

THE CORPORATION OF THE TOWN OF GEORGINA

COMMITTEE OF THE WHOLE MINUTES

Monday, August 26th, 2013
(9:10 a.m.)

Staff:

Winanne Grant, Chief Administrative Officer
Rebecca Mathewson, Director of Administrative Services and Treasurer
Harold Lenters, Director of Planning and Building
Steve Richardson, Director of Emergency Services and Fire Chief
David Reddon, Manager of Taxation and Revenue and Tax Collector
Darlene Carson-Hildebrand, Deputy Treasurer
Ryan Cronsberry, Manager of Municipal Law Enforcement/CMLEO
Patricia Nash, Deputy Clerk
Karyn Stone, Economic Development Officer
Jordan Redshaw, Communications Coordinator
Phil Rose-Donahoe, Manager of Cultural Services
Tamika Royes, Sutton Hub Project Coordinator
Yvonne Aubichon, Town Clerk
Carolyn Lance, Council Services Coordinator

Regrets: Dan Pisani, Director of Operations and Engineering
Robin McDougall, Director of Recreation and Culture

Others:

Karen Wolfe, Pefferlaw Post

1. MOMENT OF MEDITATION:

A moment of meditation was observed.

2. ROLL CALL:

The Town Clerk gave the roll call and the following Committee Members were present:

Mayor Grossi
Councillor Davison
Councillor Smockum

Regional Councillor Wheeler
Councillor Hackenbrook
Councillor Szollosy

Regrets: Councillor Craig

3. COMMUNITY SERVICE ANNOUNCEMENTS:

The Committee Members were made aware of a number of community events taking place.

4. INTRODUCTION OF ADDENDUM ITEMS AND DEPUTATIONS: None.

5. APPROVAL OF AGENDA:

Moved by Councillor Smockum, Seconded by Councillor Davison

RESOLUTION NO. CW-2013-0177

That the agenda of August 26, 2013 be approved as presented.

Carried.

6. DECLARATION OF PECUNIARY INTEREST: None

7. ADOPTION OF THE MINUTES:

Moved by Councillor Davison, Seconded by Councillor Szollosy

RESOLUTION NO. CW-2013-0178

That the following minutes be adopted as presented:

- Committee of the Whole Meeting held on June 17, 2013.

Carried.

8. BUSINESS ARISING FROM THE MINUTES: None.

9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

The following items were identified for separate discussion:

Item No. 14.1 Report No. DAS-2013-0041 entitled 'Committee of the Whole/Council Meeting Structure and Proposed Procedural Changes'.

Item No. 15.1 (ii), Routine correspondence from the Region of York respecting a request for a school crossing guard at the intersection of Old Homestead Road and Metro Road.

Item No. 15.2 various matters for disposition

Item No. 17.1.1 Report No. DAS-2013-0027 entitled '2012 Financial Information Return (FIR)'

9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION cont'd:

Item No. 17.1.3 Report No. DAS-2013-0030 entitled 'Briar Hill Cemetery Care and Maintenance Trust Fund'

Item No. 17.1.4 Report No. DAS-2013-0034 entitled 'Unsold 2011 Tax Sale Land vested in the name of the Corporation of the Town of Georgina'

Item No. 17.2.1 Verbal report from the Director of Operations and Engineering

Item No. 17.3.1 Report No. RC-2013-0027 entitled 'Municipal Asset Management Program;

Item No. 17.3.2 Report No. RC-2013-0030 entitled 'Community Hub Architect Consulting Services (RFP 2013-051) Proponent Selection'

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION:

10.1 Matters not subject to individual conflicts; None

10.2 Matters subject to individual conflicts

Moved by Councillor Smockum, Seconded by Councillor Davison

That the following recommendations respecting the matters listed as 'Items Not Requiring Separate Discussion' be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

Routine:

RESOLUTION NO. CW-2013-0179

That the Routine Correspondence be received, as listed:

i) Debra Nicholson, Durham Local Area Manager, Canada Post, Re Potential reductions to weekday business hours at the Sutton Post Office, dated August 1, 2013.

Pulled for discussion ii) Nelson Costa, Manager, Traffic Safety, York Region, Re Request for School Crossing Guard at Old Homestead and Metro Road, Town of Georgina, dated July 31, 2013

iii) Jeff Leal, Minister of Rural Affairs, Re Launch of the renewed Rural Economic Development (RED) Program, dated August 16, 2013.

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION cont'd:

Reports:

17.1.2 Municipal Performance Measures 2012

Report No. DAS-2013-0028

RESOLUTION NO. CW-2013-0180

1. That Report No. DAS-2013-0028, dated August 26, 2013 and prepared by the Administrative Services Department respecting "The Municipal Performance Measures 2012", be received for information.

Carried.

11. DEPUTATIONS: None.

12. PRESENTATIONS: None.

13. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

14. PUBLIC MEETINGS:

14.1 Public Meeting:

Committee of the Whole/Council Meeting Structure and Proposed Procedural Changes

Report No. DAS-2013-0041

Discussion ensued.

Moved by Councillor Szollosy, Seconded by Councillor Smockum

That Item, No. 14.1, Report No. DAS-2013-0041 entitled 'Committee of the Whole/Council Meeting Structure and Proposed Procedural Changes' be deferred to later on the agenda to enable all other agenda items to be dealt with first.

Carried.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

17.1 Reports from the Administrative Services Department:

17.1.1 2012 Financial Information Return (FIR)

Report No. DAS-2013-0027

Moved by Councillor Szollosy, Seconded by Regional Councillor Wheeler

RESOLUTION NO. CW-2013-0181

1. That Report No. DAS-2013-0027, dated August 26, 2013 and prepared by the Administrative Services Department respecting the 2012 FIR (attached), be received for information.

Carried.

17.1.3 Briar Hill Cemetery Care and Maintenance Trust Fund

Report No. DAS-2013-0030

Moved by Councillor Smockum, Seconded by Councillor Davison

RESOLUTION NO. CW-2013-0182

1. That Report No. DAS-2013-0030, dated August 26, 2013 and prepared by the Administrative Services Department respecting Briar Hill Cemetery Care and Maintenance Trust Fund, be received for information.

Carried.

17.1.4 Unsold 2011 Tax Sale Land vested in the name of the Corporation of the Town of Georgina.

Report No. DAS-2013-0034

Moved by Councillor Davison, Seconded by Councillor Szollosy

RESOLUTION NO. CW-2013-0183

1. That Report No. DAS-2013-0034, dated August 26, 2013 and prepared by the Administrative Services Department respecting "Unsold 2011 tax sale land vested in the name of the Corporation of the Town of Georgina" be received.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

2. That Council authorize the Treasurer to contact the Region of York regarding File No. 08-27 to inquire if the Region had interest in the property for re-forestration purposes before offering the property to the Lake Simcoe Region Conservation Authority.
3. That the Treasurer review one property, File No. 08-18, to determine the potential for future use if merged with an abutting property, and report back to Council.
4. That the Treasurer review two properties, File Nos. 08-16 and 08-17, to determine if the Ministry of Transportation would consider abandoning lands that currently land lock the properties and report back to Council.
5. That Council waive the provisions of the Town's policy *Governing the Sale and Disposal of Land* with respect to those lands vested to the Corporation of the Town of Georgina due to the unsuccessful sale of land through tax sale provisions of the Municipal Act.
6. That staff be authorized to draft an updated policy *Governing the Sale and Disposal of Land* for Council's consideration that contains specific provisions with respect to those lands that become vested to the Corporation of the Town of Georgina due to unsuccessful sale of land though the tax sale provisions of the Municipal Act.
7. That Council authorize the Treasurer to proceed with the sale of any remaining properties by public tender with no minimum bid.

Carried.

17.2 Report from the Operations and Engineering Department:

17.2.1 Site Alteration By-law Review

Verbal Report from the Director of Operations and Engineering

The Chief Administrative officer made a verbal presentation on behalf of Mr. Pisani, Director of Operations and Engineering.

Moved by Councillor Szollosy, Seconded by Councillor Smockum

RESOLUTION NO. CW-2013-0184

That Town Council receive the verbal report provided by the Chief Administrative Officer concerning the Site Alteration By-law Review.

Carried.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:17.3 Report from the Recreation and Culture Department:

17.3.1 Municipal Asset Naming Program

Report No. RC-2013-0027

Moved by Councillor Smockum, Seconded by Regional Councillor Wheeler

RESOLUTION NO. CW-2013-0185

That Report RC-2013-0027 prepared by the Recreation and Culture Department entitled 'Municipal Asset Management Program' be received and referred back to staff for re-drafting and submission to Council for consideration.

Carried.17.3.2 Community Hub Architect Consulting Services (RFP 2013-051)
Proponent Selection

Report No. RC-2013-0030

Moved by Councillor Hackenbrook, Seconded by Councillor Szollosy

RESOLUTION NO. CW-2013-0186

1. That Report RC-2013-0030, prepared by the Recreation and Culture Department, dated August 26, 2013 respecting Community Hub Architect Consulting Services (RFP 2013-051) be received.
2. That Mayor and Council authorize staff to enter into a contract with Hilditch Architect to provide architect consulting services for the conversion of the Former Sutton Public School into a community hub at a total cost of \$233,775.00 + HST.
3. That the Purchasing Manager be authorized to issue a Purchase Order and Agreement accordingly, for request for proposal Contract No. RC 2013-051.

Carried.15. COMMUNICATIONS:15.1 Matters for Routine:

- ii) Nelson Costa, Manager, Traffic Safety, York Region, Re Request for School Crossing Guard at Old Homestead and Metro Road, Town of Georgina, dated July 31, 2013.

15. COMMUNICATIONS cont'd:

Moved by Councillor Szollosy, Seconded by Councillor Smockum

RESOLUTION NO. CW-2013-0187

That correspondence from Nelson Costa, Manager, Traffic Safety, York Region, regarding a request for a school crossing guard at the intersection of Old Homestead Road and Metro Road in Keswick, be received and referred to the Chief Administrative Officer for submit a follow-up report on the options available with regard to the requirements to warrant a crossing guard and installation of an illuminated crosswalk such as the one on Dalton Road in Sutton.

Carried.

15.2 Matters for Disposition:

15.2.1 M. Verissimo requesting Council address bull-fighting in Madeira Park.

15.2.1 Adair Heath comments on bull-fighting in Madeira Park.

Amendment to the main motion:

Moved by Councillor Davison, Seconded by Councillor Szollosy

RESOLUTION NO. CW-2013-0188

That the motion be amended to include that the Ontario Society for the Prevention of Cruelty to Animals (OSPCA) be requested to provide a written response to the Town's Municipal Law Enforcement Office inquiry on whether or not an investigation was carried out and if so, the results of that investigation, and that staff report back with this OSPCA response.

Carried.

Moved by Regional Councillor Wheeler, Seconded by Councillor Smockum

That correspondence from Mary Jo Verissimo and Adair Heath requesting Council address the issue of bull-fighting occurring at Madiera Park on Highway 48, be received, as amended.

Carried.

The Chief Administrative Officer was requested to determine if it is permissible for Council to pass a by-law to prohibit this type of activity within the Town boundaries.

15. COMMUNICATIONS cont'd:

- 15.2.2 Mario Martignani, Event Organizing Chair, Uptown Keswick Harvest Festival, requesting the temporary closure of Simcoe Avenue and a section of the Queensway South between Simcoe Avenue and Church Street for the duration of the 'Festival on High' taking place on September 21, 2013 from 9:00 a.m. to 4:00 p.m.

It was noted that the Festival is being held on Simcoe Avenue and The Queensway in Keswick, and is not a 'Festival on High' as indicated in the correspondence.

Moved by Councillor Szollosy, Seconded by Councillor Davison

RESOLUTION NO. CW-2013-0189

That Town Council grant temporary closure of Simcoe Avenue and the section of The Queensway South between Simcoe Avenue and Church Street during the Uptown Keswick Harvest Festival being held on September 21, 2013 from 9:00 a.m. to 4:00 p.m., that staff advise the emergency services accordingly and provide the necessary requirements for the closure.

Carried.

- 15.2.3 Bonnie Dyer, Team Canada, National Dance Director requesting a donation to sponsor three talented dancers from our community; Erinn White, Shelby Straeche and Alyssa Webster from Allegro Dance Academy, requesting sponsorship from Town Council.

Moved by Councillor Davison, Seconded by Councillor Smockum

RESOLUTION NO. CW-2013-0190

That correspondence from Bonnie Dyer, Team Canada, National Dance Director requesting a donation to sponsor three talented dancers from our community, Erinn White, Shelby Straeche and Alyssa Webster from Allegro Dance Academy, to attend the World Dance Championships in Europe in the fall of 2013 be received and advised that, in future, Council contribute by participating or making an appearance at the academy.

Carried.

15. COMMUNICATIONS cont'd:

- 15.2.4 Tiffany Chan, Founder, My Future Now, requesting a letter of support indicating that the Town of Georgina supports our new initiative and monetary support in order to create this initiative and guide our region's future youth to finding the career that's right for them.

Moved by Councillor Davison, Seconded by Councillor Szollosy

RESOLUTION NO. CW-2013-0191

That correspondence from Tiffany Chan, Founder of 'My Future Now', requesting monetary support and a letter of support indicating that the Town of Georgina supports the My Future Now Conference on October 10th which is to provide youth in York Region the opportunity to discover and learn about their future career options, be received.

Carried.

16. PETITIONS: None.
18. UNFINISHED BUSINESS: None.
19. REGIONAL BUSINESS: None.
20. MOTIONS: None.
21. NOTICES OF MOTION: None.
22. OTHER BUSINESS: None.

The meeting recessed at 11:30 a.m. and resumed at 11:40 a.m.

14. PUBLIC MEETINGS:

14.1 Public Meeting;

Committee of the Whole/Council Meeting Structure and Proposed Procedural Changes

Report No. DAS-2013-0041

Council resumed discussion of the report.

Mayor Grossi left the meeting at this time (1:15 p.m.), Deputy Mayor Wheeler assumed the position as Chair in Mayor Grossi's absence.

Mayor Grossi resumed the chair at this time (1:25 p.m.).

14. PUBLIC MEETINGS cont'd:

Moved by Councillor Smockum, Seconded by Regional Councillor Wheeler

RESOLUTION NO. CW-2013-0192

1. That Report No. DAS-2013-0041, dated August 26, 2013, prepared by the Department of Administrative Services entitled Committee of the Whole/Council Meeting Structure and Proposed Procedural Changes be received;
2. That Council approve the following preparation and implementation schedule for the proposed procedural changes:
 - **August 21, 2013** – Public Notice advising of consideration of Proposed Procedural By-law by Council (*Report and DRAFT Procedural By-law will be posted and be available for review on August 21, 2013 prior to the COW on August 26, 2013)
 - **August 26, 2013 - COW Meeting** – First opportunity to receive Council and public input
 - **September 9, 2013 Council Meeting** – further opportunity for Council and public comments
 - **September 10 – 30, 2013** - Revisions to draft By-law resulting from Council and public feedback made on August 26, 2013 and September 9, 2013
 - **October 7, 2013 COW Meeting** – Final Draft of Procedural By-law presented to COW
 - **October 15, 2013 Council Meeting** – New Procedural By-law presented for consideration and adoption
 - **October 28, 2013** - Implementation of New Procedural By-law for a 6 month pilot project period,
 - **November 1, 2013 to April 30, 2014** - Ongoing feedback received from Council, public and staff
 - **May, 2014** – Comprehensive Report, from Council, public and staff feedback, presented to Council and Final Revised By-law, if required

Carried.

23. RESOLVE INTO CLOSED SESSION:

Moved by Councillor Szollosy, Seconded by Councillor Davison

Be it resolved that the Committee of the Whole Meeting move into a closed session at 1:32 p.m. pursuant to Section 239 of The Municipal Act, 2001, as amended, to consider:

- I) **A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD – SECTION 239 (2) (c), MA**
 - Joint Municipal Initiative

23. RESOLVE INTO CLOSED SESSION cont'd:

- II) **ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE – SECTION 239 (2) (f), MA**
 - Development Proposal
- III) **A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD – SECTION 239 (2) (c), MA**
 - Offer of donated land
- IV) **LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD – SECTION 239 (2) (e), MA**
 - Site Alteration Matter

Carried.

24. RISE AND REPORT FROM CLOSED SESSION:

The Committee rose from Closed Session at 2:12 p.m. with report;

- I) **A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD – SECTION 239 (2) (c), MA**
 - Joint Municipal Initiative

That the verbal update from the Chief Administrative Officer be received and that staff report further on proposed renewal terms.

- II) **ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE – SECTION 239 (2) (f), MA**
 - Development Proposal

That the verbal update regarding the development proposal be received.

- III) **A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD – SECTION 239 (2) (c), MA**
 - Offer of donated land

That staff be directed to undertake the process necessary to accept the donated lands.

24. RISE AND REPORT FROM CLOSED SESSION cont'd:

- IV) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD – SECTION 239 (2) (e), MA**
- Site Alteration Matter

That the verbal update from the Chief Administrative Officer be received and that staff be directed to participate in discussions.

25. ADJOURNMENT:

Moved by Councillor Smockum, Seconded by Councillor Davison

That the meeting adjourn at 2:15 p.m.

Carried.

Robert Grossi, Mayor

Yvonne Aubichon, Town Clerk