



# THE CORPORATION OF THE TOWN OF GEORGINA

## COMMITTEE OF THE WHOLE MINUTES

Monday, March 4, 2013  
(9:04 a.m.)

### Staff in attendance:

Winanne Grant, Chief Administrative Officer  
Rebecca Mathewson, Director of Administrative Services and Treasurer  
Steve Richardson, Director of Emergency Services and Fire Chief  
Robin McDougall, Director of Recreation and Culture  
Dan Pisani, Director of Operations and Engineering  
Jordan Redshaw, Communications Coordinator  
Phil Rose-Donahoe, Manager of Cultural Services  
Mary Baxter, Director of Library Services/CEO  
Dan Murnaghan, Manager of Parks and Open Spaces  
Tricia Quinlan, Manager of Human Resources  
Bob Fortier, Manager....arrived at 9:41  
Karyn Stone, Economic Development Officer  
Laura Diotte, Senior Planner-Policy (arrived at 9:47 a.m.)  
Patricia Nash, Acting Clerk  
Michele Vandentillaart, Committee Services Coordinator

### Others in attendance:

Karyn Wolfe, The Pefferlaw Post  
Heidi Reidner, The Advocate  
Dan Van Dyke, The Queensville Players  
Patsi Szabo, President

#### 1. MOMENT OF MEDITATION:

A moment of meditation was observed.

#### 2. ROLL CALL:

The Acting Clerk gave the roll call and the following Committee Members were present:

Mayor Grossi  
Councillor Craig  
Councillor Hackenbrook  
Councillor Szollosy

Regional Councillor Wheeler  
Councillor Davison (left at 2:04 p.m.)  
Councillor Smockum

3. COMMUNITY SERVICE ANNOUNCEMENTS: None.

4. INTRODUCTION OF ADDENDUM ITEMS AND DEPUTATIONS:

4.1 The following addendum item was identified as part of the Special Council agenda:

- (IV) SECTION 239(2) (e), MA - litigation or potential litigation, including matters before an administrative tribunal, affecting the municipality or local board:
- Development Charges Background

4.2 The following item was identified as part of the agenda:

10.1.1 Operations and Parks/Facilities – Budget Summary

5. APPROVAL OF AGENDA:

Moved by: Councillor Craig

Seconded by: Councillor Davison

#### **RESOLUTION NO. CW-2013-0044**

That the agenda with the following addendum items be approved, as amended:

5.1 Item 10.1.1 Operations and Parks/Facilities – Budget Summary

5.2 Additional Item for the Special Meeting of Council closed session agenda concerning Development Charge Background Study

Carried.

6. DECLARATION OF PECUNIARY INTEREST:

Mayor Grossi reminded the Members of the Committee of the Municipal Conflict of Interest legislation and requirements thereunder for disclosure.

There were no declarations of interest declared at this time or throughout the meeting.

7. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

At this time, Council requested all matters other than the budget presentations be dealt with prior to the budget presentations.

The following items were identified for separate discussion:

- 7.1 Item 9.1 Dan Van Dyke, presentation
- 7.2 Item 10.1 Budget Presentation
- 7.3 Item 15.2.1 Highway 404, verbal update
- 7.2 Item 5.3.1 Accessory Apartment Registration By-law
- 7.3 Item 15.4.1 Resident Parking Pass Policy
- 7.4 Item 15.4.2 Former Sutton Public School Work Plan Options

8. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION:

8.1 Matters not subject to individual conflicts

Moved by: Regional Councillor Wheeler

Seconded by: Councillor Hackenbrook

That the following recommendation respecting the matters listed as 'Items Not Requiring Separate Discussion' be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

Routine:

**Resolution No. CW-2013-0045**

That the routine correspondence be received for information.

Reports:

15.2 Report from the Operations and Engineering Department:

**15.2.2 Asbestos Clean-up and Removal – Civic Centre Boiler Room and Basement  
Report No. OED-2013-0010**

**Resolution No. CW-2013-0046**

- A. That Report No. OED-2013-0010 Re: Civic Centre boiler room and basement storage room asbestos cleanup and removal be received for information.
- B. That staff be authorized to make payment to Gardiner Insulation and to Chemsolv together in the amount of \$52,874.80.
- C. That the Committee of the Whole consider the recommended actions to remedy the remaining asbestos containing materials throughout the Civic Centre and as included in the 2013 proposed budget.
- D. That Town representatives create an asbestos management program as per *Ontario Regulation 278/05* and provide training for asbestos management protocols for potentially impacted areas or assigned workers.

Carried..

8.2 Matters subject to individual conflicts None.

9. DEPUTATIONS:

- 9.1 Dan Van Dyke, The Queensville Players, was in attendance to request a short-term loan to pay for the rights to present the production 'Annie' in the amount of \$3,500 and, to further request future financial assistance to pay for rehearsal and fundraising space to conduct ongoing rehearsals and production of plays in the Town of Georgina.

Dan Van Dyke, representing the Queensville Players Musical Theatre Executive Board, introduced Patsi Szabo, President, and Alf Judd, Treasurer who were also in attendance.

Karyn Stone, Economic Development Officer noted that a loan request differs from the process in place for those wishing to apply for an Economic Development grant however, The Queensville Players certainly could apply for one in this instance.

Moved by: Councillor Szollosy  
Seconded by: Councillor Craig

**Resolution No. CW-2013-0047**

That the presentation made by Dan Van Dyke of The Queensville Players be received and referred to the Economic Development Officer.

Carried.

15. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

- 15.1 Report from the Administrative Services Department:

**15.1.1 Proposed Heritage Designation – 33 High Street, Sutton  
Report No. DAS-2013-0012**

Moved by: Councillor Szollosy  
Seconded by: Regional Councillor Wheeler

**Resolution No. CW-2013-0048**

That Report DAS-2013-0012 – Proposed Heritage Designation – 33 High Street, Sutton be withdrawn and referred to the Georgina Heritage Committee and staff for clarification.

Carried.

15. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

**15.2.1 Highway 404 – Verbal Update from Dan Pisani, Director of Operations and Engineering**

Staff has requested a formal update with no response as yet from the Ministry of Transportation although staff is still anticipating an August 2014 completion date.

Staff will provide an update on the Highway 404 progress in March in keeping with their quarterly updates to Council.

Moved by: Councillor Szollosy

Seconded by: Councillor Smockum

**Resolution No. CW-2013-0049**

That the Highway 404 verbal update presented by Dan Pisani, Director of Operations and Engineering be received for information.

Carried.

**15.3.1 Accessory Apartment Registration By-law  
Report No. PB-2013-0027**

Moved by: Councillor Craig

Seconded by: Councillor Smockum

**Resolution No. CW-2013-0050**

That Report PB-2013-0027 prepared by the Planning Division dated March 4, 2013 respecting the Accessory Apartment Registration By-law be received;

That Council consider the approval of a new by-law for the registration of accessory apartments as discussed in Report PB-2013-0027 and the repeal of By-law 2012-0076 (PWE-1).

Carried.

**15.4.1 Resident Parking Pass Policy  
Report No. RC-2013-0010**

Moved by: Councillor Szollosy

Seconded by: Councillor Craig

**Resolution No. CW-2013-0051**

That Report RC-2013-0010 prepared by the Recreation and Culture Department, dated March 4, 2013, establishing a resident parking pass policy be received.

15. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

That Council exempt the repeat special requests/special consideration passes that were issued in 2012, from the Georgina resident parking pass policy for 2013. Those parties involved will be informed that no exemptions will be made beginning in 2014.

That the resident parking pass policy for the 2014 season be referred to Economic Development for review in regards to repeat special requests and special considerations for parking passes.

Carried.

**15.4.2 Former Sutton Public School Work Plan Options  
Report No. RC-2013-0007**

Staff noted that discussions have taken place with the Region of York and other stakeholders regarding the direction of the potential uses for the property. Visioning sessions for the public are proposed to take place at the end of March or the beginning of April. These sessions are vital to determining how the Town should move forward.

Council agreed this item should be placed on an agenda in April for further discussion.

Moved by: Councillor Smockum  
Seconded by: Regional Councillor Wheeler

**Resolution No. CW-2013-0052**

That Report RC-2013-0007 prepared by the Recreation and Culture Division, dated March 4, 2013, respecting the former Sutton Public School Hub be received.

And Further, Mayor and Council endorse the visioning sessions for the former Sutton Public School project.

Carried...

13. COMMUNICATIONS:

13.2 Matters for Disposition:

**13.2.1 2012 Annual Report, Lake Simcoe Regional Conservation Authority**

Moved by: Councillor Szollosy  
Seconded by: Councillor Craig

**Resolution No. CW-2013-0053**

That the 2012 Annual Report from the Lake Simcoe Regional Conservation Authority be received with concern about the lack of content regarding the increased sources of nutrient pollution, pccpps, and edcc's entering into the water system.

13. COMMUNICATIONS:

A recorded vote was requested; the Acting Clerk recorded the vote as follows:.

	<u>Yea</u>	<u>Nay</u>
Regional Councillor Wheeler		x
Councillor Craig	x	
Councillor Davison	x	
Councillor Hackenbrook		x
Councillor Smockum		x
Councillor Szollosy	x	
Mayor Grossi		x

Defeated.

Moved by: Councillor Smockum  
 Seconded by: Councillor Davison

**Resolution No. CW-2013-0054**

That the 2012 Annual Report from the Lake Simcoe Regional Conservation Authority be received.

Carried.

**13.2.2 Sediment Transport Study – Small Craft Harbours’ Black River (Mossington Wharf) Facility**

CAO, Winanne Grant, Chief Administrative Officer reported that she will be scheduling a follow-up meeting with Small Craft Harbours to further discuss the Black River (Mossington Wharf) Facility.

Moved by: Councillor Davison  
 Seconded by: Councillor Smockum

**Resolution No. CW-2013-0055**

That the Sediment Transport Study – Small Craft Harbours’ Black River (Mossington Wharf) Facility be received and that Council directs staff to discuss solutions pertaining to the report with Small Craft Harbour.

Carried.

Moved by: Councillor Szollosy  
Seconded by: Councillor Craig

That the meeting recess at 10:45 a.m. to the Special Meeting of Council.

Carried...

Committee recessed to the Special Meeting of Council. See Special Meeting of Council minutes for March 4, 2013.

The Committee of the Whole meeting reconvened at 12:28 p.m.

The meeting recessed at 12:29 p.m. and reconvened at 12:45 p.m.

## 10. PRESENTATIONS:

### 10.1 2013 Budget

Ms. Mathewson, Director of Administrative Services and Treasurer presented a power point presentation regarding a summary for each of the budget areas.

Council requested that the report back on Council's previous budget questions is to be deferred until after the departments budgets that have yet to be reviewed are complete.

The following is the listing of budget items reviewed:

TAB 5, Page 33: Operations and Engineering

Budget Summary – by business unit – Community Parks:

Councillor Davison left the meeting at 2:00 p.m.

Ms. Mathewson noted that \$1,155,200 has been placed in reserves and of that, \$600,000 is reserved for a proposed multi-use project in Keswick. Council requested this item be pulled out for further discussion.

The meeting recessed at 3:25 p.m. and reconvened at 3:45 p.m. Mayor Grossi left the meeting at 3:25 p.m.; Acting Mayor Wheeler assumed the role of Chair at this time.

Ms. Mathewson presented an overview of the cost impact and tax levy impact, in reference to the Federal Gas Tax funding of the changes to the budget as requested by Council in previous budget deliberations.

The presentation slides were reviewed as follows:

Office of the CAO – Human Resources Department – High speed Copier – this item to be parked.



10. PRESENTATIONS cont'd:

Recreation and Culture – Senior Programs – Sound System and Tables.

Note: Council requested that another vendor be sourced for better pricing.

Mayor Grossi resumed the Chair at this time (3:55 p.m.)

Sutton Seniors - Contracted Services.

Note: Council requested an investigation as to why costs have risen since 2010.

Fire and Emergency Services – Dry Hydrant.

Moved by: Councillor Szollosy

Seconded by: Councillor Craig

**Resolution No. CW-2013-0056**

That the additional recruitment of full-time fire fighters be deferred until such time as a review of a potential regional fire services and emergency management services is completed.

Carried.

Fire and Emergency Services – Building Repair and Maintenance.

Note: Council requested that a full review of what in-house staff can service in our buildings be conducted in order to determine the cost reductions and impact on the tax levy. Council agreed to keep the current budget at \$20,600.

The meeting recessed at 4:55 p.m. and reconvened at 5:08 p.m.

Mayor Grossi left the meeting at 5:08 p.m. Regional Councillor Wheeler assumed the role of Chair at this time

Operations and Engineering; Bucket Truck. This item to be parked for further consideration.

Former Sutton Public School – This item to be parked for further discussion.

Mayor Grossi returned and resumed the role of Chair at this time (5:32 p.m.)

Proposed New Staff – Winanne Grant, Chief Administrative Officer, noted that Councillor Davison had requested that she participate in these discussions. All staff enhancement requests are to be parked for further discussion.

Health Care Council – This item should actually be the Georgina Community Health Care Committee.

10. PRESENTATIONS cont'd:

Mossington Wharf – Council discussed committing monies to this as premature because CAO Winanne Grant has been tasked with meeting with Small Craft Harbours.

Moved by: Councillor Hackenbrook  
Seconded by: Regional Councillor Wheeler

That Council approve including \$50,000 in the 2013 budget in order to dredge the Black River.

Defeated...

Briar Hill Cemetery – Ms. Mathewson noted that the Briar Hill Cemetery Board members are appointed by Council and that there is amount of \$34,900 in their reserves. Council members noted that any additional requests for funding from the Town must be prefaced with an analysis of the legislation governing cemeteries regarding perpetual care fund and how it is to be used.

Council requested that Ms. Mathewson report back on the cemetery legislation and how perpetual care funds are to be used as well as why a reserve fund was established for the Briar Hill Cemetery.

At this time, Ms. Mathewson noted that all clarifications on the 2013 budget as requested by Council had been addressed. The items that Council have requested to be parked along with all new positions requested will require further review.

The draft 2013 budget will be released for public comment and a further meeting of Council will be scheduled to review those items that have parked for further discussion.

Moved by: Councillor Szollosy  
Seconded by: Councillor Craig

**Resolution No. CW-2013-0057**

That the draft 2013 Budget as presented and amended be received and that staff are directed to post the budget for public consultation and comment.

Carried...

In order to accommodate the public consultation process, a notice to the public will be prepared inviting public comment at the Committee of the Whole meeting on April 2, 2013 and at the Council meeting on April 8, 2013 regarding the proposed 2013 budget. The budget is scheduled for final review at the Special Council Meeting of Council held on April 9, 2013.

11. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION: Dealt with earlier in the meeting.
12. PUBLIC MEETINGS: None.
13. COMMUNICATIONS:
  - 13.1 Matters for Routine: Dealt with earlier in the meeting.
14. PETITIONS: None.
15. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS: Dealt with earlier in the meeting.
16. UNFINISHED BUSINESS: None.
17. REGIONAL BUSINESS: None.
18. MOTIONS: None.
19. NOTICES OF MOTION:
  - 18.1 Crossing Guard at Old Homestead Road and Metro Road – Councillor Szollosy  
  
This item will be listed on the next Council meeting agenda.
20. OTHER BUSINESS: None.
21. ADJOURNMENT:

Moved by: Councillor Szollosy  
Seconded by: Councillor Smockum

That this meeting adjourn at 6:39 p.m.

Carried...

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Robert Grossi, Mayor

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Patricia Nash, Acting Clerk