (5) members, including one Council member, who will elect a Chair from its members.'*
 - d) Cooke's Cemetery Board: Revise under 'Membership and Responsibilities', 'Appointed by Council, the Board will consist of five (5) members, including one Council member, who will elect a Chair from its members.'*
 - e) Keswick Cemetery Board: Revise under 'Membership and Responsibilities', 'Appointed by Council, the Board will consist of five (5) members, including one Council member, who will elect a Chair from its members.'*
 - f) Georgina Accessibility Advisory Committee: Revise under 'Membership and Responsibilities', 'Appointed by Council, the Committee will consist of seven (7) to nine (9) members, including two Council members, who will elect a Chair from its members. Further the public appointees shall consist*

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of a minimum of 50% of members who must be persons with disabilities. These Committee members must be representative of gender, ethnicity and different types of visible and invisible disabilities noted in the "ODA 2001" such as persons with physical (visual, speech, hearing, deaf, brain injury, use of wheelchair or assistive device); cognitive (intellectual impairments); perceptual (learning disability) and mental health issues. The remaining positions may be filled by individuals who may not have a disability. These members may include:

- *persons representative of children with disabilities (ex. Parent)*
- *persons representative of organizations involving persons with disabilities; or*
- *persons interested in issues related to persons with disabilities*

5. *Remuneration for Statutory Committees and Boards:*

- a) *Remove: 'not to exceed ten (10) meetings per year'*
- b) *Amount to be reviewed by Council.*

6. *Meeting Frequency:*

- a) *Georgina Accessibility Advisory Committee: Include 'Meetings will be held monthly not to exceed twelve (12) per year.'*
- b) *Briar Hill Cemetery Board: Include 'Meetings will be held four (4) times per year not to exceed eight (8) per year.'*
- c) *Cooke's Cemetery Board: Include 'Meetings will be held four (4) times per year not to exceed eight (8) per year.'*
- d) *Keswick Cemetery Board: Include 'Meetings will be held four (4) times per year not to exceed eight (8) per year.'*
- e) *Georgina Public Library Board: Include 'Meetings will be held ten (10) times per year not to exceed twelve (12) per year.'*

7. *Reporting Requirements: Consideration of the following options:*

- a) *'Draft' minutes of all Statutory Committees and Boards to be placed on Council agendas under 'General Information Items' and any recommendations from same Committees and Boards to be provided to Council in a staff report format.*

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b) *'Draft' minutes of all Statutory Committees and Boards to be placed on Council agendas under 'General Information Items' and any recommendations from same Committees and Boards to be provided to Council in separate memo format with brief details unless recommendations are deemed to warrant a full staff report.*

8. *Election of the Chair: Include, if not already in place, that 'The Chair will be elected by Committee or Board either annually, bi-annually, or for the whole Term of Council at the Committee or Board members discretion.*

Further, that the orientation for Statutory Committees and Boards will include an explanation of the Chair's responsibilities and the options regarding the election of the Chair along with the Town's Procedural By-law and Code of Conduct.

Carried.

On January 22 and 23, 2014, the Selection Committee conducted interviews, assessed the applicants and made their confidential recommendations as outlined in Confidential Attachment 1.

5. FINANCIAL AND BUDGETARY IMPACT:

Frequency of meetings, remuneration rate, agenda preparation and distribution and staff resources will all have an effect on budget.

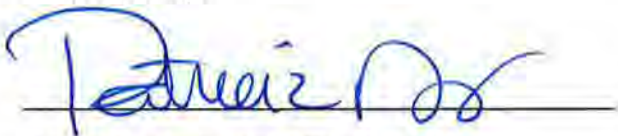
6. PUBLIC CONSULTATION AND NOTICE REQUIREMENTS:

Appropriate public notice for this report was provided, as required, and the matter was listed on the closed session portion of Council's agenda for January 28, 2014.

7. CONCLUSION:

This report seeks Council's appointment of members to its statutory Boards and Committees. Further, the details regarding the composition, remuneration, duties and function of the statutory Boards and Committees are presented in this report for Council's review and deliberation.

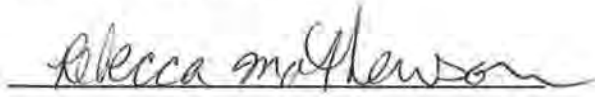
Prepared by:



Patricia Nash, AMCT, CMM III
Deputy Clerk

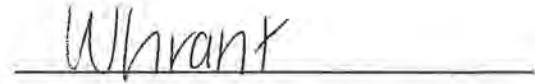
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Recommended by:



Rebecca Mathewson, CPA, CGA
Director of Administrative Services
& Treasurer

Approved by:



Winanne Grant, B.A., AMCT, CEMC
Chief Administrative Officer

Confidential Attachment 1 distributed to Members of Council only:

Appointments to Statutory Boards and Committees of Council as recommended by the Selection Committee