

THE CORPORATION OF THE TOWN OF GEORGINA

COMMITTEE OF THE WHOLE MINUTES

September 17, 2012
(9:03 a.m.)

1. MOMENT OF MEDITATION:

A moment of meditation was observed.

2. ROLL CALL:

The Council Services Coordinator gave the roll call and the following Committee members were present:

Mayor Grossi	Regional Councillor Wheeler
Councillor Craig	Councillor Davison
Councillor Hackenbrook	Councillor Smockum
Councillor Szollosy	

3. COMMUNITY SERVICE ANNOUNCEMENTS:

The Committee Members were made aware of a number of community events taking place.

4. INTRODUCTION OF ADDENDUM ITEMS AND DEPUTATIONS:

The following addendum items were introduced:

- 4.1 Closed Session Item (i) regarding a proposed or pending acquisition of land
- 4.2 Replacement page for the Port Bolster Hall regarding Report No. RC-2012-0017, Item No. 17.5.3 of the agenda
- 4.3 Circulation of seven pages of town facilities omitted from the agenda; Egypt Roads Yard, The ROC Chalet, The ROC Soccer Pitches, The ROC Ball Diamond/Canteen, Water Works Yard, West Park and Willow Beach.
- 4.4 Baseball and Soccer representatives respecting region-wide school tournaments under Other Business, Item No. 22.1
- 4.5 Regional Chair appointment under Other Business, Item No. 22.2

5. APPROVAL OF AGENDA:

Moved by Councillor Craig

Seconded by Councillor Smockum

RESOLUTION NO. CW-2012-0207

THAT THE AGENDA BE APPROVED AS PRESENTED.

Carried.....

6. DECLARATION OF PECUNIARY INTEREST:

None.

7. ADOPTION OF THE MINUTES:

Moved by Councillor Smockum

Seconded by Councillor Szollosy

RESOLUTION NO. CW-2012-0208

THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON AUGUST 27, 2012, BE ADOPTED AS PRESENTED.

RESOLUTION NO. CW-2012-0209

THAT THE MINUTES OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON JUNE 18, 2012 BE ADOPTED AS PRESENTED.

Carried.....

8. BUSINESS ARISING FROM THE MINUTES:

Regional Councillor Wheeler inquired regarding No. 8 if there was further information concerning vehicle speed on Victoria Road and was reminded that a report is on this morning's agenda concerning this issue.

9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

The following items were identified for separate discussion:

- 9.1 Item No. 11.1, deputation by Daniele Zanotti, CEO, and Carmen Clayton, campaign Manager for United Way of York Region to present a plaque to the Town of Georgina
- 9.2 Item No. 12.1, presentation by Tony Murphy of Bousfields Inc. to present the Urban Design and Architectural Guidelines for the Gladebrook Subdivision
- 9.3 Item No. 12.2, presentation by Dr. Rostam Azarbehi to present a detailed overview of the findings of the Labour Market Study
- 9.4 Item No. 15.2, various matters for disposition
- 9.5 Item No. 17.1.1, Report No. DAS-2012-0050 entitled 'New Appointee to Keswick Cemetery Board – Selection Process'
- 9.6 Item No. 17.1.2, Report No. DAS-2012-0051 entitled 'Ontario Municipal Board Decision and Order regarding Town of Georgina Development Charges'
- 9.7 Item No. 17.1.3, Report No. DAS-2012-0052 entitled 'Audit Services – Joint Northern Six Municipalities (N6) Request for Proposals (RFP)
- 9.8 Item No. 17.2.1, Report No. ED-2012-0012 entitled 'Northern York Region Community Labour Market Study Final Report'
- 9.9 Item No. 17.2.2, Report No. ED-2012-0013 entitled 'Farm Georgina'
- 9.10 Item No. 17.2.3, Report No. ED-2012-0014 entitled 'Proposed Closure of Winter Access – Sibbald Point Provincial Report'
- 9.12 Item No. 17.3.2, Report No. OED-2012-0052 entitled 'Traffic Calming – Victoria Road'
- 9.12 Item No. 17.4.1, Report No. PB-2012-0077 entitled 'Application for Deeming By-law, Blocks 53 and 54, Plan 675M-3332, n/w Intersection of Woodbine and Glenwoods'
- 9.13 Item No. 17.4.2, Report No. PB-2012-0078 entitled 'Request for Approval of Urban and Architectural Design Guidelines for Draft Plan of Subdivision 19T-06G01, Gladebrook Developments Inc.'
- 9.14 Item No. 17.4.3, Report No. PB-2012-0079 entitled 'Request for Concurrence – Proposed Bell Radiocommunication Tower, 28841 Highway 48'
- 9.15 Item No. 17.5.1, Report No. RC-2012-0015 entitled 'Field Allocation Policy'
- 9.16 Item No. 17.5.2, Report No. RC-2012-0016 entitled 'Georgina Pioneer Village & Archives Museum needs Assessment Contract – RFP-2012-046
- 9.17 Item No. 17.5.3, Report No. RC-2012-0017 entitled 'Designated Smoking Areas'

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION:

10.1 Matters not subject to individual conflicts

Moved by Councillor Szollosy

Seconded by Councillor Davison

That the following recommendations respecting the matters listed as 'Items Not Requiring Separate Discussion' be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

Routine:

RESOLUTION NO. CW-2012-0210

THAT THE ROUTINE CORRESPONDENCE BE RECEIVED.

Reports:

- 17.3.1 Award of Tender
Supply of Winter Sand for the 2012/2013 and 2013/2014 Winter Seasons

Report No. OED-2012-0051

RESOLUTION NO. CW-2012-0211

1. THAT REPORT NO. OED-2012-0051 BE RECEIVED FOR INFORMATION.
2. THAT THE BID RECEIVED FROM FLOYD PRESTON LIMITED IN THE AMOUNT OF \$143,750 FOR 2012/2013 AND \$162,000 FOR 2013/2014 FOR THE SUPPLY, DELIVERY, MANUAL MIXING OR MECHANICAL MIXING AND STOCKPILING OF WINTER SAND IS ACCEPTED AND THAT A BYLAW BE PASSED AUTHORIZING THE MAYOR AND CLERK TO ENTER INTO A CONTRACT BETWEEN FLOYD PRESTON LIMITED AND THE TOWN OF GEORGINA.
3. THAT THE BID RECEIVED FROM FLOYD PRESTON LIMITED IN THE AMOUNT OF \$18,500 FOR 2012 AND \$19,250 FOR 2013 FOR THE SUPPLY, DELIVERY AND STOCKPILING OF GRANULAR 'A' GRAVEL IS ACCEPTED AND THAT A BYLAW BE PASSED AUTHORIZING THE MAYOR AND CLERK TO ENTER INTO A CONTRACT BETWEEN FLOYD PRESTON LIMITED AND THE TOWN OF GEORGINA.

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION con't:

17.3.3 Consultation Selection for Rehabilitation of Bridge and Culvert Repairs

Report No. OED-2012-0053

RESOLUTION NO. CW-2012-0212

1. THAT REPORT NO. OED-2012-0053 BE RECEIVED FOR INFORMATION.
2. THAT THE PROPOSAL SUBMITTED BY G.D. JEWEL ENGINEERING INC. TO PROVIDE ENGINEERING SERVICES FOR THE CONSULTING SERVICES AT A COST OF \$73,998 IS ACCEPTED AND THAT A BYLAW BE PASSED TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A CONSULTANT ENGINEERING SERVICES AGREEMENT BETWEEN G.D. JEWELL ENGINEERING INC. AND THE TOWN OF GEORGINA.
3. THAT THE DIRECTOR OF OPERATIONS AND ENGINEERING ALONG WITH THE CONSULTANT GO OUT TO TENDER FOR THE CONSTRUCTION WORK ASSOCIATED WITH THE DESIGN AND REPORT BACK TO COUNCIL FOR FINAL APPROVAL.

Carried.....

10.2 Matters subject to individual conflicts

None.

11. DEPUTATIONS:

- 11.1 Daniele Zanotti, CEO, and Carmen Clayton, Campaign Manager for United Way of York Region to present an appreciation plaque to the Town of Georgina for their 2011 United Way Campaign.

Daniele Zanotti, CEO for United Way of York Region expressed his appreciation for Council's support over the years to United Way at work in Georgina. He explained that thanks to the donation from the Town to United Way, many individuals are being assisted; funding is provided to house six adults in a community living group home, to pay for caregivers who drop off people at a united way funded Alzheimers' day program, to ensure a safe home at Georgina's Sandgate Women's Shelter and to assist a young man's participation in the rewilding program which is a partnership between Alliance for a Better Georgina, Ladies of the Lake and United Way. He stated that over the past three decades Georgina has supported the United Way's work in Georgina.

11. DEPUTATIONS cont'd:

Mr. Zanotti stated that 20,000 donors and 2,000 volunteers raised \$8.18 million last year and Georgina raised a record campaign of over \$5,000, a 22% achievement over its 2010 fundraising.

Mr. Zanotti presented a plaque honouring the Town of Georgina to Michele Vandentillaart on behalf of the Town and its United Way Committee.

Moved by Councillor Szollosy

Seconded by Councillor Smockum

RESOLUTION NO. CW-2012-0213

THAT COUNCIL RECEIVE THE DEPUTATION MADE BY DANIELE ZANOTTI, CEO OF THE UNITED WAY OF YORK REGION, EXPRESSING APPRECIATION FOR THE TOWN OF GEORGINA STAFF'S SUPPORT OF THE UNITED WAY OF YORK REGION OVER THE YEARS.

Carried.....

12. PRESENTATIONS:

12.1 Tony Murphy of Bousfields Inc. to present the Urban Design and Architectural Guidelines for the Gladebrook Subdivision.

Forward 17.4.2 at this time to be heard in conjunction.

Tony Murphy of Bousfields Inc. introduced Tom Kasprzak of Bousfields to present the Urban Design and Architectural Guidelines for the Gladebrook Subdivision.

Mr. Kasprzak stated that he is an urban designer with Bousfields Inc. and he is presenting the guidelines for the Richmond Park Drive subdivision. The guidelines apply to the 'Richmond Park Drive' residential subdivision which is a small residential subdivision at the western edge of the Maskinonge development area, just east of The Queensway. The guidelines help to implement the Keswick Secondary Plan, ensure compatibility with the existing subdivisions in the area and create a sense of identity and connection.

Mr. Kasprzak stated that most of the existing area within the Maskinonge development area has largely been developed with residential uses. He referred to a photograph of existing homes in a subdivision east of The Queensway, noting that some common design features are the use of porches at the front and sometimes along the sides of homes and the use of brick as the predominant material, noting that porches minimize the impact of garages and encourage the use of front yards.

12. PRESENTATIONS cont'd:

12. PRESENTATIONS cont'd:

Mr. Kasprzak stated that the design vision is to create an efficient, attractive, healthy and safe residential neighbourhood, to create a sense of identity through the design of housing, streets and open spaces that residents and visitors can recognize as characteristics of the community and is consistent with the vision for the area. The design and construction of new housing should integrate a variety of housing forms, and encourage the use of front yards and building facades to facilitate social interaction on the street and security within the community, as well as address pedestrian comfort and amenity through the provision of tree-lined streets and an integrated network of open space areas.

Mr. Kasprzak stated that the guiding principles for neighbourhood structure include variety of single family homes, roads based on 20 metre right-of-way, preservation of natural features and open space, enhancing of neighbourhood identity through the siting and design of buildings, reinforcing community structure and addressing design objectives through the built form and providing sufficient parking while minimizing impact on the streetscape. There shouldn't be any pairing of driveways, no driveways should be located next to open space and the maximum width of driveways is 6 metres.

Mr. Kasprzak stated that guiding principles for streetscape design include consistent tree spacing and caliper size, fences low enough to maintain views and to help distinguish the edge of public and private realms with a two metre height for privacy fencing and .9 metre chain link fencing along lots adjacent to parks and open space. Street fixtures, poles and signs should be coordinated in their design and placement and be consistent with adjacent subdivisions, while utility boxes, vaults and service pedestals should be located in unobtrusive areas to reduce their visual impact, located away from the public view, screened or located along the sides of homes.

Mr. Kasprzak stated that priority locations for homes include gateway and corner lots, units adjacent to storm water management ponds, parks and walkways, upgraded rear elevations and upgraded side elevations. There are a number of lots in this subdivision which require improved elevations along the side walls. Because of the configuration of the road and because the houses will be staggered, there will be quite a few sidewalls that will be exposed.

Mr. Kasprzak explained that the architectural design criteria will show the influence of traditional architectural styles compatible with the Maskinonge Development Area, a variety of elevation treatments should be provided between unit types, roof slopes shall be a minimum pitch of 6:12 front to back and on hip roofs side slopes shall be at least 8:12, greater proportion of detailing and building elements on public exposed elevations, inclusion of usable porch or balcony is encouraged, all main entrances are encouraged to provide shelter, the ground floor and second floor wall of a dwelling should be no greater than 2.5 metres behind the face of an attached garage, and where the garage projects beyond the wall of the ground floor, a full-width front porch shall be required.

12. PRESENTATIONS cont'd:

Mr. Kasprzak stated that in order to ensure variety, the siting of identical elevations side by side is not permitted. Identical elevations are to be separated by a minimum of two lots and cannot be sited more than three times within any row of ten lots or 30% of a block. A variety of dwelling setbacks from the street will be encouraged in order to provide visual relief in the streetscape, colour packages shall be offered to avoid monotony and a minimum front yard setback of 5.5 metres is appropriate provided a minimum 6 metre setback is provided between the face of the garage and the street line.

Mr. Kasprzak stated that all design elements must be reviewed and approved by the Design Control Architect and Project Engineer prior to submission of a building permit application to the Town. The builder is responsible for ensuring compliance with municipal zoning requirements, development engineering standards, the Ontario Building Code regulations and lot grading requirements. The Design Control Architect will be retained by the developer in consultation with the Town and cannot be the same as the builder's design architect.

Mr. Lenters stated that this is a relatively small subdivision which will complete the westerly edge of this area. He noted that it is unique in that there are some substantially deep lots involved.

Council inquired if the utility boxes, vaults and service pedestals could be incorporated into the light standards as has been done in other subdivisions. Mr. Lenters advised that Mike Baskerville, Engineering Manager, would be able to address that issue.

Mr. Murphy advised Council that the homes are to be between 1,650 and 2,100 square feet and contain three to four bedrooms. He advised that they were requested to use the same lighting standards as in adjacent subdivisions, but the issue of incorporating the utility boxes, etc, into the light standards can be considered by planning staff. He noted that this would reduce the number of green boxes, but some would still be utilized.

Mr. Lenters advised that there are to be a minimum of three parking spaces on each lot.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

17.4 Report from the Planning and Building Department:

- 17.4.2 Request for Approval of Urban and Architectural Design Guidelines for Draft Plan of Subdivision 19T-06G01
Gladebrook Developments Inc.
Part Lot 9, Concession 3 (NG), Blocks 80 & 82, Registered Plan 65M-3860, Richmond Park Drive, Keswick
AGENT: Ardree Management Inc. (Project Manager; Tony Murphy)

Report No. PB-2012-0078

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Moved by Councillor Craig

Seconded by Councillor Davison

RESOLUTION NO. CW-2012-0214

- A. THAT REPORT PB-2012-0078 BE RECEIVED.
- B. THAT COUNCIL APPROVE THE URBAN DESIGN REPORT AND ARCHITECTURAL CONTROL GUIDELINES DATED AUGUST 2012 AND PREPARED BY BOUSFIELDS INC. IN ORDER TO SATISFY CONDITION NOS. 12 TO 14 INCLUSIVE OF THE DRAFT PLAN OF SUBDIVISION 19T-06G01 AND THAT THE ABILITY TO INCORPORATE SERVICES INVOLVING THE USE OF UTILITY BOXES, VAULTS AND PEDESTALS INTO LIGHT STANDARDS BE EVALUATED BY THE ENGINEERING STAFF.
- C. THAT THE LANDSCAPE PLAN ELIMINATE THE ASH TREE AND MANITOBA MAPLE TREE FROM THE PLANTINGS ON THESE LOTS.

Carried.....

15. COMMUNICATIONS:

15.2 Matters for Disposition:

- 15.2.4 Lindsay Kortko requesting to temporarily close Violet Avenue during a birthday party event on Saturday, October 13th from 11:00 a.m. to 5:00 p.m.

Ms. Kortko stated that Violet Avenue is within the Simcoe Landing Subdivision and she would like to temporarily close that street for a few hours during a birthday 'street' party. She stated that she sent out flyers to all of her neighbours on the street and that she believes road barriers would be a good idea during the road closure. She advised that Violet Avenue is a through street but no-one will be blocked from accessing their homes. She noted that it is proposed that events will be taking place outside on the road.

This item was deferred at this time so that some questions could be answered.

The Committee Members dealt with Item No.17.1.3 at this time.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

17.1 Report from the Administrative Services Department:

17.1.3 Audit Services – Joint Northern Six
Municipalities (N6) Request for Proposals (RFP)

Report No. DAS-2012-0052

Rebecca Mathewson, Director of Administrative Services and Treasurer, explained that the northern six municipalities are looking for partnerships seeking cost savings. One cost saving being requested is a group discount when an issue includes all six municipalities. She noted that Michael Jones, Chartered Accountant, is in attendance to answer any questions that the Committee Members may have. She advised that she will be bringing forward an audit plan later this year.

Moved by Councillor Craig

Seconded by Councillor Smockum

RESOLUTION NO. CW-2012-0215

1. THAT COUNCIL RECEIVE REPORT NO. DAS-2012-0052 REGARDING AUDIT SERVICES – JOINT NORTHERN SIX MUNICIPALITIES (N6) REQUEST FOR PROPOSALS (RFP).
2. THAT COUNCIL APPOINT BDO CANADA LLP TO PROVIDE AUDIT SERVICES TO THE CORPORATION OF THE TOWN OF GEORGINA AND IT'S LOCAL BOARDS AND COMMITTEES FOR THE 2012, 2013, AND 2014 FISCAL YEARS, AT A COST OF \$36,725 PER YEAR.
3. THAT THE MAYOR AND CLERK BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH BDO CANADA LLP TO GIVE EFFECT TO THE ABOVE-NOTED RECOMMENDATIONS.
4. THAT STAFF BE AUTHORIZED TO PREPARE A BY-LAW TO GIVE EFFECT TO THE ABOVE-NOTED RECOMMENDATIONS.

Carried.....

Mayor Grossi brought forward Item No. 15.2.4 once again.

15. COMMUNICATIONS:

15.2 Matters for Disposition:

- 15.2.4 Lindsay Kortko requesting to temporarily close Violet Avenue during a birthday party event on Saturday, October 13th from 11:00 a.m. to 5:00 p.m.

Moved by Councillor Craig

Seconded by Councillor Szollosy

RESOLUTION NO. CW-2012-0216

THAT THE REQUEST BY LINDSAY KORTKO TO TEMPORARILY CLOSE VIOLET AVENUE DURING A BIRTHDAY PARTY EVENT ON SATURDAY, OCTOBER 13TH FROM 11:00 A.M. TO 5:00 P.M. BE RECEIVED AND REFERRED TO COUNCILLOR DAVISON, WARD 1 COUNCILLOR, TO DETERMINE WHAT CHALLENGES, IF ANY, NEED TO BE DEALT WITH IN ORDER TO TEMPORARILY CLOSE THIS ROAD, INCLUDING SUCH ISSUES AS PARKING, EMERGENCY VEHICLE ACCESS AND ACCESS TO NEIGHBOURING HOMES AND REPORT BACK TO COUNCIL.

Carried.....

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

17.1 Report from the Administrative Services Department:

- 17.1.1 New Appointee to Keswick Cemetery Board – Selection Process
Report No. DAS-2012-0050

Moved by Councillor Craig

Seconded by Councillor Smockum

RESOLUTION NO. C-2012-0217

1. THAT REPORT NO. DAS-2012-0050 REGARDING NEW APPOINTEE TO KESWICK CEMETERY BOARD – SELECTION PROCESS, BE RECEIVED.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

2. THAT COUNCIL DIRECT THE PREVIOUSLY APPOINTED COMMITTEE AND BOARD SELECTION COMMITTEE FOR THE 2010-2014 TERM OF OFFICE TO REVIEW THE APPLICATIONS RECEIVED FOR THE KESWICK CEMETERY BOARD AND RECOMMEND A SUITABLE APPOINTMENT FOR COUNCIL'S CONSIDERATION.

Carried.....

17.4 Report from the Planning and Building Department:

- 17.4.1 Application for a Deeming By-law
Blocks 53 and 54, Plan 65M-3332
n/w Intersection of Woodbine and Glenwoods

Report No. PB-2012-0077

Moved by Councillor Davison

Seconded by Councillor Szollosy

RESOLUTION NO. CW-2012-0218

- A. THAT REPORT PB-2012-0077 BE RECEIVED.
- B. THAT THE APPLICATION SUBMITTED BY MICHAEL SMITH PLANNING CONSULTANTS; DEVELOPMENT COORDINATORS LTD. ON BEHALF OF SUNRISE ACQUISITIONS (KESWICK) INC., TO DEEM BLOCKS 53 AND 54, PLAN 65M-3332 NOT TO BE WITHIN A REGISTERED PLAN OF SUBDIVISION FOR THE PURPOSES OF SECTION 50(3) AND IN ACCORDANCE WITH SECTION 50(4) OF THE PLANNING ACT, R.S.O. 1990, BE APPROVED.

Carried.....

17.3 Report from the Operations and Engineering Department:

- 17.3.2 Traffic Calming – Victoria Road

Report No. OED-2012-0052

Dan Pisani, Director of Operations and Engineering, stated that Victoria Street is a Regional road and the Region must be requested to set up the speed monitoring trailer. He explained that the ward councillor should let him know that speed monitoring is necessary and he would approach the Region to request the monitoring. He noted that the speed monitoring trailer is located based on demand.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Council noted that this issue was brought up in June of this year and as summer traffic has a large influence on speeding concerns, the traffic study should have been conducted in mid-summer rather than in the fall. No studies conducted this time of year would warrant the need for safety zones and it would be a waste of time. It was noted that Ravenshoe Road seems to have become the main artery through Georgina to Port Bolster due to the fact that there are too many traffic lights on Highway 48.

That this issue be brought back to the Council Workshop meeting being held on Monday, October 29th for discussion and Council's direction for the 2013 year.

Moved by Councillor Smockum

Seconded by Councillor Craig

RESOLUTION NO. C-2012-0219

1. THAT REPORT NO. OED-2012-0052 BE RECEIVED FOR INFORMATION.
2. THAT THE INFORMATION TECHNOLOGY (IT) DEPARTMENT PLACE THE REGION OF YORK'S SPEEDWATCH WEBSITE ON THE TOWN'S WEB PAGE FOR RESIDENTS TO ACCESS INFORMATION ON THE REGION'S SPEED WATCH PROGRAM. THE WEBSITE ADDRESS IS <http://www.york.ca/departments/transportation+services/traffic+and+technology/speedwatch.htm>
3. THAT STAFF REQUEST YORK REGIONAL POLICE TO IMPLEMENT RADAR ALONG RAVENSHOE ROAD ON THE EAST AND WEST SIDES OF VICTORIA ROAD AND ON VICTORIA ROAD ITSELF AND REQUEST THE DURHAM REGIONAL POLICE TO IMPLEMENT RADAR FOR TRAFFIC NORTHBOUND INTO THE COMMUNITY OF UDORA AS SOON AS POSSIBLE.

Carried.....

Rebecca Mathewson, Director of Administrative Services and Treasurer, was requested to coordinate with the Director of Operations and Engineering the forwarding of the above-noted correspondence to the two police departments.

12. PRESENTATIONS:

- 12.2 Dr. Rostam Azarbehi to present a detailed overview of the findings of the Labour Market Study.

Mayor Grossi moved forward Item No. 17.2.1 at this time to be heard in conjunction with Item No. 12.2.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

17.2 Report from the Economic Development Division:

17.2.1 Northern York Region Community Labour Market Study
Final Report

Report No. ED-2012-0012

Karyn Stone, Economic Development Officer, stated that the purpose of the report is to provide an update on the labour market study undertaken over the last year in Georgina and East Gwillimbury which included a survey of the workforce skills that are being exported daily from Georgina and East Gwillimbury and reviewed opportunities for future investment and skill development within these two communities.. Dr. Azarbehi was the consultant hired by the Georgina Trades Training Inc. (GTTI) to provide a detailed overview of the study. This study was initiated by the GTTI and invited partnerships with Georgina, East Gwillimbury, the Workforce Training Board and South Lake Community Futures to undertake the study funded through the Ministry of Training, Colleges and Universities (MTCU) with the partners providing in-kind contributions.

Ms. Stone explained that the consultant has separated out the information specific to Georgina so we the Town can use it for its needs. The study was able to gather comprehensive data for use by all partners. This information was necessary to proceed with the business park, the marketing of the business park and for seeking out future funding sources. She stated that this study has validated some of the projects underway by several departments within the Town and has reinforced the Town's opportunities for the future.

Ms. Stone stated that one additional recommendation should be added to the report suggesting that the report be presented to the Economic Development Committee for endorsement.

Dr. Azarbehi indicated that the Labour Market Study was a partnership study which received funding from the Ministry of Training, Colleges and Universities. The study's purpose was to determine an inventory of the workforce and their skills that are being exported daily from Georgina, to conduct an analysis of the strengths, weaknesses, opportunities and threats of the Northern York Region communities, to identify best practices in similar communities for business and labour attraction, to synthesize recommendations and to provide a framework for development of an Action Consortium to monitor and assist with the implementation of the recommendations.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Dr. Azarbehi stated that the conductors of the survey stationed themselves in every gas station, at every major event in Georgina and East Gwillimbury and had placed drop boxes in numerous locations including schools. The workforce survey was able to get 2,124 participants to respond to the survey which consisted of five questions; what town the individual works in, what industry the individual's business is in, the individual's job title, residing city/town and mode of transportation taken to work.

Dr. Azarbehi stated that the major findings of the survey included the fact that health care and manufacturing are the largest exported workforce groups, 16% of those surveyed were in management level occupations requiring a university degree, public transportation is a major concern and that Georgina is a great place to live and raise a family. All residents/participants understood that no branding has been associated with Georgina to date.

Dr. Azarbehi stated that opportunities should include cooperation with partners and alliances, broadband and soft infrastructure, strong and unified municipal web presence, workforce opportunities especially in healthcare, skills training funding opportunities and support of innovative cooperation and opportunities. Major recommendations include continued partnerships, alliance, training and cooperation, further support and prioritization of existing initiatives contained in the Economic Development Strategy as well as the Business Retention and Expansion Strategy, performance measures incorporated into initiatives to monitor progress, the use of the study document to support funding applications, business retention and expansion support, the Water Innovation and Research Centre, communications to disseminate Town strengths and strengthen policies and protocols, and the cooperation and alliance with the GTTI.

Dr. Azarbehi stated that one of the things that can become an issue is that if an idea is created and not followed through, it stagnates. Staff needs to watch carefully in what direction the water innovation centre is going to ensure it is in the same direction as the Town sees it going. It may become necessary for the town to provide direction to the water centre and put some pressure on the organizations involved to move them forward with the centre.

Dr. Azarbehi mentioned two issues that arose from the survey. Some business owners complained about the issue of red tape and the fact that it is sometimes difficult to obtain certain information or permits through the Town office but details were not provided. Another issue that arose was the fact that other communities provide step-by-step instructions on their websites on what is needed to start up a business, what support is available, links to Business Development Canada, etc., all in one location, which makes it much easier for those individuals interested in obtaining information about what is available to them. In addition, other communities provide a demographic breakdown of their area.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Dr. Azarbehi stated that one of the issues to consider is to become more proactive and determining what Georgina is capable of doing and pursuing it. Other municipalities have created business cases to pursue the relocation of Ministry/agency services to their municipalities. He stated that the Town should be having more discussions with various organizations including the owners of the Business Park with regard to partnership opportunities to promote Georgina as a destination.

Moved by Councillor Craig

Seconded by Councillor Szollosy

RESOLUTION NO. CW-2012-0220

1. THAT REPORT ED-2012-0012 BE RECEIVED.
2. THAT THE TOWN OF GEORGINA ENDORSE THE USE OF THE FINAL REPORT OF THE NORTHERN YORK REGION COMMUNITY LABOUR MARKET STUDY TO SUPPORT ECONOMIC DEVELOPMENT INITIATIVES.
3. THAT THE FINAL REPORT OF THE NORTHERN YORK REGION COMMUNITY LABOUR MARKET STUDY BE CIRCULATED TO MEMBERS OF THE PUBLIC AS REQUESTED TO SUPPORT INVESTMENT AND SKILL DEVELOPMENT/TRAINING IN THE TOWN OF GEORGINA.
4. THAT THIS REPORT BE PRESENTED TO THE ECONOMIC DEVELOPMENT COMMITTEE FOR ENDORSEMENT, TO THE CHAMBER OF COMMERCE FOR DISCUSSION, TO MUNICIPAL STAFF FOR STREAMLINING OF THE PROCESS, TO THE GEORGINA AGRICULTURAL ADVISORY COMMITTEE FOR COMMENTS AND CIRCULATED TO AS MANY INDIVIDUALS AND BUSINESSES AS DEEMED APPROPRIATE TO OBTAIN COMMENTS.

Carried.....

The meeting recessed at 10:38 a.m. and resumed at 10:47 a.m.

17.4 Report from the Planning and Building Department:

- 17.4.3 Request for Concurrence – Proposed Bell Radiocommunication Tower
28841 Highway 48

Report No. PB-2012-0079

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Moved by Councillor Smockum

Seconded by Councillor Hackenbrook

RESOLUTION NO. CW-2012-0221

- A. THAT REPORT PB-2012-0079 BE RECEIVED.
- B. THAT BELL MOBILITY INC. BE ADVISED THAT COUNCIL CONCURS WITH THE PROPOSED LOCATION OF A WIRELESS RADIOCOMMUNICATION TOWER ON LANDS LOCATED AT 28841 HIGHWAY 48, CONCESSION 6, PART LOT 15 AS SHOWN ON SCHEDULE '3' TO REPORT PB-2012-0079.
- C. THAT THE TOWN CLERK FORWARD A COPY OF REPORT PB-2012-0079 AND COUNCIL'S RESOLUTION TO BELL MOBILITY INC. AND INDUSTRY CANADA.

Carried.....

17.5 Report from the Recreation and Culture Department:

17.5.2 Georgina Pioneer Village & Archives Museum Needs
Assessment Contract – RFP-2012-046

Report No. RC-2012-0016

Phil Rose-Donahoe advised that the contract came in under the \$15,000 budget, at \$12,500 plus HST. He stated that an assessment is necessary, although the drainage issue is most likely something the municipality could resolve in-house.

Mr. Rose-Donahoe explained that access to the village deals with more than just the gate itself, which unable to be moved due to the seven foot concrete footings. He explained that as the ROC facility was being constructed, what the Village thought was going to be the new entrance turned into more of a service entrance. The layout has changed through the evolution of the project and they are requesting the study/assessment show potential pedestrian flow around the museum as there is the opportunity for visitors to access the village/museum from different points of access which is fine for day-to-day operation, but they need to consider a main entrance for special events. He stated that there are currently issues with security, drainage and pedestrian traffic flow that the consulting company has experience with and has the expertise of working with museums of similar size and challenges.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Mr. Rose-Donahoe stated that the museum building was not meant to house artefacts or aged documents and therefore has humidity, sunlight and UV exposure issues that need to be resolved. He noted that the RFP (Request for Proposal) indicates 'deficiencies in museum standards' and certain standards need to be met to obtain funding from the Ministry and the assessment should indicate the requirements.

Mr. Rose-Donahoe advised that the assessment will put the Town in a better position to apply for grant funding and will indicate that the museum building/administration building is where energies are being focused to be in a better position for growth opportunities. He stated that he contacted a couple of key consultants in this field to enquire what could be obtained with the \$15,000 budgeted by Council, with a thought to maximizing that amount. If the scope of the assessment was to be increased, it would in turn increase the costs and in addition, the RFP would need to be reissued. Council had directed that an assessment of the facility should be conducted prior to making the air quality and roof repairs required.

Dan Pisani, Director of Operations and Engineering, stated that security could be conducted in-house regarding the installation, but direction would be required as to the type of security required in terms of a museum use.

Mr. Rose-Donahoe explained that they were directed not to release capital funds until an assessment was conducted. He noted that some of what the consultant will determine staff will already be aware of, but will need direction on the longer term strategic plan issues. He noted that the museum has received an \$18,000 grant from the Trillium Foundation that will be going toward the repairs to the roof in October.

Moved by Councillor Craig

Seconded by Councillor Szollosy

RESOLUTION NO. CW-2012-0222

THAT REPORT NO. RC-2012-0016 ENTITLED 'GEORGINA PIONEER VILLAGE & ARCHIVES MUSEUM NEEDS ASSESSMENT, CONTACT NO. RFP-2012-046' BE REFERRED BACK TO STAFF FOR CLARIFICATION CONCERNING THE SPECIFIC AREAS REQUIRING ASSESSMENT AND THOSE AREAS THAT CAN BE DEALT WITH IN-HOUSE AND REPORT BACK TO COUNCIL.

Carried.....

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

17.2 Report from the Economic Development Division:

17.2.2 Farm Georgina

Report No. ED-2012-0013

Jodi Pridham, Facilities and Booking Supervisor, explained that there are currently no not-for-profit rates, just regular and commercial rates available. She stated that staff is often asked for the use of a facility by not-for-profit organizations.

Karyn Stone, Economic Development Manager, stated that staff has discussed setting not-for-profit rates to ensure that the goals and objectives of the Economic Development Division align with the municipality's goals. The question has risen with regard to whether not the Town should be charting not-for-profit organizations for the use of parking lot space.

Council mentioned that it could be difficult to distinguish not-for-profit operations between one organization and another as 90% of the organizations could be considered as being in the not-for-profit category, other than weddings.

Robin McDougall, Director of Recreation and Culture, stated that staff is investigating how other municipalities are handling farmers markets and there are distinct differences as far as the support being provided to them. Farm Georgina has been evaluated as a not-for-profit organization.

Ms. Stone stated that not-for-profit organizations are registered as such and are therefore easy to determine. She stated that the municipality may be able to provide some type of a reduced rate for the use of outdoor space by not-for-profit organizations, indicating that she has recommended in the report that the Town in a future review of town facility rental rates, consider a fee schedule that provides rates specific to not-for-profit and community organizations.

Ms. Pridham stated that the Town does have a rate set at \$100 for the farmers market that was operating approximately five years ago, for the use of outdoor areas.

Ms. Stone advised that not-for-profit organizations collect funds from which they pay for catering services and the balance of funds is provided to a charity. She advised that staff is recommending the use of the Ice Palace parking lot by Farm Georgina for two days at a one-day rental fee, noting that staff wants to maintain the ability to rent the hall on the Friday night before another event.

Ms. McDougall explained that all users pay a fee for a bulk timeframe and anything outside the bulk timeframe is at an hourly rate. Staff will be reviewing rates of other municipalities for special events to see determine if the Town's rates are at a good level.

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Ms. Stone stated that Farm Georgina has struggled over the past year to maintain their farmer's market and she will be meeting with the Farm Georgina Board to determine their plans for 2013.

Mr. Rose-Donahoe stated that the criteria for a not-for-profit organization is to ensure that all revenue goes out to support its mandate. Farm Georgina will be maintaining its obligation as a not-for-profit organization by donating all revenue to the Georgina Food Pantry. They are requesting that the \$700 for use of the Ice Palace parking lot be waived.

Ms. Stone advised that the Economic Development Committee is not considering grant applications again until October 1st and is therefore not able to make a decision on this issue.

Ms. Pridham stated that she does not have a copy of Farm Georgina's contract, but a 2:00 p.m. to 2:00 a.m. rental would cost approximately \$350 for the Saturday and Friday's costs would depend on the number of hours used at a rate of \$32 per hour. The \$700 amount would cover both Friday and Saturday.

Moved by Councillor Craig

Seconded by Councillor Szollosy

RESOLUTION NO. CW-2012-0223

- A. THAT REPORT ED-2012-0013 BE RECEIVED.
- B. THAT "FARM GEORGINA" BE ADVISED TO SUBMIT AN APPLICATION TO THE TOWN'S ECONOMIC DEVELOPMENT COMMITTEE GRANT PROGRAM TO REQUEST FUNDING TO ASSIST WITH THE COSTS ASSOCIATED WITH THE REMAINING EVENTS PLANNED FOR 2012.
- C. THAT THE TOWN OF GEORGINA GRANT THE USE OF THE SUTTON KIN HALL ON SEPTEMBER 21, & 22, 2012 FOR THE PREPARATION AND HOSTING OF THE "HARVEST DINNER" AS A SINGLE/ONE DAY EVENT FOR THE PURPOSE OF APPLYING RENTAL RATES.
- D. THAT THE TOWN'S MANAGER OF CULTURAL SERVICES AND THE ECONOMIC DEVELOPMENT OFFICER MEET WITH THE FARM GEORGINA BOARD AND DISCUSS THE MOST APPROPRIATE MANNER IN WHICH TO PREPARE FOR THE 2013 SEASON.
- E. THAT FARM GEORGINA BE REQUESTED TO DONATE THE PROCEEDS OF THE HARVEST DINNER EVENT TO THE GEORGINA FOOD PANTRY.

Carried.....

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

17.1 Report from the Administrative Services Department:

17.1.2 Ontario Municipal Board (OMB) Decision and Order Regarding
Town of Georgina Development Charges
By-law 2011-0078 (AD-5)

Report No. DAS-2012-0051

Rebecca Mathewson, Director of Administrative Services and Treasurer, stated that this report provides information with regard to the Ontario Municipal Board hearing that arose due to appeals to the Development Charges By-law that applies to development across the Town. The OMB dismissed five of the six issues appealed by the appellants without a hearing. A member of the OMB determined that Town Council was appropriate in making a decision to not apply an exemption of development charges on single lots of record.

Ms. Mathewson advised that the Town conceded its targeted adjustment that was included in the development charge rates to take effect for the period of July 1, 2012 to July 18, 2016 which was to be included with the intent to levy sufficient development charges during the term of the development charges by-law to compensate for inadequate development charge rates established and those levies collected for growth related recreational facilities. The Town recognized that it was unlikely it would have achieved a positive ruling on this issue.

In response to an inquiry from Mayor Grossi, Ms. Mathewson advised that she had discussed the opportunity to seek costs with the Town's legal representative at the OMB hearing and the Town will be seeking costs on two components in an attempt to maximize cost recovery.

The Director was requested to prepare a report for Council summarizing the order of events concerning the appeal, including where the Town stood with the development charges by-law, what was being challenged and what position the Town is currently in with regard to the development charge by-law.

Moved by Councillor Szollosy

Seconded by Councillor Craig

RESOLUTION NO. CW-2012-0224

THAT COUNCIL RECEIVE REPORT NO. DAS-2012-0051 REGARDING THE ONTARIO MUNICIPAL BOARD (OMB) DECISION AND ORDER REGARDING TOWN OF GEORGINA DEVELOPMENT CHARGES BY-LAW NO. 2011-0078 (AD-5) FOR INFORMATION PURPOSES.

Carried.....

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

17.2 Report from the Economic Development Division:

17.2.3 Proposed Closure of Winter Access - Sibbald Point Provincial Report

Report No. ED-2012-0014

Robin McDougall, Director of Recreation and Culture, stated that she received correspondence this morning from the management team for Sibbald Point Provincial Park indicating that they have decided to continue service this winter season. She noted that this issue may come forward again next year.

Karyn Stone, Economic Development Officer, advised that Option 2 of Park Management requests comments and would like to ensure our comments are on record. She will also keep Julia Munro, MPP, apprised of this issue.

Moved by Councillor Szollosy

Seconded by Councillor Smockum

RESOLUTION NO. CW-2012-0225

- A. THAT REPORT ED-2012-0014 BE RECEIVED.
- B. THAT TOWN OF GEORGINA COUNCIL PROVIDE A LETTER TO THE PARK PLANNER FOR THE MINISTRY OF NATURAL RESOURCES AND LOCAL MEMBER OF PROVINCIAL PARLIAMENT TO REQUEST THAT ACCESS TO LAKE SIMCOE IS PROVIDED VIA SIBBALD POINT PROVINCIAL PARK DURING THE WINTER MONTHS.
- C. THAT THE TOWN'S DIRECTOR OF RECREATION AND CULTURE, MANAGER OF MUNICIPAL LAW ENFORCEMENT AND ECONOMIC DEVELOPMENT OFFICER CONTINUE TO MEET WITH THE SUPERINTENDENT AT SIBBALD POINT PROVINCIAL PARK TO MAINTAIN WINTER ACCESS TO LAKE SIMCOE VIA SIBBALD POINT PROVINCIAL PARK.

Carried.....

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

17.5 Reports from the Recreation and Culture Department:

17.5.1 Field Allocation Policy

Report No. RC-2012-0015

Robin McDougall, Director of Recreation and Culture, advised that the policy regarding bringing food onto the ROC facility would be printed on the use permit issued to the user.

Jodi Pridham, Facilities and Booking Supervisor; advised that the 'field conditions' section of a permit says that users are not permitted to post signs in a location where the Town currently has a concession stand and are not permitted to undercut existing rates of a Town's concession stand.

Ms. McDougall noted that Council granted permission for the soccer club to sell refreshments and food during their soccer tournaments this year but that this would be the last year it would be permitted on Town property. The current policy allows users to sell food as long as the prices are the same or higher than the Town's prices. The soccer and baseball organizations received written correspondence to this effect.

Ms. Pridham stated that she was requested to include a condition in the last Fees and Charges by-law that was put in place in March of 2011 that indicated that, for all special events at the ROC facilities, that anyone could sell food on the facility as long as it was at the same price or high price than what the Town sells food at.

Moved by Councillor Smockum

Seconded by Regional Councillor Wheeler

RESOLUTION NO. CW-2012-0226

1. THAT REPORT NO. RC-2012-0015 BE RECEIVED.
2. THAT MAYOR AND COUNCIL APPROVE THE FIELD ALLOCATION POLICY ATTACHED HERETO AND RESCIND THE PREVIOUS BALL DIAMOND ALLOCATION POLICY (POLICY #LS-BD-01)

Carried.....

17. COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

17.5.3 Designated Smoking Areas

Report No. RC-2012-0017

Moved by Councillor Craig

Seconded by Councillor Davison

RESOLUTION NO. CW-2012-0227

THAT REPORT NO. RC-2012-0017 ENTITLED 'DESIGNATED SMOKING AREAS' BE DEFERRED TO EITHER THE SEPTEMBER 24TH COUNCIL MEETING OR THE OCTOBER 1ST COMMITTEE OF THE WHOLE MEETING FOR CONSIDERATION.

Carried.....

Council members were requested to retain their copies of Report No. RC-2012-0017, as well as all of the maps of Town facilities included in this report, for future discussion.

13. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

14. PUBLIC MEETINGS:

None.

15. COMMUNICATIONS:

15.1 Matters for Routine:

15.2 Matters for Disposition:

15.2.1 Ministry of Municipal Affairs and Housing, the Association of Municipal Managers, Clerks and Treasurers of Ontario and the Association of Municipalities of Ontario inviting municipalities to participate in the fifth annual celebration of Local Government Week, October 14-20, 2012.

Moved by Councillor Szollosy

Seconded by Councillor Smockum

RESOLUTION NO. CW-2012-0228

THAT CORRESPONDENCE FROM THE MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING, THE ASSOCIATION OF MUNICIPAL MANAGERS, CLERKS AND

15. COMMUNICATIONS cont'd:

TREASURERS OF ONTARIO AND THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO INVITING MUNICIPALITIES TO PARTICIPATE IN THE FIFTH ANNUAL CELEBRATION OF LOCAL GOVERNMENT WEEK, OCTOBER 14-20, 2012, BE RECEIVED AND THAT THE LOCAL HIGH SCHOOLS BE ADVISED OF THE WILLINGNESS OF THE MAYOR AND CERTAIN COUNCIL MEMBERS TO ADDRESS THEIR CLASSES TO ENCOURAGE PARTICIPATION IN LOCAL GOVERNMENT IF DESIRED.

Carried.....

- 15.2.2 Joff Elliot requesting relief from the noise by-law during his wedding reception on Malone Road in Jackson's Point on September 7, 2013; a 3-piece string band will play between 4:00 p.m. and 6:00 p.m. and another band will then play until approximately 1:00 a.m.

Moved by Councillor Craig

Seconded by Councillor Hackenbrook

RESOLUTION NO. CW-2012-0229

THAT THE CHIEF MUNICIPAL LAW ENFORCEMENT OFFICER PREPARE A BRIEF REPORT ON THE DETAILS OF JOFF ELLIOT'S REQUEST FOR NOISE RELIEF DURING HIS WEDDING RECEPTION ON MALONE ROAD IN JACKSON'S POINT ON SEPTEMBER 7, 2013.

Carried.....

- 15.2.3 The Sutton Santa Claus Parade of Lights Committee requesting the temporary closure of the necessary roads during the annual Sutton Santa Claus parade of Lights on Saturday, December 1, 2012, from 5:00 p.m.

Moved by Councillor Hackenbrook

Seconded by Regional Councillor Wheeler

RESOLUTION NO. CW-2012-0230

THAT TOWN COUNCIL GRANT PERMISSION TO TEMPORARILY CLOSE THE NECESSARY ROADS ON SATURDAY, DECEMBER 1ST, 2012, COMMENCING AT 5:00 P.M. DURING THE ANNUAL SUTTON SANTA CLAUS PARADE OF LIGHTS, NAMELY MEADOWLEA BLVD., SUNNIDALE BLVD., GREW BLVD., LORNE AVENUE

15. COMMUNICATIONS cont'd:

AND SNOOKS ROAD, AND THAT THE REGION BE RESPECTFULLY REQUESTED TO TEMPORARILY CLOSE PORTIONS OF LAKE DRIVE, DALTON ROAD AND HIGH STREET FOR THE EVENT AND THAT THE LOCAL EMERGENCY SERVICES BE SO ADVISED.

Carried.....

- 15.2.5 Ministry of Human Resources and Skills Development and Ministry of State (Seniors) requesting participation in National Seniors Day, an occasion to honour and celebrate seniors in your community.

Moved by Councillor Hackenbrook

Seconded by Councillor Davison

RESOLUTION NO. CW-2012-0231

THAT TOWN COUNCIL PROCLAIM OCTOBER 1ST, 2012, 'NATIONAL SENIORS DAY' THROUGHOUT THE TOWN OF GEORGINA AND PUBLICIZE THE DAY IN THE LOCAL NEWSPAPER AND ON THE TOWN'S WEBSITE.

Carried.....

16. PETITIONS:

None.

18. UNFINISHED BUSINESS:

None.

19. REGIONAL BUSINESS:

None.

20. MOTIONS:

None.

21. NOTICES OF MOTION:

None.

22. OTHER BUSINESS:

22.1 Fee waiver for Region-wide School Board baseball and soccer tournaments

The York Region District School Board has requested the waiving of the fee for the use of Town-owned baseball diamonds and soccer pitches during the Board's region-wide sports tournaments during this school year.

It was noted that a reciprocal agreement should be put in place between the Town and the School Board. It was suggested that the local services organizations such as the Sutton Kinsmen and Lions Club could be requested to cover the costs.

It was brought to Council's attention that a report was brought forward in 2004 including a policy for approval of waiving fees for ice time equating to one hour per week. It was also noted that the Town must pay for use of any school board facilities. It was suggested that since the Town and the school board are both public entities, that the Town negotiate with the school board for reciprocal use, value for value with non money changing hands for the use of each other's facilities instead of waiving fees for each other. Such an agreement could be entered into immediately upon the board's agreement. The Recreation and Culture Department was requested to forward such an offer to the Directors of the school boards, the local school board trustees and to the individual who originally requested the waiving of the fee.

22.2 Regional Chair to be elected at large

Council stated that the potential election of the Regional Chair at large will be discussed and formal position taken at that time.

23. RECESS COMMITTEE OF THE WHOLE AND RESOLVE INTO CLOSED MEETING:

Moved by Councillor Szollosy

Seconded by Councillor Hackenbrook

Be it resolved that the Committee of the Whole Meeting recess at this time (12:35 p.m.) and move into a closed meeting pursuant to Section 239 of The Municipal Act, 2001, as amended, to consider:

- i) Proposed or pending acquisition of land by the municipality, Section 239 (2) (c), MA; with regard to a property in Keswick

Carried.....

24. RISE AND REPORT FROM CLOSED MEETING:

The Committee members rose from the Closed Meeting at this time (1:12 p.m.) with the following direction to report:

- i) Proposed or pending acquisition of land by the municipality, Section 239 (2) (c), MA; with regard to a property in Keswick

Direction was given that staff continues discussions in closed session with respect to this item.

25. ADJOURNMENT:

Moved by Councillor Craig

Seconded by Regional Councillor Wheeler

That the meeting adjourn at this time (1:13 p.m.)

Carried.....