

THE CORPORATION OF THE TOWN OF GEORGINA

COMMITTEE OF THE WHOLE MINUTES

Monday, October 7, 2013
(9:10 a.m.)

Staff:

Winanne Grant, Chief Administrative Officer
Rebecca Mathewson, Director of Administrative Services and Treasurer
Harold Lenters, Director of Planning and Building
Robin McDougall, Director of Recreation and Culture
Steve Richardson, Director of Emergency Services and Fire Chief
Dan Pisani, Director of Operations and Engineering
David Reddon, Manager/Taxation and Revenue
Jodi Pridham, Registration and Bookings Supervisor
Jordan Redshaw, Communications Coordinator
Karyn Stone, Economic Development Officer
Mike Baskerville, Engineering Manager
Velvet Ross, Planning Manager
Todd Evershed, Planner
Tricia Quinlan, Human Resources Manager
Sharon Bennett, Human Resources Assistant
Taunya Reynolds, Fire Department
Ryan Cronsberry, Manager of Municipal Law Enforcement/Chief By-law Officer
Robert Fortier, Operations Manager
Kelan Jylha, Business Retention and Expansion Coordinator
Yvonne Aubichon, Town Clerk
Carolyn Lance, Council Services Coordinator

Others:

Gord Mahoney, Michael Smith Planning Consultants

1. MOMENT OF MEDITATION:

A moment of meditation was observed.

2. ROLL CALL:

The Clerk gave the roll call and the following Committee Members were present:

Mayor Grossi	Regional Councillor Wheeler
Councillor Craig	Councillor Davison
Councillor Hackenbrook	Councillor Szollosy

Regrets: Councillor Smockum

3. COMMUNITY SERVICE ANNOUNCEMENTS:

The Committee Members were made aware of a number of community events taking place.

Council congratulated the Pefferlaw Fire Department for a well operated Open House event.

3.1 15th Annual Staff and Volunteer Fire Fighter Service Recognition/Appreciation Ceremony:

Mayor Grossi introduced the individuals to receive appreciation awards and with the assistance of staff from the Human Resources Division presented a framed certificate and gift certificate to the following staff members;

15 Years

Patrice Asaph
Shawn Conde
John Jamieson
Christine Medland
Barbara Griffith
Kathleen McRae (not in attendance)

20 Years

Lorna Gardner

25 Years

Paul Traviss
Karyn Stone
Mary Baxter
Len Wight (not in attendance)

30 Years

Darlene Folmeg

3. COMMUNITY SERVICE ANNOUNCEMENTS cont'd:

35 Years

Margaret Bailey (not in attendance)

4. INTRODUCTION OF ADDENDUM ITEMS AND DEPUTATIONS:

The following addendum items were identified for deferral:

Item No. 17.4.1 Report No. RC-2013-0033 entitled 'Resident Parking Passes – Follow-up and Proposed Policy Adoption'

5. APPROVAL OF AGENDA:

Moved by Councillor Craig, Seconded by Councillor Hackenbrook

RESOLUTION NO. CW-2013-0207

That the agenda of October 7, 2013 be approved.

Carried.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

17.4 Report from the Recreation and Culture Department:

17.4.1 Resident Parking Pass – Follow-up and Proposed Policy Adoption
Report No. RC-2013-0033

Moved by Councillor Hackenbrook, Seconded by Councillor Craig

RESOLUTION NO. CW-2013-0208

That Report RC-2013-0033 prepared by the Recreation and Culture Department on October 7, 2013 entitled 'Resident Parking Pass – Follow-up and Proposed Policy Adoption' be deferred to a future evening Council meeting following staff discussions with residents of Malone Road.

Carried.

6. DECLARATION OF PECUNIARY INTEREST: None.

7. ADOPTION OF THE MINUTES:

Moved by Regional Councillor Wheeler, Seconded by Councillor Szollosy

RESOLUTION NO. CW-2013-0209

That the following minutes be adopted as presented:

- Committee of the Whole Meeting held on September 16, 2013.

Carried.

8. BUSINESS ARISING FROM THE MINUTES: None.9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

The following items were identified for separate discussion:

Item No. 15.2	Various matters for disposition
Item No. 17.1.1	Report No. DAS-2013-0043 entitled 'Sale of Land by Public Tender held November 29, 2012'
Item No. 17.1.2	Report No. DAS-2013-0044 entitled 'Draft Procedural By-law Revisions'
Item No. 17.2.1	Report No. PB-2013-0094 entitled 'Proposed Changes to Conditions of Draft Plan Approval, Draft Plan of Subdivision 19T-07G01 and Draft Plan of Common Elements Condominium 19CDM-07G02'
Item No. 17.3.1	Report No. CAO-2013-0016 entitled 'Branding and Signage Strategy – Update'
Item No. 17.3.2	Verbal report regarding 'Follow-up on Team Building Exercise'

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION:10.1 Matters not subject to individual conflicts None.

Moved by Councillor Szollosy, Seconded by Councillor Hackenbrook

That the following recommendations respecting the matters listed as 'Items Not Requiring Separate Discussion' be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

Routine:

RESOLUTION NO. CW-2013-0210

That the following routine correspondence listing be received:

- Georgina Library Board Minutes of July 18, 2013

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION cont'd:

- ii) Georgina Library Board Minutes of August 1, 2013
- iii) Yvette Huber, Recreation Clerk, Marketing, summarizing all community support contributions and promotional items distributed within and surrounding our community from January to August.
- iv) AMO Breaking News regarding 'Development Charges Act (DCA) Consultations.
- v) AMO Communication concerning articles in the September issue of AMO Watch File; Second Reading of Bill 91, The Waste Reduction Act, Eye on AMO/LAS Events
- vi) Minor Variance Application A32-13, Bertram and Brenda Wiker; to permit construction of a detached garage (7.32m x 9.14m) with a reduced front yard setback of 9.14m, whereas 15m is required, 40 Prout Road.
- vii) Minor Variance Application A33-13, Marlene Dickson; to permit construction of a third storey storage loft (4.14m x 3.35m) in the south-west corner of the two storey dwelling having a reduced setback to the southerly interior lot line of 1.11m, whereas 2.2m is required, 58 Blue Heron Drive, Duclos Point.

10.2 Matters subject to individual conflicts: None.

11. DEPUTATIONS: None.

12. PRESENTATIONS: None.

13. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

14. PUBLIC MEETINGS: None.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

17.1 Reports from the Administrative Services Department:

17.1.1 Sale of Land by Public Tender held November 29, 2012

Report No. DAS-2013-0043

Moved by Regional Councillor Wheeler, Seconded by Councillor Szollosy

RESOLUTION NO. CW-2013-0211

1. That Report No. DAS-2013-0043 dated October 7, 2013 prepared by the Administrative Services Department regarding the Sale of Land by Public Tender held November 29, 2012 be received.

Carried.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

17.1.2 Draft Procedural By-law Revisions

Report No. DAS-2013-0044

Moved by Councillor Szollosy, Seconded by Regional Councillor Wheeler

RESOLUTION NO. CW-2013-0212

1. That Report No. DAS-2013-0044 dated October 7, 2013 prepared by the Administrative Services Department entitled 'DRAFT Procedural By-law Revisions' be received for information.
2. That the DRAFT Procedural By-law be presented for adoption at the October 15, 2013 Council Meeting.

Carried.

17.2 Report from the Planning and Building Department:

17.2.1 Proposed Changes to Conditions of Draft Plan Approval
Draft Plan of Subdivision 129T-07G01 and Draft Plan of Common Elements Condominium 19CDM-07G02
1084466 Ontario Ltd. (c/o A&T Homes)
Lots 8 to 11, Block 16, Plan 69 and Part of Lots 3 and 4, Block 15, Plan 69 and Part of Lots 6 and 7, Block 16, Plan 69 and Part of Lane, Block 16, Plan 69 and Part of High Street, Plan 69, e/s High Street, Sutton
AGENT: Michael Smith Planning Consultants

Report No. PB-2013-0094

Moved by Councillor Hackenbrook, Seconded by Regional Councillor Wheeler

RESOLUTION NO. CW-2013-0213

- A. That Report PB-2013-0094 prepared by the Planning Division dated October 7, 2013 respecting proposed changes to the conditions of the draft plan approval for a 16 unit Plan of Subdivision and Plan of Common Elements Condominium (submitted by 1084466 Ontario Ltd.) located at the north-east corner of the intersection of High Street and Burke Street in Sutton be received.
- B. That pursuant to Section 51(44) of The Planning Act, R.S.O., 1990, c.p.13, as amended, Council approve the revised conditions to the approval of Draft Plan of Subdivision 19T-07G01 and Draft Plan of Common Elements Condominium 19CDM-07G02, attached as Schedule '5' to Report PB-2013-0094.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

- C. That pursuant to Section 51(47) of The Planning Act, R.S.O., 1990, c.p.13, as amended, written notice shall not be given as the changes to the conditions of draft plan approval as noted in B. above are considered to be minor.
- D. That Planning staff forward the revised conditions to the approval of Draft Plan of Subdivision / Common Elements Condominium to the applicant, its agent, the York Region Director of the Community Planning Branch of the Transportation and Community Planning Department, and to all other agencies which have imposed their respective conditions of approval.

Carried.**17.3 Reports from the Chief Administrative Officer:****17.3.1 Branding and Signage Strategy - Update**

Report No. CAO-2013-0016

Moved by Councillor Davison

- A. That Report CAO-2013-0016 prepared by the Communication and Economic Development Divisions and dated October 7, 2013, respecting the Branding and Signage Strategy be received.
- B. That with respect to the logo and tagline component of the Branding Strategy, Council direct staff to undertake further online/street testing of these selected logo and tagline concepts.
- C. That staff report back to Council with the input received through the online/street testing.

Lost.

Moved by Councillor Szollosy, Seconded by Councillor Craig

RESOLUTION NO. CW-2013-0214

- A. That Report CAO-2013-0016 prepared by the Communication and Economic Development Divisions and dated October 7, 2013, respecting the Branding and Signage Strategy be received.
- B. That the current logo be endorsed, that staff refresh the current logo with potential variations and report back to Council.

Carried.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Staff was directed to delete 'Town of' from any Georgina branding or signage.

17.3.2 Follow-up on Team Building Exercise

Verbal Report

Moved by Councillor Craig, Seconded by Councillor Szollosy

RESOLUTION NO. CW-2013-0215

That the verbal report provided by the Chief Administrative Officer regarding the Team Building Exercise be received and that the Chief Administrative Officer make appropriate arrangements for future meetings and engagement in the process.

Carried.

16. PETITIONS: None.

18. UNFINISHED BUSINESS: None.

19. REGIONAL BUSINESS: None.

20. MOTIONS: None.

15. COMMUNICATIONS:

15.2 Matters for Disposition:

15.2.1 Royal Canadian Legion requesting permission to host its annual Remembrance Day Parades and Service on Sunday, November 10th at 1:30 p.m. in Sutton along High Street to the cenotaph followed by a service at 2:00 p.m., and at 10:30 a.m. in Keswick from the Keswick Public School to the cenotaph followed by a service at 11:00 a.m.

Moved by Councillor Craig, Seconded by Councillor Hackenbrook

RESOLUTION NO. CW-2013-0216

That Town Council grant permission to the Royal Canadian Legion to host its annual Remembrance Day Parade and Service on Sunday, November 11th in Sutton commencing at 1:30 p.m. from the Bell Canada building at High Street and Dalton Road, along High Street to the cenotaph for a service at 11:00 a.m. followed by a service at the Legion, as well as in Keswick commencing at 10:30 a.m. from Keswick Public School

15. COMMUNICATIONS cont'd:

along The Queensway North to the cenotaph at the intersection of The Queensway North and Church Street for a service at 11:00 a.m., that the local emergency services be so advised and that the parade events and respective road closures be posted on the town's website.

Carried.

The Director of Operations and Engineering was requested to ensure that the plantings and flags are refreshed at both cenotaphs in preparation for these services.

- 15.2.2 Bancroft & Hastings Highlands Disaster Relief Committee requesting municipalities to support its fundraising efforts through a donation.

Moved by Regional Councillor Wheeler, Seconded by Councillor Hackenbrook

RESOLUTION NO. CW-2013-0217

That Town Council provide a donation in the amount of \$200 to the Bancroft & Hastings Highlands Disaster Relief Committee in support of its fundraising efforts on behalf of the Municipality of Hastings Highlands and the Town of Bancroft due to flooding.

Carried.

- 15.2.3 Sylvia Jones, MPP, Dufferin-Caledon, requesting feedback on Bill 56, the Aggregate Recycling Promotion Act, being a bill to encourage and increase aggregate recycling in Ontario.

Moved by Councillor Szollosy, Seconded by Councillor Craig

RESOLUTION NO. CW-2013-0218

That correspondence from Sylvia Jones, MPP, Dufferin-Caledon, requesting feedback on Bill 56, the Aggregate Recycling Promotion Act, being a bill to encourage and increase aggregate recycling in Ontario, be received.

Carried.

15. COMMUNICATIONS cont'd:

- 15.2.4 Character Community Foundation of York Region requesting municipalities help in promoting 'Character Community Week' through an activity at which employees wear orange to show support for cultural diversity.

Moved by Councillor Szollosy, Seconded by Councillor Davison

RESOLUTION NO. CW-2013-0219

That correspondence from Character Community Foundation of York Region requesting municipalities help in promoting 'Character Community Week' through an activity at which employees wear orange to show support for cultural diversity be received and referred to the Chief Administrative Officer for delegation to the appropriate staff for consideration.

Carried.

21. NOTICES OF MOTION: None.
22. OTHER BUSINESS: None.
23. RESOLVE INTO CLOSED SESSION:

Moved by Councillor Szollosy, Seconded by Councillor Davison

Be it resolved that the Committee of the Whole Meeting recess at 11:13 a.m. and move into a closed session pursuant to Section 239 of The Municipal Act, 2001, as amended, to consider:

I) CLOSED SESSION RECORDS

- (a) Closed Session Record for August 12, 2013
- (b) Closed Session Record for August 26, 2013.

II) PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES – SECTION 239 (2) (b), MA

- Board of Management Appointment

III) SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD – SECTION 239 (2) (a), MA

- Outstanding Accounts Receivable

Carried.

Moved by Councillor Hackenbrook, Seconded by Regional Councillor Wheeler

That the Committee Members recess prior to commencing the Closed Session meeting.

Carried.

The Council Services Coordinator left the Chambers at this time (11:13 a.m.)

24. **RISE AND REPORT FROM CLOSED SESSION:**

The Committee of the Whole Members rose from Closed Session at 12:00 p.m. with report;

- II) PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES – SECTION 239 (2) (b), MA**
- Board of Management Appointment

Moved by Councillor Hackenbrook, Seconded by Councillor Davison

RESOLUTION NO. CW-2013-0220

That Idalia Morais be appointed to the Board of Management for the Downtown Sutton Merchant's Association Business Improvement Area.

Carried.

- III) SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD – SECTION 239 (2) (a), MA**
- Outstanding Accounts Receivable

Moved by Councillor Davison, Seconded by Councillor Hackenbrook

RESOLUTION NO. CW-2013-0221

That the Chief Administrative Officer and the Director of Administrative Services and Treasurer be directed to review the pertinent financial status and report back.

Carried.

25. ADJOURNMENT:

Moved by Councillor Hackenbrook, Seconded by Councillor Szollosy

That the meeting adjourn at 12:00 p.m.

Carried.

Robert Grossi, Mayor

Yvonne Aubichon, Town Clerk