

THE CORPORATION OF THE TOWN OF GEORGINA

COUNCIL ADDENDUM

Wednesday, August 13, 2014
7:00 PM

12.2.3 Report from the Recreation and Culture Department:

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12.2.3.2 Accessibility Funding Request for the Stephen Leacock Theatre and Club 55 Keswick

Report No. RC-2014-0030

Recommendations:

1. That Council receive Report No. RC-2014-0030, prepared by the Recreation and Culture Department on behalf of the Georgina Accessibility Advisory Committee dated August 13, 2014, respecting an Accessibility Funding Request for the Stephen Leacock Theatre and Club 55 Keswick.
2. That Council award the contract for Renovations at Stephen Leacock Theatre & Club 55 Keswick (Tender #OED 2014-038) to BP Health Accessibility in the amount of \$138,856.00 (net HST).
3. That Council approve the funding request in the amount of \$53,731.00 (net HST) from the Town of Georgina's Accessibility Reserve Fund (Resolution NO. GAAC-2014-0033)
4. That Council adopt a by-law authorizing the Mayor and Clerk to execute the necessary documents to give effect to the above-noted recommendation 2.

19. BY-LAWS

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- 19.5 By-law Number 2014-0098 (CON-2), being a by-law to authorize the Mayor and Clerk to enter into a contract between BP Health Accessibility Inc. and the Corporation of the Town of Georgina for renovations at Stephen Leacock Theatre & Club 55 in the Town of Georgina.

(Advisement: Refer to Report No. RC-2014-0030, Item No. 12.2.3.2. of this addendum)

THE CORPORATION OF THE TOWN OF GEORGINA**REPORT NO. RC-2014-0030****FOR THE CONSIDERATION OF
COUNCIL
AUGUST 13, 2014****SUBJECT: ACCESSIBILITY FUNDING REQUEST FOR THE STEPHEN LEACOCK
THEATRE AND CLUB 55 KESWICK**

1. RECOMMENDATION:

- 1. That Council receive Report No. RC-2014-0030, prepared by the Recreation and Culture Department on behalf of the Georgina Accessibility Advisory Committee dated August 13, 2014, respecting an Accessibility Funding Request for the Stephen Leacock Theatre and Club 55 Keswick.**
- 2. That Council award the contract for Renovations at Stephen Leacock Theatre & Club 55 Keswick (Tender #OED 2014-038) to BP Health Accessibility in the amount of \$138,856.00 (net HST).**
- 3. That Council approve the funding request in the amount of \$53,731.00 (net HST) from the Town of Georgina's Accessibility Reserve Fund (Resolution NO. GAAC-2014-0033)**
- 4. That Council adopt a by-law authorizing the Mayor and Clerk to execute the necessary documents to give effect to the above-noted recommendation 2.**

2. PURPOSE:

The purpose of this report is to obtain Council's approval for additional funding to remove accessibility barriers at the Stephen Leacock Theatre and Club 55 that were not addressed in the 2014 budget and award the contract to BP Health Accessibility.

3. BACKGROUND:

The Town of Georgina Accessibility Advisory Committee (GAAC) conducted an accessibility site audit on the Stephen Leacock Theatre and Club 55 in Keswick on May, 2013, which identified several accessibility barriers. The need to remove these barriers was addressed by staff and budgeted for as part of the 2014 budget in the amount of \$85,125.00 and are as follows:

1. Accessibility Ramp (upper theatre entrance)
2. Automatic Sliding Doors (front entrance)
3. Automatic Door openers (rear entrance)
4. Flooring replacement (Club 55)
5. Washroom accessibility upgrades

The GAAC and staff subsequently identified a number of other related accessibility items that were not included in the 2014 budget, including:

1. Accessibility Ramp (main entrance – ramp is used regularly and should be renovated to be brought to code)
2. Accessibility Ramp (rear entrance – also requires renovation to be brought to code)
3. Steel double doors (upper theatre entrance)- to accommodate new accessibility ramp

Rather than address these additional barriers in the future, staff felt it was more efficient to include all projects into one tender in order to make the facility as accessible as possible this year. Tender # OED2014-038 was prepared by the Operations & Engineering Department and the Purchasing Division and made public on June 25, with a closing date of Friday, July 18, 2014.

4. ANALYSIS:

A total of five (5) bids were received, with the lowest bid received from BP Health Accessibility at \$138,856 (net HST). With an approved budgeted amount to cover these costs set at \$85,125.00, there is a shortfall of \$53,731.00 (net HST).

The Recreation and Culture Department submitted a Project Request Form to the GAAC to cover the shortfall, and on July 30, 2014 they passed the following resolution:

RESOLUTION NO. GAAC-2014-0033

“That the Georgina Accessibility Advisory Committee (GAAC) recommend that Council approve the additional funding request in the amount of \$53,731.00 (net HST) from the Town of Georgina’s Accessibility Reserve Fund to address the work required at the Stephen Leacock Theatre/Club55 to remove existing accessibility barriers as outlined in the project funding request.” (Attachment 1)

5. FINANCIAL AND BUDGETARY IMPACT:

The additional funding for the removal of accessibility barriers at the Stephen Leacock Theatre and Club 55 Keswick as outlined in Attachment 1 would be drawn from the Town’s existing Accessibility Reserve, which currently sits at \$457,149.00 after all 2014 draws and contributions have been accounted for.

6. PUBLIC CONSULTATION AND NOTICE REQUIREMENTS:

No public consultation or notices are required.

7. CONCLUSION:

This report seeks Council's approval for additional funding, to remove accessibility barriers at the Stephen Leacock Theatre and Club 55 Keswick, from the Town's Accessibility Reserve, and to award the contract for this work to BP Health Accessibility.

Submitted on behalf of the Georgina Accessibility Advisory Committee:

Prepared by:



Michele Vandentillaart
Committee Services Coordinator



Phil Rose-Donahoe, B.A.Hons., MMSt
Manager of Cultural Services

Recommended by:



Robin McDougall, B.A. KINE, DPA
Director of Recreation and Culture



Patti White, B.A.
Manager of Recreation Services



Dan Pisani, P. Eng
Director of Operations and Engineering

Approved by:



Winanne Grant, B.A., AMCT, CEMC
Chief Administrative Officer



Project Funding Request

Project Name: Club 55 and Stephen Leacock Theatre Accessibility Upgrades

Department: Recreation and Culture

Requested By: Phil Rose-Donahoe, Manager of Culture; Patti White, Manager of Recreation Services

Dept. Approval:

Date Submitted: 23 July 2014

Barrier to be addressed:	Reasoning:
<p>As part of the 2014 budget, \$85,125.00 was allocated to the following accessibility projects at Club55/Theatre:</p> <ol style="list-style-type: none"> 1) Accessibility Ramp- upper theatre entrance 2) Automatic Sliding Doors front entrance 3) Automatic Door openers- rear entrance 4) Flooring replacement- Club 55 5) Washroom accessibility upgrades <p>Total lowest bid received for these budgeted items came from BP Health Accessibility for \$96,324.00 + HST - \$11,199 over budget (see attachment)</p> <p>In addition, the Accessibility Advisory Committee performed an audit of the Theatre/Club in May, 2013 and identified these additional barriers:</p> <ol style="list-style-type: none"> 1. Accessibility Ramp (main entrance) - ramp is used regularly and should be renovated to be brought to code 2. Accessibility Ramp rear entrance- also requires renovation to be brought to code 3. Steel double doors (upper theatre entrance)- to accommodate new accessibility ramp <p>Total bid for these items from BP Health Accessibility - \$42,532 + HST</p>	<p>We are proposing to address all of the accessibility barriers at one time rather than spread out the work over 1-3 years. The Town has received proposals for each of these items.</p>

Project Eligibility Criteria
Density: (provide approx. population usage): Over 10,000 people access the facility annually
Frequency: (provide approx. frequency of use): The Club is used daily by members while the theatre hosts numerous concerts, performances, seminars, graduations, recitals, meetings, camps, and recreation and culture programs annually
Safety: (provide safety risks and severity): The current ramps at the facility pose potential safety risks since they do not meet code

Project Breakdown
Identify the work to be done: <ul style="list-style-type: none"> • Accessibility Ramp, upper theatre entrance • Automatic Sliding Doors, front entrance • Automatic Door openers, rear entrance • Flooring replacement, Club 55 • Washroom accessibility upgrades • Accessibility Ramp, main entrance • Accessibility Ramp, rear entrance • Steel double doors, upper theatre entrance- to accommodate new accessibility ramp
Identify the cost of work to be done (two quotes required): See attached TOTAL REQUESTED AMOUNT: \$53,731.00
Identify the types of resources required for the work: Contracted services would be retained to complete the work. An RFP was issued and five proposals were received. The contractor, BP Health Accessibility, provided the lowest bid and has met the qualifications of the Town of Georgina's Purchasing Bylaw.
Who will perform the work: BP Health Accessibility
Identify the timelines of the work: Most of the work is to be completed between August 25 and September 5, 2014

THE CORPORATION OF THE TOWN OF GEORGINA
IN THE
REGIONAL MUNICIPALITY OF YORK

BY-LAW NUMBER 2014-0098 (CON-2)

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A CONTRACT BETWEEN BP HEALTH ACCESSIBILITY INC. AND THE CORPORATION OF THE TOWN OF GEORGINA FOR RENOVATIONS AT STEPHEN LEACOCK THEATRE & CLUB 55 IN THE TOWN OF GEORGINA

WHEREAS it is deemed advisable to enter into a contract between BP Health Accessibility Inc. and The Corporation of the Town of Georgina with respect to the award of tender contract number OED 2014-038 with regard to renovations at Stephen Leacock Theatre and Club 55 in the Town of Georgina.

BE IT THEREFORE ENACTED BY THE COUNCIL OF THE TOWN OF GEORGINA THAT:

1. The Mayor and Clerk are hereby authorized to execute a contract between BP Health Accessibility Inc. and The Corporation of the Town of Georgina with respect to Tender Contract No. OED2014-038;
2. The upset limit of the unit price contract is \$138,856.00 (NET HST).

READ and enacted this 13th day of August, 2014.

Robert Grossi, Mayor

Patricia Nash, Deputy Clerk