

# THE CORPORATION OF THE TOWN OF GEORGINA

## COMMITTEE OF THE WHOLE MINUTES

Monday, October 3, 2011  
(9:13 a.m.)

1. MOMENT OF MEDITATION:

A moment of meditation was observed.

2. ROLL CALL:

The Clerk gave the roll call and the following Committee members were present:

Mayor Grossi	Regional Councillor Wheeler
Councillor Craig	Councillor Davison
Councillor Hackenbrook	Councillor Smockum

3. COMMUNITY SERVICE ANNOUNCEMENTS:

The Committee Members were made aware of a number of community events taking place.

(9:15 a.m.)

3.1 Annual Staff and Volunteer Fire Fighter Service Recognition/Appreciation Ceremony:

Mayor introduced staff:

15 Year

Councillor Hackenbrook presented a framed plaque and gift certificate to the following staff members:

Cheryl Corcoran – absent	Ping Lin
Lois Andrews	Jane Sabath
Robert Gerrie	Anthony Brown
Jeremy Morris	Gail Watson

John Rowland -Volunteer Fire Fighter

3. COMMUNITY SERVICE ANNOUNCEMENTS cont'd:

20 Year

Councillor Smockum presented a framed plaque and gift certificate to the following staff members:

Velvet Ross	Beverly McQuaig
Doreen Jagminas – absent	William Sedore
Marilyn Bondarenko	

Councillor Smockum presented a framed plaque, gift certificate and Medal to the following staff member:

Philip Small -Volunteer Fire Fighter  
plus 20 Year Fire Service Federal Exemplary Service Medal

Greg Thom – absent - 20 Year Fire Service Federal Exemplary Service Medal only

Barry Lance – absent - 20 Year Fire Service Federal Exemplary Service Medal and  
25 Year Fire Service Provincial Long Service Medal only

25 Year

Councillor Craig presented a framed plaque and gift certificate to the following staff members:

Catherine Trollope	Beverley Walsh
--------------------	----------------

30 Year

David Reddon	Cliff Dunthorne
Cathy Hillier - absent	

Councillor Davison presented a framed plaque, gift certificate and respective Bars to the following staff members:

Bill O'Neill - absent - plus 30 Year Fire Service Federal Exemplary Service Bar and  
30 Year Fire Service Provincial Long Service Bar

Carl Sarasin -plus 30 Year Fire Service Federal Exemplary Service Bar and  
30 Year Fire Service Provincial Long Service Bar

Rick Walker -plus 30 Year Fire Service Federal Exemplary Service Bar and  
30 Year Fire Service Provincial Long Service Bar

3. COMMUNITY SERVICE ANNOUNCEMENTS cont'd:

Greg Lockie – absent - plus 30 Year Fire Service Federal Exemplary Service Bar and  
30 Year Fire Service Provincial Long Service Bar

Regional Councillor Wheeler presented a framed plaque, gift certificates and respective  
Bars to the following staff members:

Bill Marritt -plus 30 Year Fire Service Federal Exemplary Service Bar and  
30 Year Fire Service Provincial Long Service Bar

Bruce Rennie  
-30 Year Fire Service Federal Exemplary Service Bar and  
30 Year Fire Service Provincial Long Service Bar only

Regional Councillor Wheeler presented a Medal and Bar to the following staff member:

Steve Richardson  
-30 Year Fire Service Federal Exemplary Service Medal and  
30 Year Fire Service Provincial Long Service Bar only

Mayor Grossi presented a framed plaque and gift certificate to the following staff member:

35 Year

Bob Magloughlen

Mayor Grossi presented a Fire Service Bar to the following staff member:

40 Year

David Harding-Volunteer Fire Fighter (plus 40 Year Fire Service Federal Exemplary  
Service Bar

The Committee Meeting recessed at 9:45 a.m. and resumed at 9:50 a.m.

4. INTRODUCTION OF ADDENDUM ITEMS AND DEPUTATIONS:

The following Addendum items were identified as part of the agenda:

4.1 Request for Proposal for Ice Fish Hut Operations at the Jackson's Point Harbour  
and Virginia Beach Wharf under Other Business, Item No. 22.1

5. APPROVAL OF AGENDA:

Moved by Councillor Smockum

Seconded by Councillor Craig

**RESOLUTION NO. CW-2011-0206**

THAT THE AGENDA WITH THE FOLLOWING ADDENDUM ITEMS BE APPROVED:

5.1 REQUEST FOR PROPOSAL FOR ICE FISH HUT OPERATIONS AT THE JACKSON'S POINT HARBOUR AND VIRGINIA BEACH WHARF UNDER OTHER BUSINESS

Carried.....

6. DECLARATION OF PECUNIARY INTEREST:

None.

7. ADOPTION OF THE MINUTES:

Moved by Councillor Davison

Seconded by Councillor Craig

**RESOLUTION NO. CW-2011-0207**

THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 19, 2011, BE ADOPTED AS PRESENTED.

Carried.....

8. BUSINESS ARISING FROM THE MINUTES:

None.

9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

The following items were identified for separate discussion:

9.1 Item No. 11.1, deputation by James Christie concerning Lyme Disease

9.2 Item No.11.2, deputation by Michael Smith of Michael Smith Planning Consultants concerning Item No. 17.1.1 of this agenda, Christina Homes

9.3 Item No. 11.3, deputation by Bruce Johnson of Cosburn Giberson presenting the Urban Design report of the Christina Homes Subdivision

9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION cont'd:

- 9.4 Item No. 11.4, deputation by Boyd Montgomery of John G. Williams Architects presenting the architectural design report for the Christina Homes Subdivision
- 9.5 Item No. 12.1, presentation by Marie Graham, Paul Nichols and Lori Milmine regarding concerns with the Toronto Parachute Club operating out of the Baldwin Airport
- 9.6 Item No. 15.2, various matters for disposition
- 9.7 Item No. 17.1.1, Report No. PB-2011-0087 entitled 'Urban Design Report and Architectural Design Guidelines Christina Homes Ltd. (formerly Dimitra's Walk Estates & Nickolas Court Inc.)'
- 9.8 Item No. 17.1.2, Report No. PB-2011-0088 entitled 'Keswick Servicing Allocation Assignment Program'
- 9.9 Item No. 17.2.1, Report No. RPC-2011-0031 entitled 'Sidewalk Tractors'
- 9.10 Item No. 17.3.1, Report No. EPW-2011-0037 entitled 'Temporary Relief of Parking By-law 2002-0046 (TR-1), 74 Lake Drive East'
- 9.11 Item No. 17.4.2, Report No. DAS-2011-0056 entitled 'Communications Audit'

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION:

10.1 Matters not subject to individual conflicts

Moved by Councillor Smockum

Seconded by Councillor Hackenbrook

That the following recommendations respecting the matters listed as 'Items Not Requiring Separate Discussion' be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

Routine:

**RESOLUTION NO. CW-2011-0208**

THAT THE ROUTINE CORRESPONDENCE BE RECEIVED.

Reports:

17.1 Report from the Planning and Building Department:

- 17.1.3 Comments on York Region's Draft Natural Heritage Trails Concept Study

Report No. PB-2011-0092

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION cont'd:

**RESOLUTION NO. CW-2011-0209**

- A. THAT REPORT PB-2011-0092 BE RECEIVED AS INFORMATION.
- B. THAT COUNCIL SUPPORT THE DRAFT NATURAL HERITAGE TRAILS CONCEPT STUDY PREPARED BY YORK REGION PROVIDED THAT THE REGION ENSURES CONNECTIONS BETWEEN SETTLEMENT AREAS, NATURAL HERITAGE FEATURES, AREAS ADJACENT TO LAKE SIMCOE AND NEIGHBOURING MUNICIPALITIES AS SHOWN ON SCHEDULE '1' PAGE 8 OF REPORT PB-2011-0092.
- C. THAT TOWN STAFF FROM THE PLANNING DIVISION AND RECREATION, PARKS AND CULTURE DEPARTMENT CONTINUE TO PARTICIPATE IN THE DEVELOPMENT AND IMPLEMENTATION OF THE NATURAL HERITAGE TRAILS CONCEPT STUDY WITH YORK REGION.
- D. THAT THE CLERK FORWARD A COPY OF REPORT PB-2011-0082 TO YORK REGION LONG RANGE AND STRATEGIC PLANNING DEPARTMENT.

17.2 Report from the Recreation, Parks and Culture Department:

- 17.3.2 Parking Restrictions  
First Avenue, Keswick

Report No. EPW-2011-0038

**RESOLUTION NO. CW-2011-0210**

- 1. THAT REPORT NO. EPW-2011-0038 BE RECEIVED FOR INFORMATION.
- 2. THAT A BYLAW BE PASSED TO AMEND THE TRAFFIC AND PARKING CONTROL BY-LAW TO PROHIBIT PARKING ON THE WEST SIDE OF FIRST AVENUE FROM OLD HOMESTEAD ROAD TO A POINT 65 METRES NORTH OF OLD HOMESTEAD ROAD.

17.4 Report from the Administrative Services Department:

- 17.4.1 Properties to be Sold for Non-Payment of Property Taxes – 2011

Report No. DAS-2011-0054

10. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION cont'd:

**RESOLUTION NO. CW-2011-0211**

1. THAT REPORT DAS-2011-0054 REGARDING PROPERTIES TO BE SOLD FOR NON-PAYMENT OF PROPERTY TAXES - 2011 BE RECEIVED; AND
2. THAT COUNCIL BE APPRISED THAT IT IS THE INTENT OF THE DIRECTOR OF ADMINISTRATIVE SERVICES/TREASURER TO SELL NINETEEN (19) PROPERTIES FOR NON-PAYMENT OF PROPERTY TAXES IN ACCORDANCE WITH THE TOWN'S POLICIES AND PART XI OF *THE MUNICIPAL ACT*.

Carried.....

10.2 Matters subject to individual conflicts

None.

13. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION:

11. DEPUTATIONS:

- 11.1 James Christie concerning his life with Lyme Disease and requesting Council to endorse the petition requesting specific testing and proper treatment for the disease become available in Ontario.

James Christie explained that he was infected with Lyme disease by being bitten by a tick in the United States in 1989 and it took nineteen years of misdiagnosis to be diagnosed with the disease by a doctor of Chinese Medicine. He has been under treatment for four years and he is now the healthiest he has been for twenty years.

Mr. Christie explained that earlier this year, he bicycled 1,828 kilometres around Ontario to raise awareness about Lyme disease, spoke at various schools and has interviewed numerous people who suffer from this disease. He stated that doctors told him over the years that the pain he was experiencing was not real, that he was mentally unstable, and was misdiagnosed with several other diseases over the years.

Mr. Christie stated that a petition is being circulated which has been endorsed by the Town of East Gwillimbury, Whitchurch-Stouffville and Vaughan, and he will be speaking to the Towns of Aurora and Newmarket. He has been urged to forward correspondence to the Regional Clerk to put his case forward to the Health Department. He stated that over 100 municipalities have endorsed the petition.

11. DEPUTATIONS cont'd:

Moved by Councillor Craig

Seconded by Councillor Davison

**RESOLUTION NO. CW-2011-0212**

THAT COUNCIL RECEIVE THE DEPUTATION MADE BY JAMES CHRISTIE, THAT COUNCIL ENDORSE THE PETITION SUPPORTING THE RECOMMENDATION TO PETITION THE LEGISLATIVE ASSEMBLY OF ONTARIO TO REQUEST THE MINISTER OF HEALTH TO DIRECT THE ONTARIO PUBLIC HEALTH SYSTEM AND OHIP TO INCLUDE ALL CURRENTLY AVAILABLE AND SCIENTIFICALLY VERIFIED TESTS FOR ACUTE AND CHRONIC LYME DIAGNOSIS, TO DO EVERYTHING NECESSARY TO CREATE PUBLIC AWARENESS OF LYME DISEASE IN ONTARIO AND TO HAVE INTERNATIONALLY DEVELOPED DIAGNOSTIC AND SUCCESSFUL TREATMENT PROTOCOLS AVAILABLE TO PATIENTS AND PHYSICIANS, AND THAT THIS MOTION AND PETITION BE FORWARDED TO THE REGION OF YORK REQUESTING ENDORSEMENT BY REGIONAL COUNCIL.

Carried.....

12. PRESENTATIONS:

12.1 Marie Graham, Paul Nichols and Lori Milmine regarding neighbour's concerns with the Baldwin Airport 'Toronto Parachute Club' operation.

Marie Graham stated that she represents some local residents with regard to concerns with the Toronto Parachuting Club operating out of the Baldwin airport. She advised that there are many concerns with excessive noise and the parachutists landing on private property as far away as McCowan Road. A petition has been circulated which contains over 200 names of people disturbed mainly about the noise levels associated with the club. She stated that the club uses two airplanes; one is a smaller Cessna and the other is a larger double engine airplane. Residents have counted as many as 27 parachutists jumping from the larger airplane. She explained that the airplanes circle to get the required altitude and all of the residents living under this location must put up with the constant, extremely loud drone of the motor which is so loud that you cannot hear your television with the windows closed.

Ms. Graham explained that parachutists have landed in farmer's fields on Cryderman's Sideroad and in the back yards and trees of residents on Latimer Road and Catering Road. Another issue is the extreme odours from the larger airplane at takeoff and landing. The runs operate on Saturdays and Sundays at 9:00 a.m. and sometimes they start at 9:00 p.m. and continue until 12:00 midnight.



12. PRESENTATIONS cont'd:

Ms. Graham stated that Transport Canada has not heard from the Town and therefore were not aware that there was a problem. Transport Canada placed a contact number in the local newspaper for residents to contact them with any concerns and they received so many phone calls that they could not handle them. She explained that the club has a one-year contract which is coming up for renewal in the middle of October and Transport Canada would need to hear from someone in order to investigate further.

Ms. Lori Milmine stated that all of the local residents knew of the club's operation at the time they purchased their properties near the airport, but the current concerns escalated when the club started using the larger airplane. The club is licensed to fly to the end of October. The residents have attempted to speak with the club members and pilots but they are uncooperative. She stated that if Transport Canada receives a lot of complaints, they will not renew the license.

Paul Nichols stated that there are 800 aerodromes in Canada and the Baldwin Airport is a registered, self-regulating aerodrome. As long as the operator operates in compliance with the Canadian aviation regulations, Transport Canada will not inspect it. This deputation is to be considered an official complaint to the Town.

Mr. Nichols submitted a photograph of the twin-engine propeller airplane that can carry 27 jumpers and equipment. The plane loads in mid-property, taxis to Smith Blvd, taking off south to north. When it turns, the noise and fumes are unbearable. He stated that he lives 700 metres away from the airport and he can smell the fumes as if he is standing beside the field.

Mr. Nichols explained that he has lived in Georgina for 22 years, ten of them in Audobon Acres. Before he moved there, he asked his future neighbours if they had any issues with the local airport and there were none. But in the past two years, there has been a material change in the operations and they are not acceptable. He has discovered that the airport is in contravention of the Town's Zoning By-law 500, Section 25.4, subsection (b) (ii) to (v) in that the facility is not to maintain more than two aircraft, while it maintains twenty. One accessory building is allowed although the property contains at least ten currently, and the runway is most likely encroaching onto residential land. It also operates ultralight aircraft although it is prohibited from doing so.

Mr. Nichols stated that the residents are requesting Council to refer this matter to the Planning staff so that it can be investigated and enforced, that Council consider additional restrictions and an approval process for future owners of the property, that it enact a 'No Stopping' zone on Smith Blvd, and that Council act as representative for the Baldwin residents in requesting that Transport Canada not re-sign the lease with any airplane containing more than one propeller. If Council takes a position that parachuting needs to be better regulated, it could solve the problem of the trespassing issue. He noted that if the parachutists do damage, they could be charged.

12. PRESENTATIONS cont'd:

Moved by Regional Councillor Wheeler

Seconded by Councillor Smockum

**RESOLUTION NO. CW-2011-0213**

THAT TOWN COUNCIL RECEIVE THE DEPUTATIONS MADE BY MARIE GRAHAM, PAUL NICHOLS AND LORI MILMINE EXPRESSING THE LOCAL RESIDENT'S CONCERNS WITH THE TORONTO PARACHUTE CLUB OPERATING OUT OF THE BALDWIN AIRPORT SPECIFICALLY WITH RESPECT TO NOISE, FUMES AND TRESPASSING ISSUES, AND THAT THIS ISSUE BE REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER TO INVESTIGATE AND RESEARCH THE ISSUES OF NOISE, ODOUR AND GENERAL DISTURBANCE BY THE CLUB AND PREPARE A REPORT BY THE OCTOBER 17<sup>TH</sup> COMMITTEE OF THE WHOLE MEETING, SAID REPORT TO INCLUDE THE NUMBER OF PARACHUTISTS PERMITTED PER AIRPLANE.

Carried.....

17. COMMITTEE RECOMMNDATIONS AND STAFF REPORTS:17.3 Reports from the Engineering and Public Works Department:

17.3.1 Temporary Relief of Parking By-law 2002-0046 (TR-1)  
74 Lake Drive East

Report No. EPW-2011-0037

Moved by Councillor Craig

Seconded by Councillor Smockum

**RESOLUTION NO. CW-2011-0214**

1. THAT REPORT NO. EPW-2011-0037 BE RECEIVED FOR INFORMATION.
2. THAT THE NO PARKING SIGNS BE COVERED ON LAKE DRIVE EAST BETWEEN ISLEVIEW ROAD AND JUBILEE ROAD FROM OCTOBER 3 TO OCTOBER 7, 2011 TO PERMIT FILMING AT 74 LAKE DRIVE EAST.
3. THAT THE BYLAW ENFORCEMENT DIVISION BE ADVISED THAT ON-STREET PARKING IS PERMITTED DURING THIS PERIOD.
4. THAT A SPECIAL COUNCIL MEETING BE HELD ON OCTOBER 3, 2011 TO RATIFY THE ABOVE RECOMMENDATION.

17 COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

5. THAT THE FILMING INFORMATION BE FORWARDED TO THE ECONOMIC DEVELOPMENT OFFICER WITH DIRECTION THAT SHE INVESTIGATE THE POLICIES OF OTHER MUNICIPALITIES WITH REGARD TO FILMING IN THEIR JURISDICTIONS AND UPDATE OUR CURRENT POLICY ACCORDINGLY.

Carried.....

17.2.1 Sidewalk Tractors

Report No. RPC-2011-0031

Dan Murnaghan, Manager of Parks and Open Space, stated that the sidewalk tractors have a top speed of 18 to 20 km/h and therefore may be transported to Pefferlaw by float rather than being driven. He noted that staff believes 90 horsepower is needed for the work they will be performing. The additional unit is being retained to cover workload at times of breakdowns.

Moved by Councillor Smockum

Seconded by Councillor Davison

**RESOLUTION NO. CW-2011-0215**

THAT REPORT NO. RPC-2011-0031 ENTITLED 'SIDEWALK TRACTORS' BE RECEIVED AND REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER TO DISCUSS THE PROPOSED PURCHASE WITH THE APPROPRIATE STAFF OF THE RECREATION, PARKS AND CULTURE DEPARTMENT AND PURCHASING DEPARTMENT AND REPORT BACK AT THE OCTOBER 11<sup>TH</sup> COUNCIL MEETING.

Carried.....

Mayor Grossi moved forward and dealt with Item No. 17.1.1 at this time, along with deputation Nos. 11.2, 11.3 and 11.4.

17.1 Reports from the Planning and Building Department:

- 17.1.1 Urban Design Report and Architectural Design Guidelines  
Christina Homes Ltd. (formerly Dimitra's Walk Estates & Nickolas Court Inc.)  
Consolidated Draft Plans of Subdivision (19T-95082 & 19T-95084)  
Lots 18 & 19, Concession 9,  
AGENT: Michael Smith of Michael Smith Planning Consultants

Report No. PB-2011-0087

17 COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

Harold Lenters, Director of Planning and Building, advised that the subject property is the lands immediately to the east and abutting the Ballymore site and is all part of the North West Sutton Development Area in the Sutton-Jackson's Point Secondary Plan. It is a large landholding that has been in the planning stages for several years, contains a major park, and may encompass an extension of High Street.

11.2 Michael Smith, agent for Christina Homes Ltd., respecting the staff report of this agenda.

Mr. Smith explained that the subject property was formally known as Dimitra's Walk Estates and Nicholas Court which was sold to Christina Homes. The Ontario Municipal Board approved the Plan of Subdivision and Zoning By-law amendment in February of 2011 and understands that the first phase containing 21 units will be registered quickly.

11.3 Bruce Johnson of Cosburn, Giberson presenting the Urban Design report for the Christina Homes Subdivision.

Mr. Johnson circulated paperwork to Council at this time and provided an overview of the parent document through a power point presentation. He explained that this development will have strong linkages to the main Dalton Road corridor, will protect open space and the nature of the area will lend quality to the area.

Mr. Johnson stated that it will be a two-phase development with the residential and local streetscape being a large part of it. Development along Baseline Road will contain organized commercial development and will have a hierarchy of roads, connections and a trail system. The outer edges of the development will contain commercial development along Baseline Road and Dalton Road. A connection to the trail system is also being discussed. One traffic circle or 'roundabout' is proposed at the end of the High Street extension.

Mr. Johnston stated that the subject property is within a wonderful environmental setting and open spaces and the applicant is working with staff to develop these. Each area will have a park or parkette protecting the natural features. He advised that they are currently working on an open space management plan, looking at informal trails and defining a true trail system with possible interconnections with the current rail system. They will also attempt to define the use of the trails, to prohibit the use of ATV's and snowmobiles. He noted that this document is meant to show the facility's fit with the area and opportunities and that the development should reflect the community's needs and wishes.

17 COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

11.4 Boyd Montgomery of John G. Williams Architects presenting the architectural design report for the Christina Homes Subdivision.

Mr. Montgomery gave a brief presentation regarding architectural control, noting that his company has been in existence for 35 years across Ontario, specializing in architectural control. He advised that his company has been contracted for a number of developments in the area and is therefore familiar with the local architecture.

Mr. Montgomery explained that the garage design has been the main focus on dwellings for many years so that the home is not dominated by the garage. He indicated that the priority lot dwellings, being those lots that are most visible, are given architectural emphasis, particularly the corner lots.

Mr. Johnson noted that the streetlights are under urban design guidelines and the specific model has not yet been chosen.

Mr. Lenters indicated that the municipality typically hires a peer review consultant to review all of the information on larger developments and noted that staff received very little negative feedback in this case.

Mr. Montgomery advised that the proposed lots are not large enough to accommodate garages in the back yard, but ensured Council the garages will not project in front of the homes, but will be level with them. The garages will be pushed as far back as possible on the lots so that the garage is not the main feature on the lot.

Mr. Lenters stated that the lots are not designed for back yard garages for a number of reasons, although they are quite generous in size compared to other lots in comparison. The garages will be recessed back to where the house is located and they will all be double-car garages to accommodate parking issues. He noted that the proposed lots will easily accommodate the product being proposed.

Mr. Montgomery noted that they often take exception to utility meters being located on the homes themselves and encourage utilities to be placed on the garages. Most often, the utility companies want easy access to the meters and therefore insist on where they will be located on the houses.

Bob Magloughlen, Acting Chief Administrative Officer and Director of Engineering and Public Works, stated that Hydro One decides how far the metres can be positioned away from the homes. Town staff does attempt to reduce the number of utility terminals for cable and television and requires a composite utility plan showing where all transformers, etc, will be located. The metres need to be in front in order for them to be read and they need to be within a certain distance from the street.

17 COMMITTEE RECOMMNDATIONS AND STAFF REPORTS cont'd:

Mr. Lenters explained that gas metre screening structures can be implemented and the Town will require a detailed design plan. Over time, awareness of the issue has become more prominent and policies are changing accordingly.

Mr. Montgomery stated that they will ensure that all of the meters are architecturally screened and if that is not possible, they will look at some type of landscape screening. They will also ensure that metres are located in appropriate locations on the corner lots so they are not prominent.

Mr. Lenters explained that a building permit would not be issued until a design was submitted that incorporated screening of the utility metres, noting that staff looks for the stamp of the Control Architect. He advised that the builder is responsible for the architectural control, they look at each permit against the service elements and design them accordingly.

Mr. Montgomery noted that air conditioning units are not to be located in the front yard or flanking yard, although if the homeowner has his own air conditioning unit installed, there is no control over where it is located.

Moved by Regional Councillor Wheeler

Seconded by Councillor Craig

**RESOLUTION NO. CW-2011-0216**

- A. THAT REPORT PB-2011-0087 AND DEPUTATIONS MADE BY MICHAEL SMITH OF MICHAEL SMITH PLANNING CONSULTANTS, AGENT FOR THE APPLICANT, BRUCE JOHNSON OF COSBURN GIBERSON PRESENTING THE URBAN DESIGN REPORT AND BOYD MONTGOMERY OF JOHN G. WILLIAMS ARCHITECTS PRESENTING THE ARCHITECTURAL DESIGN REPORT FOR THE CHRISTINA HOMES SUBDIVISION BE RECEIVED AS INFORMATION.
- B. THAT COUNCIL APPROVE THE URBAN DESIGN REPORT PREPARED BY COSBURN GIBERSON LANDSCAPE ARCHITECTS ENTITLED "PARKS AND STREETScape CONCEPTUAL PLAN AND URBAN DESIGN" DATED MARCH 2011, IN ORDER TO SATISFY DRAFT CONDITION NO. 33 OF THE CONSOLIDATED DRAFT PLANS OF SUBDIVISION 19T-95082 AND 19T-95084; AND
- C. THAT COUNCIL APPROVE THE ARCHITECTURAL DESIGN GUIDELINES PREPARED BY JOHN G. WILLIAMS LIMITED, ARCHITECT DATED SEPTEMBER 20, 2011, IN ORDER TO SATISFY DRAFT CONDITION NO. 34 OF THE CONSOLIDATED DRAFT PLANS OF SUBDIVISION 19T-95082 AND 19T-95084.

Carried.....

Moved by Councillor Craig

Seconded by Regional Councillor Wheeler

That the Committee Meeting recess at 11:25 a.m.

Carried....

The meeting resumed at 11:33 a.m.

17 COMMITTEE RECOMMENDATIONS AND STAFF REPORTS:

17.1.2 Keswick Servicing Allocation Assignment Program

Report No. PB-2011-0088

Harold Lenters, Director of Planning and Building, summarized the report. He stated that in the past, all proposals had to conform to the Secondary Plan, but as there may be minor modifications to the Plan, this should not be an inhibiting factor to accepting applications. He stated that in terms of timing, applicants should be given approval to commence this fall or winter as opposed to six months before completion of the planned expansion.

Mr. Lenters indicated that road capacity has not changed and will be connected to allocation approvals. He noted that removing allocation from commercial or industrial sites would not assist the road capacity issue, but developing industrial and commercial development would help to lessen the commuting issue.

Mr. Lenters noted that emphasis is being placed on this plant expansion to lower the amount of phosphorus being discharged into the lake. He also advised that the current capacity of up to 41,000 can be accommodated but beyond that would need the completion of the plant expansion. The initial 8,000 increase could be accommodated, from 33,000 to 41,000.

Moved by Councillor Davison

Seconded by Regional Councillor Wheeler

**RESOLUTION NO. CW-2011-0217**

- A. THAT REPORT NO. PB-2011-0088 BE RECEIVED FOR INFORMATION.
- B. THAT COUNCIL APPROVE THE PROPOSED MODIFICATION TO ELIGIBILITY CRITERIA NO. 2 OF THE KESWICK SERVICING ALLOCATION ASSIGNMENT PROGRAM AS DISCUSSED IN SECTION 4 OF REPORT NO. PB-2011-0087;

17 COMMITTEE RECOMMENDATIONS AND STAFF REPORTS cont'd:

- C. THAT THE KESWICK ALLOCATION ASSIGNMENT PROGRAM BE COMMENCED LATER IN THE FALL OF 2011 OR WINTER 2011/12.
- D. THAT THE CLERK FORWARD A COPY OF REPORT NO. PB-2011-0088 TO SHU HE, SENIOR PROJECT MANAGER, YORK REGION ENVIRONMENTAL SERVICES DEPARTMENT AND TO HEATHER KONEFAT, DIRECTOR, COMMUNITY PLANNING, YORK REGION PLANNING AND DEVELOPMENT SERVICES DEPARTMENT.

Carried.....

## 17.4.2 Communications Audit

Report No. DAS-2011-0056

Moved by Councillor Craig

Seconded by Councillor Smockum

**RESOLUTION NO. CW-2011-0218**

- 1. THAT COUNCIL RECEIVE REPORT NO. DAS-2011-0056 REGARDING A COMMUNICATIONS AUDIT AT THE TOWN OF GEORGINA.
- 2. THAT COUNCIL AUTHORIZE STAFF TO COMMISSION A CONSULTANT THROUGH A REQUEST FOR PROPOSAL PROCESS TO CONDUCT AN AUDIT OF INTERNAL AND EXTERNAL COMMUNICATION PRACTICES AND INITIATIVES AT THE TOWN OF GEORGINA AND TO PROVIDE RECOMMENDATIONS FOR A COMMUNICATIONS STRATEGY FOR 2012.
- 3. THAT COUNCIL ESTABLISH A COMMUNICATIONS STEERING COMMITTEE THAT WILL DEVELOP A REQUEST FOR PROPOSAL FOR A COMMUNICATIONS AUDIT AND WILL LIAISE WITH THE CONSULTANT DURING THE AUDIT PROCESS.
- 4. THAT COUNCIL AUTHORIZE THE CHIEF ADMINISTRATIVE OFFICER TO APPOINT ADDITIONAL STAFF FROM ACROSS THE CORPORATION TO THE COMMUNICATIONS STEERING COMMITTEE.

Carried unanimously.....



14. PUBLIC MEETINGS:

None.

15. COMMUNICATIONS:

15.1 Matters for Routine:

15.1.1 Routine Correspondence

15.2 Matters for Disposition:

15.2.1 Erin Mahoney, Commissioner of Environmental Services, Region of York, advising of the Region's approach is to conduct formal public information sessions only in the three local municipalities in the service area; Aurora, East Gwillimbury and Newmarket.

Moved by Councillor Craig

Seconded by Councillor Smockum

**RESOLUTION NO. CW-2011-0219**

THAT CORRESPONDENCE FROM ERIN MAHONEY, COMMISSIONER OF ENVIRONMENTAL SERVICES, REGION OF YORK, ADVISING OF THE REGION'S APPROACH TO CONDUCT FORMAL PUBLIC INFORMATION SESSIONS ONLY IN THE THREE LOCAL MUNICIPALITIES WITHIN THE SERVICE AREA BEING AURORA, EAST GWILLIMBURY AND NEWMARKET BE RECEIVED AND REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER TO CONTACT THE REGION WITH REGARD TO TOWN COUNCIL'S DISSATISFACTION WITH THE REGION'S REFUSAL TO HOLD A FORMAL PUBLIC INFORMATION SESSION IN GEORGINA CONCERNING THE UPPER YORK SEWAGE SOLUTIONS PROJECT, AND REPORT BACK TO COUNCIL AT THE OCTOBER 11<sup>TH</sup> MEETING.

Carried.....

15.2.2 Dave Haynes, Sutton Home Hardware, requesting permission to conduct its annual Sutton Santa Claus Parade of Lights on Saturday, December 3<sup>rd</sup> and to temporarily close the necessary roads for the event.

15. COMMUNICATIONS cont'd:

Moved by Councillor Hackenbrook

Seconded by Councillor Smockum

**RESOLUTION NO. CW-2011-0220**

THAT TOWN COUNCIL GRANT PERMISSION TO TEMPORARILY CLOSE THE NECESSARY ROADS ON SATURDAY, DECEMBER 3<sup>RD</sup>, 2011, FROM 5:00 P.M. DURING THE ANNUAL SUTTON SANTA CLAUS PARADE OF LIGHTS, NAMELY MEADOWLEA BLVD., SUNNIDALE BLVD., GREW BLVD., LORNE AVENUE AND SNOOKS ROAD, AND THAT THE REGION BE RESPECTFULLY REQUESTED TO TEMPORARILY CLOSE PORTIONS OF LAKE DRIVE, DALTON ROAD AND HIGH STREET FOR THE EVENT AND THAT THE LOCAL EMERGENCY SERVICES BE SO ADVISED.

Carried.....

- 15.2.3 Michele Vandentillaart, Committee Secretary, Georgina Environmental Advisory Committee (GEAC), requesting the Town investigate possible funding sources to conduct an Environmental Site Assessment of a portion of the west bank of the Black River for purposes of a revitalization/reuse of this area.

Moved by Regional Councillor Wheeler

Seconded by Councillor Craig

**RESOLUTION NO. CW-2011-0221**

THAT CORRESPONDENCE FROM MICHELE VANDENTILLAART, COMMITTEE SECRETARY, GEORGINA ENVIRONMENTAL ADVISORY COMMITTEE (GEAC), REQUESTING THE TOWN INVESTIGATE POSSIBLE FUNDING SOURCES TO CONDUCT AN ENVIRONMENTAL SITE ASSESSMENT OF A PORTION OF THE WEST BANK OF THE BLACK RIVER FOR PURPOSES OF A REVITALIZATION/REUSE OF THIS AREA BE RECEIVED AND REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER TO DELEGATE IT TO THE APPROPRIATE PERSONNEL IN THE RECREATION, PARKS AND CULTURE DEPARTMENT FOR DISPOSITION.

Carried.....

15. COMMUNICATIONS cont'd:

- 15.2.4 John Burke, Deputy Minister, Ministry of Agriculture, Food and Rural Affairs, requesting nominations for the Agri-Food Innovation Excellence by November 14, 2011.

Moved by Councillor Smockum

Seconded by Councillor Davison

**RESOLUTION NO. CW-2011-0222**

THAT CORRESPONDENCE FROM JOHN BURKE, DEPUTY MINISTER, MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS, REQUESTING NOMINATIONS FOR THE AGRI-FOOD INNOVATION EXCELLENCE BY NOVEMBER 14, 2011 BE RECEIVED AND REFERRED TO THE GEORGINA AGRICULTURAL ADVISORY COMMITTEE FOR DISPOSITION

Carried.....

- 15.2.5 Michele Vandentillaart, Committee Secretary, Georgina Equity and Diversity Advisory Committee (GEDAC), requesting appointment of a new representative for Sandgate Women's Shelter on the Committee due to a resignation.

Moved by Councillor Hackenbrook

Seconded by Councillor Davison

**RESOLUTION NO. CW-2011-0223**

THAT CORRESPONDENCE FROM MICHELE VANDENTILLAART, COMMITTEE SECRETARY, GEORGINA EQUITY AND DIVERSITY ADVISORY COMMITTEE (GEDAC), REQUESTING APPOINTMENT OF A NEW REPRESENTATIVE FOR SANDGATE WOMEN'S SHELTER ON THE COMMITTEE DUE TO A RESIGNATION, BE RECEIVED AND THAT TOWN COUNCIL CONFIRM THE APPOINTMENT OF SARAH MACLEOD AS THIS NEW REPRESENTATIVE.

Carried.....

15. COMMUNICATIONS cont'd:

- 15.2.6 Facility Schedule Report for the Keswick Library Annex for discussion purposes.

Moved by Councillor Davison

Seconded by Councillor Craig

**RESOLUTION NO. CW-2011-0224**

THAT THE FACILITY SCHEDULE REPORT FOR THE KESWICK LIBRARY ANNEX BE RECEIVED FOR INFORMATION PURPOSES AND REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER TO PREPARE A REPORT CONCERNING THE USE SCHEDULE AND REVENUE GENERATED FROM THE USE OF THE ANNEX FOR CONSIDERATION OF COUNCIL.

Carried.....

16. PETITIONS:

None.

18. UNFINISHED BUSINESS:

None.

19. REGIONAL BUSINESS:

None.

20. MOTIONS:

None.

21. NOTICES OF MOTION:

None.

22. OTHER BUSINESS:

Paving of Sutton KIN Hall and Keswick St. Leacock Theatre parking lots

Bob Magloughlen, Acting Chief Administrative Officer, advised that the paving of the Sutton KIN Hall and Keswick Stephen Leacock Theatre parking lots will be completed by the end of this year.

22. OTHER BUSINESS cont'd:

Advertising on the Town Page

Mayor Grossi advised that in an effort to reduce the costs associated with advertising, staff have been requested to reduce the size and number of ads in the local newspaper.

22.1 Jackson's Point Harbour Ice Fish Hut Rentals

Rebecca Mathewson, Director of Administrative Services and Treasurer, stated that a Request for Proposal has been advertised for ice fish hut operation at the Jackson's Point Harbour site and the Virginia Beach Wharf site. There have been several discussions on equal opportunity over time.

Brock McDonald, Manager of Development and Business Services, stated that the Jackson's Point Park is public space, and the Virginia Beach Wharf is partially on the lake and partially on wharf property. He stated that there is a payment schedule in place for the portion of the Virginia Beach Wharf that is on wharf property, while there is no payment for the use of the Jackson's Point Park. This tender is to formalize the use of the Jackson's Point Park and publicize the Virginia Beach Wharf.

Moved by Councillor Craig

Seconded by Councillor Smockum

**RESOLUTION NO. CW-2011-0225**

THAT THE REQUEST FOR PROPOSAL ISSUE FOR ICE FISH HUT OPERATION AT THE JACKSON'S POINT HARBOUR SITE AND THE VIRGINIA BEACH WHARF SITE BE REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER TO CLARIFY THE STATUS OF THE ISSUE AND REPORT BACK AT THE OCTOBER 11<sup>TH</sup> COUNCIL MEETING.

Carried.....

23. RECESS COUNCIL AND RESOLVE INTO CLOSED MEETING:

Moved by Councillor Craig

Seconded by Councillor Smockum

Be it resolved that the Council Meeting recess and move into a closed meeting at 12:21 p.m. pursuant to Section 239 of The Municipal Act, 2001, as amended, to consider:

- i) Personal matter about an identifiable individual, including municipal or local board employees; Section 239(2)(b), MA; CAO Selection

Carried.....

24. RISE AND REPORT FROM CLOSED MEETING:

The Council members arose from the Closed Session at 1:15 p.m. with the following motion to report:

Moved by Councillor Smockum

Seconded by Councillor Davison

**RESOLUTION NO. CW-2011-0226**

THAT THE CHIEF ADMINISTRATIVE OFFICER DEAL WITH THE PERSONAL MATTER AND PROCEED WITH THE CHIEF ADMINISTRATIVE OFFICER SELECTION PROCESS.

Carried.....

25. ADJOURNMENT:

Moved by Councillor Szollosy

Seconded by Councillor Davison

That the Committee of the Whole members resolve into a Special Council Meeting at 1:16 p.m. to deal with the following matters:

- i) Roll Call
- ii) Declarations of Pecuniary Interest
- iii) Report No. EPW-2011-0037 entitled 'Temporary Relief of Parking By-law 2002-0046 (TR-1), 74 Lake Drive East', Item No. 17.3.1
- iv) Confirming By-law
- v) Adjournment

Carried.....